

# BOARD OF SUPERVISORS

## Brown County



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### HUMAN SERVICES COMMITTEE

Erik Hoyer, Chair  
Patrick Evans, Vice Chair  
Joan Brusky, Thomas De Wane, Aaron Linssen

### HUMAN SERVICES COMMITTEE

Wednesday, January 23, 2019

6:00 pm

Room 200, Northern Building  
305 E. Walnut Street, Green Bay

### NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of November 28, 2018.

### Comments from the Public

1. **Review Minutes of:**
  - a. Aging & Disability Resource Center (September 27 & October 25, 2018).
  - b. Aging & Disability Resource Center Nominating and Human Resources Committee (October 25 & November 8, 2018).
  - c. Board of Health (July 10 & October 9, 2018).
  - d. Children With Disabilities Education Board (October 16 & November 20, 2018).
  - e. Human Services Board (October 11 & December 13, 2018).
  - f. Mental Health Treatment Subcommittee (October 17, 2018).
  - g. Veterans' Recognition Subcommittee (November 20 & December 18, 2018).

### Communications

2. Communication from Supervisor Ballard re: For the Brown County Board of Health to cease sharing demographic and personal information of residents with drug companies and other third parties for the purpose of sending out notifications of missed vaccinations. Instead, this essential educational program should be operated in house and a budget adjustment of \$2,500 would be needed. Doing this in house is consistent with other health departments in the state; allows the program to continue at a low cost; and respects the privacy rights of the citizenry. *Referred from December County Board.*
3. Communication from Supervisor Schadewald re: This late communication is my request for a review of the programs, services and/or county involvement for children (birth to age 4) that are in need of assistance. *Referred from January County Board.*

### Referral:

4. Communication Plan for Groundwater Exceedance. *Motion at January Board of Health meeting: Motion to the Human Services Committee to draft and enact a policy relative to*

*incidents of contamination by any Government agency or detection of contamination in exceedance of State statute, because we find the situation with Port and Resource Recovery simply unacceptable.*

**Wind Turbine Update**

5. Receive new information – Standing Item.

**Health & Human Services Department**

6. Budget Adjustment Request (18-137): Any increase in expenses with an offsetting increase in revenue.
7. Budget Adjustment Request (19-007): Any increase in expenses with an offsetting increase in revenue.
8. Resolution Regarding Table of Organization Change Health and Human Services Department – Public Health Division.
9. Resolution Regarding Table of Organization Change Health and Human Services Department – CTC.
10. Executive Director's Report.
  - a. December 2018.
  - b. December 2018 – Supplemental.
  - c. January 2019.
11. Financial Report for Community Treatment Center and Community Services.
  - a. December 2018.
  - b. January 2019.
12. Statistical Reports.
  - a. Monthly CTC Data.
    - i. Bay Haven Crisis Diversion – November & December 2018.
    - ii. Nicolet Psychiatric Center – November & December 2018.
    - iii. CTC Double Shifts – November & December 2018.
  - b. Child Protection – Child Abuse/Neglect Report – November & December 2018.
  - c. Monthly Contract Update – December 2018 & January 2019.
13. Request for New Non-Continuous and Contract Providers and New Provider Contract – November & December 2018.

**Aging & Disability Resource Center – No items.**

**Syble Hopp – No items.**

**Veterans Services – No items.**

**Other**

14. Audit of bills.
15. Such other Matters as Authorized by Law.
16. Adjourn.

Erik Hoyer, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

**PROCEEDINGS OF THE BROWN COUNTY**  
**HUMAN SERVICES COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the Brown County Human Services Committee was held on Wednesday, November 28, 2018 in Room 200 of the Northern Building, 305 E. Walnut Street, Green Bay, WI.

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**Present:** Chair Hoyer, Supervisor Brusky, Supervisor Linssen  
**Excused:** Supervisor Evans, Supervisor DeWane  
**Also Present:** Supervisor Tran, Supervisor Borchardt, Health and Human Services Director Erik Pritzl, TAD/CJCC Court Supervisor Mark VandenHoogen, Hospital and Nursing Home Administrator Ed Somers, Community Services Administrator Jenny Hoffman, Public Health Officer Anna Destree, ADRC Director Devon Christenson, Finance Manager Eric Johnson and other interested parties.

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**I. Call Meeting to Order.**

The meeting was called to order by Chair Hoyer at 6:00 pm.

**II. Approve/Modify Agenda.**

Motion made by Supervisor Brusky, seconded by Supervisor Linssen to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**III. Approve/Modify Minutes of October 16, 2018.**

Motion made by Supervisor Brusky, seconded by Supervisor Linssen to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**Comments from the Public - None.**

**1. Review Minutes of:**

- a. Aging & Disability Resource Center of Brown County Board Meeting of August 23, 2018.
- b. Aging & Disability Resource Center of Brown County Nominating & Human Resources Meeting of February 22 and November 9, 2018.
- c. Children with Disabilities Education Board of September 18, 2018.

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to suspend the rules to take Items 1a, b & c together. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to receive and place on file Items 1a, b & c. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**Communications**

- 2. Communication from Supervisor Lefebvre re: The Brown County Board needs to do a five year plan regarding budgets. The County needs to set and prioritize which department needs more attention (money and staff) – 1 to 10 (department ranked) on this need. This way we will know what department needs will be in the future with department moving up and down on the scale. *Referred from October 17, 2018.***

Supervisor Linssen questioned if this is the appropriate Committee to make a decision as to what the Board's policy should be with regard to something like this. He feels this may be better suited for discussion at Administration or Executive Committee. Supervisor Brusky believes the rationale was for each department to weigh in on their individual needs and priorities and she feels there are some good points to be made for everyone to do that. Hoyer said it feels like this communication came in response to concerns about Child Protective Services and the actions and activities of the directors and staff reflect the most updated shifts and changes. He feels the internal procedures are good but it is hard to say which

department's needs are more important than another. Linssen agreed and said each department is going to view their own needs as more important than the needs of another department. Hoyer said even before the sales tax this is something we look at each year and make adjustments for. Brusky said she looks at it a little differently and feels it would be good for each director to rate their needs because the Committee does not know the day to day operations within the departments. The directors probably know things the Board is not aware of and their help in ranking the needs would make the Committee more aware. In addition, as we compare our own departments to other Committees and departments, prioritizing can be done on the County level. She feels it is a good thing for the Committee to be self-aware of our departments.

Hoyer asked Health and Human Services Director Erik Pritzl how he perceives his role in terms of priorities, both capital and operational as well as personnel wise. Pritzl said he has had a chance to talk to the County Executive about what he believes to be the priorities and why he feels they need more resources, but he does not know all the ins and outs across the County as far as priorities in departments. The role and function of the County Executive is to gather information from the department heads and then make decisions as to the County's priorities. Pritzl feels someone needs to look at the big picture because people can lobby for what they believe to be the most important thing based on their experiences, but someone has to look at how decisions are to be made and if this is not done carefully, the dialogue could get pretty chaotic and become focused on who can advocate and lobby the best. Guidelines would have to be made as to what factors are considered in determining priority such as liability, safety, mandates or something else.

In Human Services, Child Protection and Adult Protection have gotten a lot of attention recently, and rightfully so. At the same time though, what is going on in Public Health and Economic Support and other areas cannot be ignored. Pritzl added it is hard to look past the biennial budget timeframe because there will be administration changes at the state level which could mean new priorities and new directions. Some things that were in place may not continue and there may also be new things that come into being and the County has to react to all of that because our funding is tied to it and the state sets the directions. Those priorities can change every two years, but there are certain things that are stable.

Brusky feels a wish list with the department's highest priorities would be helpful. For example, what the desired caseload per case manager would be in Child Protective Services. That would give the Committee an idea of what Human Services is striving for. Pritzl said they could identify those things that would get them in line with a standard or meet a mandate which would be useful because then if there is a possibility to do something with additional dollars, the Committee could advocate for it because they would have already had discussion on it and have had the needs identified. Brusky said the list could be revised and updated periodically as things shift around.

Hoyer also feels it is important for the Committee to know what they can advocate for, even if it may lead to budgetary disappointment. This Committee has been working with Human Services long enough to have built up a relationship and have a vested interest in the Department and their needs. Pritzl said he wants to avoid some of the highly competitive resource discussions where it comes down to one department versus another department because those often do not end well. He noted all the work in every department is important and complementary to the work of the other departments.

Linssen said he would prefer to have this received and placed on file because the Committee always has the ability to bring this back up for the departments that report to us. Pritzl has brought forth some good points as to why this particular system may not be ideal, but there is nothing stopping him from bringing some of these things up in his director's report. Linssen feels that would be almost as useful, if not more useful, than a ranking type system. We can do that without taking any action on this tonight. The Committee would always have the ability to direct Pritzl to bring something forward and provide information if and when necessary.

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**Motion made by Supervisor Linssen, seconded by Supervisor Brusky to receive and place on file. Vote taken.  
MOTION CARRIED UNANIMOUSLY**

**Wind Turbine Update**

3. **Receive new information – Standing Item. *No discussion.***

**Health & Human Services Department**

4. **Executive Director's Report.**

Pritzl referred to his Director's Report contained in the agenda packet which included some small updates on Child Protective Services. He noted that this is a statewide issue, not just a Brown County issue. There are a lot of counties struggling with this. When looking at the data with modifiers, you will start to see that despite the challenges and with the excellent staff they have, their placement rate is actually lower than larger counties. Kinship care is also used at higher rates than other counties. Pritzl is encouraged by these statistics and even they have weathered some high turnover, the staff is still doing a good job.

Pritzl continued that at the most-recent department onboarding session there were three new child protection social workers who were all very excited to join the department. There are still several openings for which they are recruiting and they will also be opening up positions that the Board has approved and determining how to best utilize those positions to get the best benefit from them.

Pritzl also talked about some grant work that has been done related to substance use prevention. This is important because it ties to some work that has been done collaboratively between the Public Health Division and Behavioral Health.

With regard to the CTC, Pritzl introduced Ed Somers who is the new Hospital and Nursing Home Administrator. Somers started on November 1 and briefly outlined his education and experience and said he is excited to be here.

Brusky asked if Human Services is looking into asking some of the state legislators to come and look at the department as WCA has suggested. Pritzl said he will be working on coordinating that and Brusky said she would be willing to work with Pritzl to invite and encourage the legislators to visit.

**Motion made by Supervisor Brusky, seconded by Supervisor Linssen to receive and place on file. Vote taken.  
MOTION CARRIED UNANIMOUSLY**

5. **Financial Report for Community Treatment Center and Community Services.**

Pritzl said there are no surprises. Community Treatment Center and CTC is in good shape this year which is a welcome change and wonderful to see. Community Services is having some overages and this is largely driven by placement costs and contracted and purchased services in the Children, Youth and Families area. They estimate what the trends will be based on the prior years, but this has not held up as far as the number of children in residential care. There are a lot of children with specialized needs including one case in which a child had to leave the state to receive appropriate care. These factors have resulted in a large variance in Community Services. Finance Manager Eric Johnson said they have budgeted a higher amount for the RCC placements and are looking at ways to control those but noted the cycling and timing of the large dollar cases are very hard to predict.

**Motion made by Supervisor Linssen, seconded by Supervisor Brusky to receive and place on file. Vote taken.  
MOTION CARRIED UNANIMOUSLY**

**6. Budget Adjustment Request (18-120): Any increase in expenses with an offsetting increase in revenue.**

Brown County HHS was awarded additional funds to pay benefits to relatives who have a child placed with them. This adjustment reflects the increase in revenue and expenses. There are court ordered placements that were over our original funding. The additional funding will also allow some families to be removed from the waitlist for these benefits.

**Motion made by Supervisor Linssen, seconded by Supervisor Brusky to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**7. Budget Adjustment Request (18-121): Any increase in expenses with an offsetting increase in revenue.**

Brown County HHS was awarded funding for Trauma Informed Parenting. This adjustment records both the revenue and expense for this initiative at the contracted amount.

**Motion made by Supervisor Linssen, seconded by Supervisor Brusky to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**8. Budget Adjustment Request (18-122): Any increase in expenses with an offsetting increase in revenue.**

This state performed review of our Child Family Services records and reimburses us for our out of pocket expenses. This adjustment records purchased venue and supplies as well as reimbursement for those expenses from the state.

**Motion made by Supervisor Linssen, seconded by Supervisor Brusky to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**9. Statistical Reports.**

- a. Monthly CTC Data.
  - i. Bay Haven Crisis Diversion.
  - ii. Nicolet Psychiatric Center.
  - iii. CTC Double Shifts.
- b. Child Protection – Child Abuse/Neglect Report.
- c. Monthly Contract Update.

**Motion made by Supervisor Linssen, seconded by Supervisor Brusky to suspend the rules to take Items 9a, 9ai, 9aii, 9aiii, 9b & 9c together. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Motion made by Supervisor Linssen, seconded by Supervisor Brusky to receive and place on file Items 9a, 9ai, 9aii, 9aiii, 9b & 9c. Vote taken. MOTION CARRIED UNANIMOUSLY**

**10. Request for New Non-Continuous and Contract Providers and New Provider Contract.**

**Motion made by Supervisor Brusky, seconded by Supervisor Linssen to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Other**

**11. Audit of bills.**

**Motion made by Supervisor Brusky, seconded by Supervisor Linssen to acknowledge receipt of the bills. Vote taken. MOTION CARRIED UNANIMOUSLY**

**12. Such other Matters as Authorized by Law.**

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A brief discussion ensued with regard to December meeting dates.

**13. Adjourn.**

**Motion made by Supervisor Linssen, seconded by Supervisor Brusky to adjourn at 6:36 pm. Vote taken.  
MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Alicia A. Loehlein	Therese Giannunzio
Recording Secretary	Transcriptionist

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**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD MEETING**  
**September 27, 2018**

**PRESENT:** Larry Epstein, Patricia Finder-Stone, Randy Johnson, Bev Bartlett, Melanie Maczka, Linda Mamrosh, Mary Johnson, Mary Derginer, Debi Lundberg, Megan Borchardt, Tom Smith, Sam Warpinski

**EXCUSED:** Arlie Doxtater

**ABSENT:** Amy Payne

**ALSO PRESENT:** Laurie Ropson, Debra Bowers, Devon Christianson, Christel Giesen, Kristin Willems, Jennifer Hallam-Nelson, Denise Misovec, Allyson Crass, Jeremy Slusarek

The meeting was called to order by Chairperson, Epstein at 8:34 a.m.

**PLEDGE OF ALLEGIANCE:**

**INTRODUCTIONS:**

**ADOPTIONS OF AGENDA:**

Ms. Finder-Stone/Ms. Lundberg moved to adopt the agenda. **MOTION CARRIED.**

**APPROVAL OF MINUTES OF REGULAR MEETING OF August 23, 2018:**

Ms. Lundberg/Supervisor Borchardt moved to approve the minutes of August 23, 2018 **MOTION CARRIED.**

**COMMENTS FROM THE PUBLIC:**

None

**FINANCE REPORT:**

**REVIEW AND APPROVAL OF FINANCE REPORT – August 2018:**

Ms. Bowers referred to the 2018 Financial Highlights and ADRC Summary Report to demonstrate the expenses and revenues for the month of August.

Ms. Bartlett/Ms. Derginer moved to approve the Finance Report – August 2018. **MOTION CARRIED.**

**REVIEW OF RESTRICTED DONATIONS:**

No restricted donations received in the month of September.

**ADJUSTMENTS TO THE FINAL BUDGET: COUNTY EXECUTIVE BUDGET AND ADRC BUDGET:**

Ms. Bowers explained that there were no changes to the ADRC from the County Executive. Ms. Bowers pointed out that the ADRC did receive an adjusted Levy amount for 2019 related to previous year's expenses.

Ms. Finder-Stone/Mr. Johnson moved to approve the final 2019 ADRC Budget. **MOTION CARRIED.**

**STAFF REPORT: ADRC PROGRAM COORDINATION: JEREMY SLUSAREK**

Mr. Slusarek explained that for him, 2018 was a year of change. Mr. Slusarek reviewed the goals for programming in 2018 including increasing building exposure, developing the Grounded Café, supporting rural dining site reorganizations, and evaluating current programming at the downtown location. Mr. Slusarek reviewed the changes to congregate dining in Denmark and Pulaski. Mr. Slusarek then shared that one big change this year was the discontinuation of BINGO programming at the ADRC. "From Above Bakery" on Green Bay's West side will be the new site for this group beginning

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in October 2018. Mr. Slusarek was happy to report that really positive change has happened this year in the Grounded Café. With the hiring of new Café Leaders, there have been many food options added to the menu, they are doing much more outreach and marketing in the community and there is an additional focus on training of the volunteers as well. Mr. Slusarek thanked the ADRC Board of Directors for their support in 2018 and patronage to the Grounded Café and then introduced Chanda Foley to update the board in more detail. Ms. Foley was hired as a Grounded Café Lead in June 2018 and she has a pastry chef background. Ms. Foley explained that the Grounded Catering service is growing quickly. She shared some of the groups and businesses that have been placing catering orders including; Green Bay Public Schools, Schreiber Cheese and the Green Bay Mayor's office. Ms. Foley also shared that 80% of the pre-made bakery has been phased out and is now being baked fresh in-house. Teaching the volunteer trainees how to bake has also provided additional skills that can be added to their resume when looking for employment. Ms. Foley shared success stories from the café including adding new programming such as "Miss Amazing", and "Open Mike Night" Karaoke. Ms. Foley shared that there has also been live music on Saturdays that the public has enjoyed and has been successful in bringing customers in. Ms. Foley also shared that the café is now meeting or exceeding sales goals consistently and they have noticed that there are now "regulars" coming to Grounded Café for their coffee and breakfast or lunch.

## **DIRECTORS REPORT:**

### **A. LOAN CLOSET UPDATE:**

Ms. Christianson shared the history of the loan closet and referred to the handout that shows types of items that are loaned out and the revenue that is brought in for the donations that are collected for the Loan Closet. She also pointed out that this revenue helps but does not cover the cost of maintenance and cleaning of the items or administration of the program. Ms. Christianson shared that the loan closet brings in a high number of people to the ADRC and there is still a need for this service in the community. However, the inventory has become extremely large with over 5000 items that are on record, either loaned to customers or in inventory at the ADRC. A community loan closet may be a solution, but other agencies will need to participate. There is also concern that if the loan closet is not at the ADRC a very large number of people would no longer be walking through the ADRC's doors and may be aware of the additional resources that could potentially be provided to them. Ms. Christianson shared the partnership with the Lion's Club has been very important as well. Ms. Christianson also shared that the remodel of the 2<sup>nd</sup> half of the building is on hold until a decision about the future of the loan closet is decided. Many additional ideas were discussed and additional conversation ensued.

Mr. Epstein requested that a task force/committee be created to review all of the options in order to make the best decision for the public and the agency. It was explained that there has been a community loan closet committee started and there is an internal ADRC loan closet committee that meets regularly. Bringing these together in the future may be a great option as decisions need to be made.

### **B. POSITION CHANGES & TABLE OF ORGANIZATION:**

Ms. Christianson referred to the Resource Specialist Vacancy Planning handout. She explained that 50% of this position was conducting and coordinating outreach presentations in the community. Ms. Christianson shared that the outreach duties of the vacated Resource Specialist position duplicate the duties of the newly created, approved Outreach Specialist position and therefore the outreach duties portion of the Resource Specialist position will shift to the Outreach Specialist when the position is filled. The other 50% of the Resource Specialist's time was spent updating the resource directory adding the lion's share of resources in the 211 database. This position also is responsible for updating resources for the agency to share with customers. Now that this position is vacant, Ms. Christianson is proposing to delete the Resource Specialist Position and create a Resource Assistant position at 30 hours per week reporting to the Information and Assistance Coordinator. This position will update the 211 database, add and ensure agency resources are up to date and correctly branded and will also provide expertise with cases on hard to find resources with Information and Assistant colleagues.

Ms. Christianson shared that succession planning in the accounting department is an important focus. Ms. Christianson plans that with the savings from Resource Assistant position (from 40 to 30 hours) the ADRC will add

another Office Assistant and leave the Switchboard/Reception vacant, the ADRC would then be able to shift 30 hours of one office assistant for accounting duties with 10 hours a week still supporting prevention.

Ms. Finder-Stone/Ms. Lundberg moved to delete the Resource Specialist position from the table of organization. **MOTION CARRIED.**

Ms. Lundberg/Mr. Smith moved to add the Resource Assistant position to the table of organization reporting to I&A Coordinator. **MOTION CARRIED.**

Ms. Derginer/Mr. Smith moved to approve the Community Outreach Specialist position as a 40 hour/week position at \$25.24 an hour - grade 12 as recommended by Brown County HR. **MOTION CARRIED.**

**C. PULASKI MEAL SITE CLOSURE:**

Ms. Christianson shared that a requirement from GWAAR is to submit intent to close congregate dining at the Pulaski Meal Site on January 1, 2019.

Mr. Johnson/Ms. Lundberg moved to approve the Pulaski Congregate Meal Site Closure as of 1/1/2019. **MOTION CARRIED.**

**D. PUBLIC HEARING FEEDBACK:**

Ms. Christianson shared that 2 from the public attended the public hearing. Ms. Christianson has written the responses to feedback from the hearing and submitted to GWAAR. Ms. Christianson explained that feedback from the hearing validates the goals that are included in the next 3 Year Aging Plan.

**LEGISLATIVE UPDATES:**

**ANNOUNCEMENTS:**

Ms. Zander from GWAAR will be at the ADRC on October 2, 2018 for advocacy training and discuss advocacy. The Board is invited to join in the discussion.

Ms. Hallam-Nelson shared a pilot initiative to fill transportation gaps for the aging population and for those with disabilities. They would be able to purchase vouchers for 50% of face value that would be accepted for payment by private transportation companies that wish to participate. This would assist people in rural communities and provide more transportation options on nights and on weekends.

Ms. Willems asked that the Nominations & Committee meet at 8:00 AM on 10/25/18 before the October full Board meeting.

**NEXT MEETING** – October 25, 2018 is the next ADRC Board of Directors Meeting.

**ADJOURN:**

Mr. Johnson/Mr. Smith moved to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 10:35 a.m.

Respectfully Submitted,  
Kristin Willems,  
Administrative Services Coordinator

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**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD MEETING**  
**October 25, 2018**

**PRESENT:** Larry Epstein, Patricia Finder-Stone, Randy Johnson, Bev Bartlett, Linda Mamrosh, Mary Johnson, Mary Derginer, Debi Lundberg, Tom Smith, Arlie Duxtater

**EXCUSED:** Amy Payne, Sam Warpinski, Melanie Maczka

**ABSENT:** Megan Borchardt

**ALSO PRESENT:** Laurie Ropson, Debra Bowers, Devon Christianson, Kristin Willems, Jennifer Hallam-Nelson, Denise Misovec, Mary Schlautman, Donovan Miller

The meeting was called to order by Chairperson, Epstein at 8:31 a.m.

**PLEDGE OF ALLEGIANCE:**

**INTRODUCTIONS:**

**ADOPTIONS OF AGENDA:**

Ms. Finder-Stone/Ms. Lundberg moved to adopt the agenda. **MOTION CARRIED.**

**APPROVAL OF MINUTES OF REGULAR MEETING OF September 27, 2018:**

Ms. Bartlett/Ms. Lundberg moved to approve the minutes of September 27, 2018 **MOTION CARRIED.**

**COMMENTS FROM THE PUBLIC:**

None

**FINANCE REPORT:**

**REVIEW AND APPROVAL OF FINANCE REPORT – September 2018:**

Ms. Bowers referred to the 2018 Financial Highlights and ADRC Summary Report to demonstrate the expenses and revenues for the month of September.

Ms. Johnson/Ms. Lundberg moved to approve the Finance Report – September 2018. **MOTION CARRIED.**

**REVIEW OF RESTRICTED DONATIONS:**

There were 3 restricted donations in September, 2018 totaling \$1394.34

**REVIEW 2017 AUDIT:**

Ms. Bowers referred to the Aging & Disability Resource Center of Brown County, Inc. Management Communications December 31, 2017 handout and gave an overview of the 2017 financial audit. Ms. Bowers reported a good audit in that there were no significant difficulties during the audit process and ADRC accounting practices are considered as adequate and in compliance. Ms. Bowers explained that the auditors gave provided information and changes in coming years that she will be preparing for as well. Ms. Bowers also referred to the 990 Form. This form has been electronically shared with board members as required annually.

Ms. Christianson and the board thanked Ms. Bowers and Mr. Miller for their outstanding work.

Mr. Johnson/Mr. Smith moved to approve the final 2017 ADRC audit. **MOTION CARRIED.**

**NOMINATIONS AND HR COMMITTEE REPORT:**

#### **SLATE OF OFFICERS AND POTENTIAL NEW BOARD MEMBER:**

Mr. Epstein shared that the HR & Nominations Committee reviewed and approved the proposed 2019 Slate of Officers for the ADRC Board of Directors as follows:

- Pat Finder-Stone – Chairman of the Board to replace exiting Chair- Larry Epstein
- Randy Johnson-Vice Chairman
- Mary Derginer-Treasurer
- Bev Bartlett-Secretary

Mr. Epstein explained that Dennis Rader applied to sit on the ADRC Board of Directors. Mr. Rader is a retired attorney who specialized in labor law. Mr. Rader is on the board of directors at Casa Alba and is also a member of the BACC (Bay Area Community Council). Mr. Rader was approved to the ADRC Board of Directors by the HR & Nominations Committee meeting.

Ms. Christianson explained that she has 2 potential candidates to replace Melanie Maczka who will have completed both 3 year terms with the ADRC Board and will be exiting.

Ms. Lundberg/Ms. Derginer moved to approve Dennis Rader to ADRC Board of Directors and approve the 2019 ADRC Board Slate of Officers. **MOTION CARRIED.**

#### **DIRECTORS REPORT:**

##### **A. Final Draft of the 2019-2021 Aging Plan Approval. Final Document due November 2, 2018:**

Ms. Christianson requested approval of the final draft of the next 3 year aging plan, and then it will be submitted to GWAAR.

Ms. Derginer/Ms. Lundberg moved to approve the 2019-2021 Aging Plan. **MOTION CARRIED.**

##### **B. REPORT ON HUMAN SERVICE COMMITTEE PUBLIC HEARING:**

Ms. Christianson explained that the Human Service Committee Public Hearing went well. The ADRC has a good relationship with Brown County. She was able to clarify questions regarding the Dementia Care Specialist position and was asked to explain the technology budget wherein Ms. Christianson explained plans for ADRC Website development. Ms. Christianson also shared that the committee has a responsibility to check that administrative costs and direct services costs are in balance. Ms. Christianson explained that ADRC staff is the service that is provided to our customers. The ADRC staff provides resources/services to customers and does not generally give money or things to customers. Ms. Christianson shared that this is a clarification that she shares with the committee annually.

##### **C. OAA ALLOCATION UPDATE:**

Ms. Christianson explained that for the first time in many years, the ADRC received additional federal funding (Older Americans Act) dollars were received. Ms. Christianson explained that she has been working with the leadership team to discuss where monies will be most effectively spent for 2018 and then in coming years. Ms. Christianson shared that succession planning for the accounting team; volunteer support, caregiver support, prevention support and an additional elder benefit specialist are priorities that have been discussed. Ms. Christianson will present a formal recommendation to the HR & Nominations Committee for approval at the November 8th, 2018 meeting and then will be brought to the full board for approval in December 2018.

Ms. Christianson shared that a new Dining Site Attendant position was approved by the HR & Nominations Committee. She explained that in the past this position was covered through the Senior Service work program, but it has been increasingly difficult to have a consistent worker to oversee the daily congregate meals for ADRC customers. Therefore the maintenance assistant has needed to step in to assist on an almost daily basis to cover. Ms. Christianson would

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recommends hiring a part-time attendant as the dining site has been busier and to alleviate work for the maintenance assistant.

Ms. Finder-Stone/Ms. Lundberg made a motion to approve the new Dining Site Attendant position. **MOTION CARRIED.**

**LEGISLATIVE UPDATES:**

Early voting is available. Please vote.

**ANNOUNCEMENTS:**

Ms. Christianson thanked Ms. Bartlett for speaking at the Press-Conference at the ADRC on ageism, isolation and loneliness. Ms. Christianson shared that the ADRC Information & Assistance staff is now conducting assessments when meeting with customers to determine if loneliness and isolation is a problem and then will work to provide whatever resources are available and appropriate for each customer.

Ms. Christianson shared that the Village of Pulaski reached out to let the ADRC know that they are not sure that they have the support to add a 30 hour/week position at the senior center. The ADRC had agreed to cover the cost of 10 hours for that position to administer the Home-Bound Meal Program in Pulaski. Ms. Christianson assured Pulaski that the ADRC would continue to support home delivered meals until next steps are determined.

Ms. Christianson also heard that the Denmark Community may build a community center. The library would then move from the school to the center. This would provide great opportunity for the ADRC to partner with Denmark for programming. The ADRC looks forward to supporting the Denmark community.

The Downtown Green Bay Café' Crawl was a big success and many customers came to the ADRC to partipate.

**NEXT MEETING** – December 13, 2018 is the next ADRC Board of Directors Meeting.

**ADJOURN:**

Mr. Smith/Ms. Lundberg moved to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 10:18 a.m.

Respectfully Submitted,  
Kristin Willems,  
Administrative Services Coordinator

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY  
NOMINATING & HUMAN RESOURCES MEETING**

**October 25, 2018**

**PRESENT:** Larry Epstein, Patricia Finder-Stone, Bev Bartlett, Mary Derginer, Mary Johnson, Debi Lundberg, Tom Smith

**EXCUSED:**

**ALSO PRESENT:** Devon Christianson, Kristin Willems

The meeting was called to order by Chairperson Epstein at 7:59 a.m.

**PLEDGE OF ALLEGIANCE**

**ADOPTION OF AGENDA:** Ms. Derginer/Ms. Lundberg moved to adopt the agenda. **MOTION CARRIED.**

**APPROVAL OF THE MINUTES OF February 22, 2018:**

Ms. Lundberg/Mr. Smith moved to approve the minutes of the February 22, 2018 Nominations and Human Resource Committee meeting. **MOTION CARRIED.**

**Review and Approval of table of organization changes:**

**A. Dining Site Attendant-new position:**

Ms. Christianson referred to the Dining Site Attendant Job Description hand-out. Ms. Christianson explained that in the past this position was covered through the Senior Service work program, but it has been increasingly difficult to have a consistent worker to oversee the daily congregate meals for ADRC customers. Therefore the maintenance assistant has needed to step in to assist on an almost daily basis to cover. Ms. Christianson would recommends hiring a part-time attendant as the dining site has been busier and to alleviate work for the maintenance assistant.

Mr. Smith/Ms. Bartlett made a motion to move to approve new Dining Site Attendant Position. **MOTION CARRIED.**

**B. OAA Allocation Update-initial overview:**

Ms. Christianson explained that for the first time in many years, the ADRC received additional federal funding (Older Americans Act) dollars were received. Ms. Christianson explained that she has been working with the leadership team to discuss where monies will be most effectively spent for 2018 and then in coming years. Ms. Christianson will present a formal recommendation to the HR & Nominations Committee for approval at the November 8<sup>th</sup>, 2018 meeting.

**Recommended New Board Members and Slate of Officers:**

Ms. Christianson shared that she had talked with board members and the 2019 Slate of ADRC Officers is proposes as follows:

- Pat Finder-Stone – Chairman of the Board to replace exiting Chair- Larry Epstein
- Randy Johnson-Vice Chairman
- Mary Derginer-Treasurer

- Bev Bartlett-Secretary

Ms. Christianson then referred to the application for Dennis Rader to the ADRC Board of Directors. Mr. Rader is a retired attorney who specialized in labor law. Mr. Rader is on the board of directors at Casa Alba and is also a member of the BACC (Bay Area Community Council).

Ms. Bartlett/Mr. Smith moved to approve Dennis Rader to the ADRC Board of Directors and to approve the 2019 ADRC Board Slate of Officers. **MOTION CARRIED.**

**ADJOURN:**

Mr. Smith/Ms. Derginer moved to adjourn. **MOTION CARRIED.**

The meeting adjourned at 8:18 a.m.

Next meeting is on November 8, 2018 at 9:30 AM.

Respectfully submitted,

Kristin Willems  
Administrative Services Coordinator

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY**  
**NOMINATING & HUMAN RESOURCES MEETING**

November 8, 2018

**PRESENT:** Larry Epstein, Patricia Finder-Stone, Bev Bartlett, Mary Derginer, Mary Johnson, Randy Johnson

**ABSENT:** Debi Lundberg

**EXCUSED:** Tom Smith

**ALSO PRESENT:** Devon Christianson, Kristin Willems, Christel Giesen

The meeting was called to order by Chairperson Epstein at 9:45 a.m.

**PLEDGE OF ALLEGIANCE**

**ADOPTION OF AGENDA:**

Ms. Christianson asked to modify the agenda to move agenda item B. to A.

Ms. Bartlett/Ms. Johnson moved to approve and adopt the amended agenda. **MOTION CARRIED.**

**APPROVAL OF THE MINUTES OF October 25, 2018:**

Ms. Finder-Stone/Ms. Derginer moved to approve the minutes of the October 25, 2018 Nominations and Human Resource Committee meeting. **MOTION CARRIED.**

**ENTER INTO CLOSED SESSION:** Pursuant to 19.85 (1) of Wisconsin Statutes a closed session was held considering employment, promotion, compensation or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility.

Ms. Derginer/Ms. Johnson made a motion to move into closed session at 9:49 a.m.

**RETURN TO OPEN SESSION:** Pursuant to 19.85 (1) of Wisconsin Statutes a closed session was held considering employment, promotion, compensation or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility.

Ms. Bartlett/Ms. Derginer moved returning to open session at 10:57 a.m. **MOTION CARRIED.**

**A. POSITION CHANGES AND COMPENSATION:**

Ms. Christianson reminded the board that all position recommendations and salary adjustments were reviewed by Brown County HR prior to the director's final proposal.

Ms. Derginer/Finder-Stone moved to add 1 FTE staff Accountant position to the ADRC organizational chart. **MOTION CARRIED.**

Ms. Johnson/Ms. Derginer moved to approve increase in annual salary of Finance Coordinator position to midpoint within the positions designated grade. **MOTION CARRIED.**

Mr. Johnson/Ms. Bartlett moved to approve salary increase of Finance Coordinator position retroactive to January 1, 2018. **MOTION CARRIED.**

Ms. Derginer/Ms. Finder-Stone moved to add 1 FTE Volunteer Specialist position to the ADRC organizational chart. **MOTION CARRIED.**

1b



Ms. Finder-Stone/Mr. Johnson moved to bring 2 Grounded Café' Lead positions to FTE status and to re-classify them from hourly to salaried positions. **MOTION CARRIED.**

Ms. Derginer/Ms. Bartlett moved to add .5 FTE Grounded Café' Ambassador Position to the ADRC organizational chart. **MOTION CARRIED.**

Ms. Johnson/Ms. Bartlett moved to eliminate .5 FTE Prevention Assistant position from the ADRC Organizational chart **MOTION CARRIED.**

Ms. Finder-Stone/Ms. Derginer moved to change the ADRC Organizational chart to move 1 FTE Office Assistant position from Administrative Services department to Prevention department. **MOTION CARRIED.**

Ms. Johnson/Ms. Derginer moved to increase the Caregiver Support Assistant position from .5 FTE to 1 FTE. **MOTION CARRIED.**

Ms. Derginer/Ms. Johnson moved to add 1 FTE Elderly Benefit Specialist position for a total of 3 FTE to the ADRC Organizational chart. **MOTION CARRIED.**

#### **B. EXECUTIVE DIRECTOR EVALUATION:**

The committees provided feedback in regard to Ms. Christianson's performance in 2018. The Board would like to recognize Ms. Christianson for exemplary work in 2018, examples include:

- Press Conference and Public Awareness: Family Care Entitlement Press conference July of 2018, ADRC Isolation & Loneliness/Ageism, Brown County Budget Signing Press Conference
- Rural community nutrition re-organization and engagement in planning with Pulaski and Denmark programs
- Construction of the 3 year ADRC plan including extensive community input
- Launching the Grounded Café on Saturday Farmers Market morning, hiring new staff and creating new goals, menu et..
- Securing a new staff/Coordinator development tool called Dignify that will engage staff and help Coordinators grow in their leadership skills
- Presentation at the national level on mental health with older adults
- Working with ADRC Program Coordinator to support social clubs and groups moving to new locations where their needs are better served
- Being asked to serve on WIHA board to work with the state, ADPAW (our ADRC association) as a representative to work through conflict of interest in Prevention Programs, Foundations Health and Wholeness Mission Committee and Board of Directors, Bay Are Community Council Communication Chair and Board of Directors and additional community boards and committees that support the ADRC mission.

Mr. Epstein will combine comments from the committee members and will forward a finalized evaluation to Ms. Christianson.

Ms. Johnson/Ms. Finder-Stone made motion to accept the Executive Director's performance evaluation and propose a one-time merit payment contingent on funding. **MOTION CARRIED.**

**ADJOURN:**

Ms. Derginer/Ms. Bartlett moved to adjourn. The meeting adjourned at 11:00 a.m. **MOTION CARRIED.**

Respectfully submitted,

Kristin Willems  
Administrative Specialist

PROCEEDINGS OF THE BOARD OF HEALTH MEETING  
TUESDAY, JULY 10, 2018  
5:00 PM

Present: Richard Schadewald, James Crawford, Karen Sanchez, Jay Tibbetts, Cheryl Weber, Susan Molenaar

Excused: Joe Van Deurzen

Others Present: Supervisor Steve Deslauries, Eric Pritzl, Anna Destree, Rob Gollman, Ann Steinberger, Patti Zich (minutes recorder)

**1. Call to Order, Welcome, Introductions**

Chairman Richard Schadewald called the meeting to order.

**2. Approval / Modification of the Agenda**

MOTION: To approve agenda.

Crawford / Molenaar

MOTION CARRIED

**3. Approval of Minutes of Meeting of May 8, 2018.**

MOTION: To approve the minutes from May 8, 2018.

Crawford / Weber

MOTION CARRIED.

**4. 2018-2020 Beyond Health CHIP Report**

Anna submitted the Beyond Health CHIP Report. The priorities stayed the same with Oral Health going into sustain mode.

**5. Environmental Division update**

Rob stated we are in license renewal process and stated we have 1,870 paid establishments and 46 unpaid establishments. Rob stated we sent out a survey with the renewals and we will evaluate the survey to improve our program. Rob indicated we had to condemn a home in Pittsfield and we will be issuing orders on a home in Wayside. Erik Pritzl complimented the collaboration between the Public Health Division and Human Services Division when handling difficult situations. Jim Crawford complimented how staff handled his water sample. Jim asked if Public Health thought about testing for nitrates. Rob indicated it is not financially feasible. Rob stated we would potentially offer water testing to other municipalities. Anna will apprise the Board on any developments of Bay Beach. Rob announced he would be retiring on August 1. Mr. Schadewald congratulated Rob.

**6. Nursing Division update**

Ann Steinberger stated we are a part of the multistate, cross-jurisdictional cyclospora outbreak. Brown County had 13 cases of cyclospora and three related to the outbreak. There were 212 cases national wide. Ann stated we would be having a targeted mass immunization clinic on August 15. Ann indicated she received a press release from the State of Wisconsin confirming the death of a La Crosse County resident from Rocky Mountain spotted fever. Ann stated we continue with our prevention efforts and she gave each Board member our "Fight the Bite" pouch. Ann stated we used communicable disease prevention dollars to increase our immunization assurance and we have several billboards highlighting HPV vaccine. In October, we will highlight influenza. Mr. Schadewald asked for an update on the rattrap distribution. Erik Pritzl indicated on June 30 at the Neville Public Museum they distributed approximately 250 traps to approximately 70 people.

**7. Health Officer's Report**

Anna stated we are continuing our move planning following the ICS, Incident Command System, which helps direct staff questions and concerns to the right places. We are continuing with our strategic planning with the long-term goal becoming accredited and integrating trauma informed care into public health practices. The goals this year are to have a quality improvement plan and a performance management plan. We hoped a Public Health Planner would be creating these plans. In light of the planner position being on hold, we delegated it to another staff member. That draft plan needs reviewing by management and staff.

Mr. Schadewald asked if the Farmers Markets were expanding. Rob indicated his staff was busy inspecting those markets. Mr. Schadewald asked if we had enough staff members to accommodate as we are going into budget. Rob stated we might need to hire more staff at some point. Dr. Tibbetts asked Anna about the WAHL DAB wind turbine working group; who participants, where are the minutes, how is this posted? Anna stated it was a WALHDAB, Wisconsin Association of Local Health Departments and Boards, workgroup that consists of WAHL DAB, local health departments and the State. They meet once every month and are still trying to figure out their purpose. They know they want to have common talking points. Dr. Tibbetts stated this Board of Health probably has been involved longer and more intensely than any Board of Health in the country. Dr. Tibbetts asked if they would bring in Bill Acker or BCCRWE as resources. Anna stated they have had conversations of who should they bring in and what is the goal of this group. Anna stated the Wind Siting Council came in because a report is due in 2019 and they wanted to learn about that report. Mr. Schadewald would like further reports. Jim Crawford stated Anna's predecessor thought wind turbines were not a human health hazard and asked Anna if it met the State's definition of a human health hazard. Anna stated multiple reviews and studies have been done and at this time, it does not fall to the level of an imminent human health hazard. Anna states they define an imminent human health hazard as something that can cause imminent bodily injury or death and at this time, it does not fall to that level. Mr. Crawford agreed.

**8. Public Health Legislation – Standing Item**  
None.

**9. Receive new information on wind turbines – Standing Item**  
Anna Destree provided the Board with her 5-30-18 Update to the Human Services Committee.

Jim Crawford submitted a *"Short CV of Dr. Geoff Leventhall along with a document entitled "7<sup>th</sup> International Conference on Wind Turbine Noise, Rotterdam – 2<sup>nd</sup> to 5<sup>th</sup> May 2017, Why do some people believe that they are 'made ill' by wind turbine noise," by Geoff Leventhall.* Jim stated the paper describes the indirect psychological mechanism whereby viewing a wind farm may cause some neighbors annoyance and others pleasure or indifference. Anti-wind critics, he stated, frequently attribute the annoyance to the dubious wind turbine syndrome and site infrasound as the cause. For example, the Cape Bridgewater Wind Farm Study by Steven Cooper neglected audible noise and the view of a wind farm as a cause of the complaints and jumps to this new thing, inaudible infrasound. This paper debunks infrasound as a cause of that annoyance. Leventhall believes the complaints result from the Illusory Truth Effect, which is established through repetition of negative views of wind turbines. He notes that the listed symptoms for Wind Turbine Syndrome are almost the same as those for unmanaged stress. Jim states this is a conference paper and it is not peer reviewed.

Bill Acker submitted document entitled *"Renewable Electricity Production From 2017 to 2050,"* by William G. Acker dated July 8, 2018. Mr. Acker stated over the past few months, he has noticed that the price of electricity from utility sized solar photovoltaic solar farms have become competitive against wind on a cost per kilowatt-hour basis. That lead him to study to see what the projection is for solar photovoltaic versus industrial wind. Bill states the Energy Information Administration (EIA) comes out with projections up to 20 to 30 years beyond the current year and the report is showing is that the growth of industrial wind turbine systems is going to drastically drop off after the year 2020. In terms of kilowatt-hours per year production, the growth of that per year through 2050 will drop from the current approximately 13% growth each year to about a 2% growth per year. That is being replaced by solar photovoltaic systems or PV systems being installed not just by the utility sector but also by the residential sector. The growth in electrical production for solar photovoltaic from 2020 to 2050 is projected to be about 28.82% growth in kilowatt-hour production each year.

Barb VandenBoogart submitted a report entitled *"Excerpts from Keith Stelling's Report Entitled 'Infrasound Low Frequency Noise and Industrial Wind Turbines 2015, Along with interjectory comments by (BCCRWE President) Barbara Vanden Boogart."* Barbara states this report involves the NASA study which was very foundational in understanding what went on and those studies directly dispute what Mr. Crawford was saying concerning Mr. Leventhall. Barbara read directly from this report and it is on file.

David Enz stated one thing others do not have is experience living by wind turbines. He has the effects and family members have the effects. He states he was sick enough to leave his home after a few months. He has enough experience and that will counter any kind of education the Board will get. Mr. Enz states there is definitely a problem in Shirley Wind and effecting the health of people. Dave Enz has offered his house in Shirley for anyone who wants to live there. He stated he knows not everyone is symptomatic so there needs to be more than one. Mr. Schadewald asked if the Board of Health or County wanted to, could they put up

equipment to test on his property. Dave Enz said yes if it was a properly designed test to find the truth. Mr. Schadewald asked if stray voltage was measured at Dave Enz's property and he indicated it was. Mr. Crawford stated there were better measurement techniques.

**10. Correspondences**

None.

**11. Comments from the Public**

Michelle Schauer, 6225 Highview Road. Michelle stated she has six turbines all within a mile and a half of their home and she has three children who reside there along with her husband. Michelle questioned imminent bodily harm or death and Mr. Schadewald reminded Michelle that this was not question and answer session. Anna stated that if your children are experiencing heart palpitations that she should see a doctor. Michelle stated they built the house in 1999 and her children were born between 1998 and 2001. Michelle stated in the last 10 years there has been an increase in problems. Michelle has to sleep in the basement now because she cannot get restful sleep. The basement relieves some of their children's symptoms. She stated her son has heart problems. They have seen a counselor and the counselor has said that their problems have been getting worse the past 5-7 years. He has noticed their symptoms have gotten worse even though they get regular check-ups ever three months. The psychotherapy has not helped. Mr. Schadewald asked if she took them to a medical doctor. She indicated yes but once you leave the area, the symptoms just go away.

Susan Molenaar and Karen Sanchez left the meeting.

Bill Acker submitted an article entitled "*Brown County Board Candidate Tried to Erase Public Input*," by Jerry Bader, dated March 22, 2018.

Bill Acker also submitted a document prepared by William G. Acker dated July 10, 2018, entitled "*Unprofessional Behavior by Jim Crawford*." Mr. Acker began to read the document Case #1 and Jim Crawford indicated it was slanderous. Mr. Schadewald recommended Mr. Acker not submit the document. Mr. Schadewald stated that if he still wanted to submit the document to submit in written form only. Mr. Acker wanted the document submitted.

Bill Acker also submitted a 5-page document entitled "*Engineering Expertise of William G. Acker*," prepared July 9, 2018. This documents his experience starting in 1974 and through the present, which is on file.

**12. All Other Business Authorized by Law**

Dr. Tibbetts stated the Chair of the Health and Human Services Committee, Erik Hoyer, has co-sponsored an advisory referendum to allow legalization of marijuana. Mr. Schadewald stated it asked, "Do you support the State of Wisconsin legalizing...." Dr. Tibbetts is against this but recognizes the position that there are some very legitimate uses and there has been recently a product released for certain pediatric issues.

Jim Crawford thanked Bill for submitting his experience. He stated it does not show that Bill is licensed as an engineer in Wisconsin. Jim stated at the March meeting Dr. Tibbetts submitted a document by Professor Vahl which claimed that it proved infrasound reduces the strength of the heart muscle. Dr. Tibbetts stated there was a follow-up on that in Germany. Jim Crawford states the professor's study appears to not have exposed the muscle to infrasound noise. Jim stated they attached the muscle to a vibrator and vibrated it at low frequency. There is no sound involved. A vibrator, though similar to a loud speaker, does not have a cone to radiate sound. Jim Crawford stated at the May meeting Barbara Vanden Boogart submitted a paper by Stephen Cooper, which claims his subjects, could detect infrasound. Jim states the study does not prove that. Jim stated the article was vague. The subjects were probably hearing audible noise not infrasound. He stated there are other problems in that it involved a small number of subjects – 9. Two of the control group heard sound when none was playing and it could involve tricks with the stereo set up. Jim stated, therefore, Cooper wants us to throw out the concepts of the nocebo effect and our hearing thresholds. This study does not support that. It does cry out for a peer review and Jim would like Geoff Leventhall hired by BCCRWE to do the review. Jim stated at the May meeting Barbara handed out a criticism by the Waubra Foundation of the new reference book Wind Turbine Syndrome, the book that exposes the anti-wind turbine movement for that it is. Waubra is described in the book; the group appears to be heavily advised against wind farms and efforts to replace fossil fuels with wind energy. Jim read an excerpt from page 186. "The Waubra Foundation has been Australia's most prominent anti-windfarm group.....Peter Mitchell, a Victorian mining, oil, set up the

foundation in March 2010 and gas investor, who chaired it until January 2015, then spent some 14 month as its patron. He ended his office bearing involvement in March 2016. Mitchell's antagonism to windfarms sprang from a proposal by Origin Energy to build a windfarm near his country estate." Mr. Crawford recommends this book to the Board of Health.

Cheryl Weber thanked the Board and Public Health for allowing them to go to the conference and there was good information. She saw many board members there and she was glad that we are reaching out and looking at some of the issues other communities and counties are dealing with. Cheryl liked the protective family's framework. Mr. Schadewald asked Cheryl to submit to the Public Health Officer. Anna complimented Mr. Schadewald on the speech he gave at the event.

**13. Adjournment / Next Meeting**

MOTION: To adjourn meeting

Weber / Crawford

MOTION CARRIED

NEXT MEETING: September 11, 2018 5:00 PM

PROCEEDINGS OF THE BOARD OF HEALTH MEETING  
TUESDAY, OCTOBER 9, 2018  
5:00 PM

Present: Richard Schadewald, James Crawford, Karen Sanchez, Cheryl Weber

Excused: Susan Molenaar, Jay Tibbetts, Joe Van Deurzen

Others Present: Eric Pritzl, Anna Destree, Ann Steinberger, Zach Kroening, Andrea Kressin

**1. Call to Order, Welcome, Introductions**

Chairman Richard Schadewald called the meeting to order.

**2. Approval / Modification of the Agenda**

MOTION: To approve agenda.

Crawford / Weber

MOTION CARRIED

**3. Approval of Minutes of Meeting of July 10, 2018.**

MOTION: To approve the minutes from July 10, 2018.

Weber / Sanchez

MOTION CARRIED.

**4. 2018 Budget Proposal**

Anna presented the Public Health Division proposed budget documents from the Brown County Proposed Budget book including Mission and Program Description, Performance Measures, Organizational Chart, Department Initiatives Status report, 2019 New Department Initiatives and 2019 Rates and Fees. Anna stated we have changed our Mission Statement to align with what we are doing in Public Health. Anna stated we added a Public Health Planner under Community Engagement. The Public Health Planner will be our accreditation coordinator as we move down the accreditation path and will work on our quality improvement initiatives. Anna provided updates for our 2018 department initiatives. 1) *Become a ServSafe Course Provider and Testing Site*. Anna stated we are training another instructor who will provide the course in Spanish and we have identified ways to better market the course. 2) *Develop and Implement Quality Improvement Plan*. Anna stated the plan has been created and is out for feedback from staff. She will forward the draft to the Board of Health for review. 3) *Increase Adolescent Immunization Rates in Brown County*. Anna stated shortly after we created this initiative we learned we could no longer use the 317 funds for to do mass clinics. We could no longer provide the vaccine without considering VFC requirements. Anna stated we have done strategic planning this year with assurance as an overall goal and we recognize we need provider education, community engagement, access and barriers, workforce development and direct services, which will make assurance successful. 4) *Institute Emergency Notification System*. Anna stated we worked with Emergency Management to set up Code Red. We tested during the recent flooding and it went well. 5) *Coordinate a Public Health Response to the Rise in Opioid Use*. Anna stated we secured AWY grant dollars to implement certain strategies.

Karen Sanchez asked how that age group is so low in compliance if the immunizations are required for school. Ann Steinberger stated right now only the Tdap is required for 6<sup>th</sup> grade. Ann stated with one of the new DHS Administrative Rules, they are adding in meningococcal and changing it to 7<sup>th</sup> grade, which will allow some providers to give that child immunizations and increase compliance. Ann states some providers do not want to give the Tdap until the child is 11 and 12 years of age. By pushing it back to 7<sup>th</sup> grade will allow more students to be compliant.

Anna stated the 2019 Department Initiatives are 1) *to perform a time study of applicable staff, and a review of the coding systems in place, to capture time spent on initiatives and field work*, 2) *evaluate current home visitation program*, 3) *develop and implement a Public Health Workforce Development Plan*, and 4) *hire a consultant to facilitate and begin implementation of Trauma Informed Care strategies for all Brown County Health & Human Services Divisions*.

Cheryl Weber asked if the Trauma Informed Care person is going to incorporate knowledge of Trauma Informed Care to the entire department. Anna stated they are going to help facilitate what that will look like. She stated there is a team in place and this facilitator will guide us where we need to put our efforts. Erik Pritzl stated we are part of Fostering Futures, which is through the Wisconsin Department of Children and Families, and to become a trauma informed care agency could be a challenge. Erik stated there are assessment tools and you can develop strategies and action plans but someone has to do that and work with us. We have a team of people that are committed. They have created a basic presentation and given it to supervisors and department managers and will share with all staff in October and November. We want the consultant to help us create the work plan. Jim Crawford asked how much was budgeted for that. Erik indicated it is in contracted services for \$50,000.

Jim Crawford asked if any fees were increased in 2019. Anna stated the only change was to add Micro Markets. DATCP told us we had to change our Micro Market fees. Anna stated they were listed previously under an AG Code 55 Non-Processing. We still kept that for situations that still exist. The Micro Markets are listed separately due to a decrease in the fee amount from \$157 to \$40 as a requirement from the State.

Erik Pritzl stated there would be a transfer of funds from Human Services Community Services to Public Health to offset the cost of an educator position. We have shared resources as a combine department. Our Alcohol and Drug Abuse Block Grant was used to contract these services and now we will be able to keep the dollars within our department and make use some resources internally for AODA prevention.

**5. Comments from the Public**

None

**6. All Other Business Authorized by Law**

None

**7. Adjournment / Next Meeting**

MOTION: To adjourn meeting

Crawford / Sanchez

MOTION CARRIED

NEXT MEETING: November 13, 2018 5:00 PM



PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, October 16, 2018

Board Members Present: J. Wieland, B. Clancy, J. Mitchell, L. Franke, K. Lukens and S. King.

Others Present: K. Pahlow, A. Nizzia, S. Johnson, C. Maricque, N. Kohls, C. Jensky, L. Larson and N. DeRuyter

1. Action Item: Call to Order  
S. King called the meeting to order at 3:33 PM.
2. Open Forum - None
3. Action Item: Approval of September 18, 2018 Minutes  
**Motion made by J. Wieland, seconded by J. Franke, that the minutes from the September 18, 2018 board meeting be approved. MOTION CARRIED UNANIMOUSLY.**
4. Action Item: Approval of Agenda  
**Motion made by B. Clancy, seconded by J. Mitchell, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.**
5. Action Item: Donations  
K. Pahlow reviewed the donations. Numerous donations came in for a new scoreboard that a member from Our Lady of Lourdes organized. J. Gray received a generous check from the NFL-Green Bay Chapter Alumni and one of our students donated a Packer bench that he won at an auction. We also received a donation of hot dogs for the Hopp BBQ.  
**Motion made by J. Mitchell, seconded by L. Franke, that the October donations be approved. MOTION CARRIED UNANIMOUSLY.**
6. Action Item: Payment of Bills  
Payments for September 1, 2018 to September 30, 2018 were reviewed and discussed. Expenses are mainly routine for the beginning of the school year. Higher expenses for the month included the installation of the door access controls by Johnson Controls. The new door access control for the main entrance does not work properly at times, but LaForce has been contacted to correct a mechanical issue with the front door that may be affecting the access control system. Ziese installed structural steel chair eyelets in one of the classrooms.  
**Motion made by J. Mitchell, seconded by J. Wieland, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.**
7. Action Item: Financial Report  
Summaries of the Revenue and Expenditures ending August 31, 2018 were reviewed and discussed. Building operations is over budget due to an unexpected replacement of a water boiler and maintenance items that normally occur in the summer, but the budget is allocated over the year. Technology expenditures are over budget due to the installation of cameras on the inside and outside of the building. The cost of the cameras are funded by the Security Grant received this summer, so this overage will be offset by additional revenue. In addition, a large portion of the technology labor budget was expended during the summer months to complete the wiring for the camera project and to get computers ready for the beginning of the school year. These expenses will even out over the year.  
**Motion made by J. Mitchell, seconded by L. Franke, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.**
8. Action Item: Retirement

1d

**Motion made by J. Wieland, seconded by J. Mitchell, that the Board approve the retirement of Instructional Aide, Cindy Vercauteren, effective, October 5, 2018. MOTION CARRIED UNANIMOUSLY.**

9. Action Item: Hiring

**Motion made by J. Wieland, seconded by B. Clancy, that the Board approve the hiring of Rebecca Lemons, Elizabeth (Betty) Reimer and Marrisa Hohol as Instructional Aides. MOTION CARRIED UNANIMOUSLY.**

10. Action Item: Approval of Policy Addition – Second Reading

**Motion made by B. Clancy, seconded by J. Mitchell, that the addition of Policy 12.02 – Safe Feeding Policy and Rule be approved. MOTION CARRIED UNANIMOUSLY.**

11. Action Item: Approval of Policy Change – First Reading

**Motion made by L. Franke, seconded by K. Lukens, that the changes in Policy 3.09- Leaves of Absence, regarding Casual Days be approved. MOTION CARRIED UNANIMOUSLY.**

12. Discussion Item: Strategic Planning

Administration reported that they continue to put their thoughts together on the membership of the Strategic Planning Team. Once the facilitator has been selected, they will be ready to start pulling the team together and determine meeting dates.

13. Discussion Item: Administrator's Report

S. Johnson – Director of Special Education and Pupil Services

- Staff have begun working on professional goals. It is nice to see staff working together on goals such as visuals in the classrooms, using online programs and communications.

A. Nizzia – Principal

- Good turnout for the BBQ. The Parent Organization had a Scholastic Book Fair and bake sale at the same time which many new parents were involved in.
- The Parent Organization will have a meeting the first week in November.
- Furniture has been arriving. Phase 2 furniture for the older classrooms will begin soon.
- Homecoming is Saturday with a Hoedown theme.
- Our first nut order of 300 cases has arrived and are quickly going out the door.

C. Maricque – Business Manager

- Carolyn will be working with the county on a change that just took place with our disability insurance. The County selected a new administrator, UNUM, for the disability and FMLA processing. We were not included in the RFP, so we need to determine if we will have a service for FMLA processing through UNUM and disability processing through Standard or if we will move our disability insurance to UNUM. Currently our benefit for short-term disability is 80%, but UNUM is only offering 60% in the proposal.

K. Pahlow – Administrator

- The first compensation committee meeting with teachers and therapist (10 Hopp teachers and one teacher from the district) took place. Sick leave and casual days were discussed. Kim has invited instructional aides and other hourly staff to form a group to collaborate on the same topics.
- We received a grant of \$10,000 for a new PA system. The rest of the cost will be in next year's budget.
- Four staff went to a Threat Assessment training. Staff will also be attending a Mental Health training. This is all part of the grant requirements.
- Per a new state statute, we need to submit a Safety & Security plan by January 1, 2019. The Board will need to approve the safety plan and resolution.

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- Kim thanked the entire school staff for all their hard work.

14. Discussion Item: Parent Organization Report  
Incorporated into A. Nizzia's administration report.

Executive Session: The Board moved to executive session as allowed by Wisconsin Statute stats 19.85 (1)(c) pursuant to employment and compensation at 4:06 PM.

**Motion made by L. Franke, seconded by B. Clancy that the Board move into Executive Session. MOTION CARRIED UNANIMOUSLY.**

Meeting opened again at 5:15 PM.

Action Item: Adjournment

**Motion made by J. Mitchell, seconded by L. Franke, to adjourn the meeting at 5:15 PM. MOTION CARRIED UNANIMOUSLY.**

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, November 20, 2018

Board Members Present: J. Wieland, B. Clancy, L. Franke, S. King, J. Jansch and K. Lukens

Others Present: K. Pahlow, A. Nizzia, C. Maricque, N. Kohls, J. Titera, and K. Perry

1. Action Item: Call to Order  
S. King called the meeting to order at 3:31 PM.
2. Open Forum - None
3. Action Item: Approval of October 16, 2018 Minutes  
**Motion made by J. Wieland, seconded by B. Clancy, that the minutes from the October 16, 2018 board meeting approved. MOTION CARRIED UNANIMOUSLY.**
4. Action Item: Approval of Agenda  
**Motion made by J. Jansch, seconded by L. Franke, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.**
5. Action Item: Donations  
A. Nizzia reviewed the donations. High donations this month included a donation from Cropsey's. This donation is held in a separate donations account and is currently being used to purchase adaptive chairs and toilet seats. The Knights of Columbus have generously given proceeds of their Tootsie Roll sales to Hopp.  
**Motion made by J. Wieland, seconded by J. Jansch, that the November donations be approved. MOTION CARRIED UNANIMOUSLY.**
6. Action Item: Payment of Bills  
Payments for October 1, 2018 to October 31, 2018 were reviewed and discussed. C. Maricque reviewed the higher expenses for the month which included the sealing and repairs of the parking lot asphalt; Physical Therapy services from CESA #7 for the year that is shared between Hopp and De Pere and monthly transportation from Lamers.  
**Motion made by J. Jansch, seconded by L. Franke, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.**
7. Action Item: Financial Report  
Summaries of the Revenue and Expenditures ending September 30, 2018 were reviewed and discussed. Building operations are over budget due to the additional expense of a water boiler [correction-hot water heater]. The door lock system was completed in September which included one more door than budgeted. Two staff leaves and two staff vacancies at the beginning of the year required additional substitutes. Denmark will be transporting the EC students due to the small number of students, so there will be less costs for Lamers.  
**Motion made by B. Clancy, seconded by J. Wieland, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.**
8. Action Item: 2018-19 Budget Adjustment  
On April 17, 2018 the 2017-18 budget was approved by the BCCDEB and later approved by the County Board on June 20, 2018. Since that time, the County has increased the Casualty Insurance for the Brown County CDEB. Due to this increase, additional funds were requested to be levied for the BCCDEB. Additional dollars in levy was approved at the full County Board Budget Meeting on October 31, 2018 to fund the insurance increase.

**Motion made by J. Jansch, seconded by B. Clancy, that the budget adjustment to increase property tax and casualty insurance charges by \$18,127 be approved. MOTION CARRIED UNANIMOUSLY.**

9. Action Item: Teacher and Therapist Compensation increase for the 2018-2019 School Year  
The Teacher/Therapist Compensation committee discussed several options for either a 2% raise or perhaps 1.5% with the .5% to be used to compensate those with their masters or extra compensation for camp or projects. The committee decided on a full 2% across the board. Our teachers are on the low range for pay but it is much better than years ago.  
**Motion made by L. Franke, seconded by B. Clancy, that a 2.0% salary increase for all teachers and therapists, retroactive to the first contract payment on August 31, 2018, be approved.**

10. Action Item: Administrative Compensation increase for the 2018-2019 School Year  
**Motion made by J. Jansch, seconded by B. Clancy, that a 2.0% salary increase for administrators, retroactive to July 1, 2018, be approved.**

11. Action Item: Retirement  
**Motion made by J. Jansch, seconded by B. Clancy, that the Board approve the retirement of Instructional Aide, Mary Jo Ryan, effective, January 2, 2018. MOTION CARRIED UNANIMOUSLY.**

12. Action Item: 2019-2020 Calendar  
Administration has worked with the Compensation committee on the 2019-2020 school calendar. The school minute requirements has been met with an additional 2.5 days built in for inclement weather. The committee has begun working on the 2020-2021 school calendar but will need to work with the WDP school district because of our contract with their food service.  
**Motion made by J. Wieland, seconded by J. Jansch, that the 2019-2020 school year calendar be approved.**

13. Discussion Item: Administrator's Report  
S. Johnson – Director of Special Education and Pupil Services  
K. Pahlow reported in her absence.
- District staff and classrooms are going well.
  - Two maternity leaves are coming up and substitutes are already secured for their absences.
  - District staff will be attending a Short Term Disability presentation for their input.
- A. Nizzia – Principal
- West DePere Elementary School had a gas leak today causing 700 students and staff to evacuate to Syble Hopp School. Hopp Staff were informed and within a matter of minutes we were organized and everything ran smoothly. The evacuation was only for an hour but it was a good practice for us if future emergencies happen. Principal Lau, was so appreciative that he ordered Jimmy Johns for all the staff for lunch.
  - The 3<sup>rd</sup> Annual Hopp Trot took place. Students made costumes and paraded around the school. Prizes were awarded to the best costumes.
  - *Oliver Day of Kindness* came to Hopp. Southwest High School students organized ornament making for the students. These ornaments will be used to decorate the Northern Building holiday tree and the De Pere City Hall. While some students were making ornaments, others were listening to the story *Oliver the Ornament* read by the author, Todd Zimmerman.
- K. Pahlow – Administrator
- The instructional aides have now formed their own compensation committee. Discussions are similar to the teachers/therapist group with discussion items
- 1d

pertaining to them.

- The two new bus routes are going well. It is sometimes hard to arrive at school by 8:10 AM due to the congestion on the De Pere bridge in the morning. However, the students are not riding the busses as long as before.
- We have several staff out long term due to injuries, surgeries and maternity. We are all working together to secure substitutes and provide consistency in the classroom.
- Thank you to the board for the wonderful treats that were provided to the staff.

14. Discussion Item: Parent Organization Report

- K. Pahlow reported that the Parent Organization secretary and treasurer have met with C. Maricque to discuss finances and procedures.
- Next year they will have meetings to get more parents involved with the school not just for fundraising.
- A speaker has been scheduled to speaker to the parents on Guardianship in January.
- The Sibshop event held this month was a great success. There was a parent panel, activities, the pool and SCY for the kids, and lunch. 18 families and 29 siblings attended.

15. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute stats 19.85 (1)(e) pursuant to compensation and the investing of public funds at 4:10 PM.

**Motion made by L. Franke, seconded by J. Wieland, that the Board move into Executive Session. MOTION CARRIED UNANIMOUSLY.**

Meeting opened again at 4:45 PM.

16. Action Item: Adjournment

**Motion made by J. Jansch, seconded by J. Wieland, to adjourn the November 20, 2018 Brown County Children with Disabilities Board meeting at 4:46 PM.  
MOTION CARRIED UNANIMOUSLY.**

## **PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD**

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, October 11, 2018 at Health & Human Services; Sophie Beaumont Building; Boardroom A; 111 N. Jefferson Street; Green Bay, WI 54301

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**Present:** Supervisor Tom Lund, Chair  
Carole Andrews, Jesse Brunette, JoAnn Grashberger, Craig Huxford, Supervisor Alex Tran

**Excused:** Susan Hyland, Paula Landrie, Supervisor Aaron Linssen

**Also Present:** Erik Pritzl, Executive Director  
Samantha Behling, Interim Nursing Home Administrator  
Jenny Hoffman, Community Services Administrator  
Eric Johnson, Finance Manager

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1. **Call Meeting to Order:**  
The meeting was called to order by Supervisor Tom Lund at 5:15 pm.
2. **Approve / Modify Agenda:**  
GRASCHBERGER / ANDREWS moved to approve the October 11, 2018 Agenda.  
The motion passed unanimously.
3. **Approve Minutes of September 13, 2018 Human Services Board Meeting:**  
ANDREWS / BRUNETTE moved to approve the minutes dated September 13, 2018.  
The motion passed unanimously.
4. **Executive Director's Report:**  
Executive Director Erik Pritzl distributed his October report and highlighted the following:

### **Community Services**

#### **Children, Youth & Families**

Child Protective Services (CPS) continues to see numbers increasing. Overall reports are down slightly, while screened-in reports are up about a 6% increase; specifically in the areas of sexual abuse and emotional damage.

The whole state is struggling with this; the County Human Services Association as well as County Association is going to make this an agenda item in the next budget cycle at the State level. We need to wait to see what will be added to the Department of Children and Families' budget as far as dollars for counties to increase staffing. It will take a push at the County-level up to the State.

LUND: You will have to give us (County Board of Supervisors) some resolutions to pass.

PRITZL: Supervisor Brusky from the Human Services Committee currently has some draft resolutions from WCA, and I have some from WCHSA. We will individualize them for us (Brown County) and move ahead.

**Behavioral Health**

Here is some good news – Emergency Detentions are in a downward trend for both adults and children in 2018. Adults are going down with an estimated 717 which is the lowest numbers since 2014.

Kids are not served at CTC. We are seeing bend down in 2018 after the rapid increase in 2017. We are hitting school time now, so September, October, and November can be busier months.

**Community Treatment Center**

When you look at CTC, our voluntary admissions have increased, which typically means there isn't law enforcement, court and Corp counsel time involved. Our overall admissions to Nicolet are higher, so we are serving more people. This is a big change, but there are staffing challenges with this — onboarding, training and retaining staff. Despite our staffing shortages we are still maintaining a high level of service.

Bay Haven, the Community Based Residential Facility (CBRF), is utilized at a high level, with an average 9.5 consumers per day in September which is more than double some previous years.

BRUNETTE / GRASCHBERGER moved to receive and place on file the Executive Director's Report. Motion carried unanimously.

5. **2017 Annual Report for Health & Human Services: Discussion and Receipt:**  
The 2017 Annual Report for Health & Human Services was distributed at the September 13, 2018 Human Services Board meeting, but held open for discussion and receipt this evening. No questions were raised.

ANDREWS / BRUNETTE moved to receive and place on file the 2017 Annual Report for Health & Human Services. Motion carried unanimously.

6. **CTC Administrator Report including NPC Monthly Report:**  
Erik Pritzl handed out and referred to the October report prepared by himself and Interim Nursing Home Administrator Samantha Behling.

*Patient Care Issues* – There are no patient care issues to report.

*Contracted Services Issues* – Staff continued to have issues with the Nurse Call Light System in regard to the mobile devices. The contracted service accepted a return of those devices, and issued a credit which will be used to purchase alternative methods of communication. We continue to evaluate what will be the best method.

*Federal/State Regulatory Concerns* – No staff reports or regulatory concerns at this time.

*Medical Staff Appointments* – There are none in September.

*Hospital and Nursing Home Administrator Recruitment* – It is coming to a close, and hope to have a final answer tomorrow (October 12, 2018).

TRAN: How many people in your department are under-paid?

PRITZL: You would have to go to Human Resources for that information. It depends on what you define as underpaid. I would encourage you to have a good discussion with Human Resources about compensation and what that looks like relative to market, other employers. I think it is a very complicated issue.



LUND: Chad (Weininger, Director of Administration) said information would be available in January on that.

PRITZL: I think they have been working on a good analysis on that with a vendor, as well as their own research with other counties.

BRUNETTE / ANDREWS moved to receive the CTC Administrator Report and place on file. Motion carried unanimously.

**7. Renaming the Training Room Located at CTC:**

Erik Pritzl shared the background on this agenda item. There was a room at CTC used for New Employee Orientation and Training in less than desirable condition. Tables were scratched, different sizes, levels and shapes with mismatched chairs. The staff did a Quality Improvement Project (previously known as LEAN) and cleaned up a side room to create a conference room. They also cleaned this room, added a monitor to the wall, and made a professional orientation room to make the best impression on new staff coming in.

With these improvements, a suggestion was made to re-name the room in some way. So we are coming to the Board for naming suggestions; maybe to honor a person, a prior administrator, etc.

BEHLING: We are trying to implement positive changes to make the onboarding experience welcoming and hopefully improve our retention rates. Make it a better learning environment for those coming into CTC.

ANDREWS: Is the room currently named?

PRITZL: No.

ANDREWS: So it would be a "naming" not a "renaming."

PRITZL: Correct, it has a room number, but not a name.

LUND: Let's think about this for next month, and come back with any suggestions to the meeting.

PRITZL: I request you hold this for a month.

BRUNETTE / HUXFORD moved to hold naming the Training Room at CTC until November 8, 2018 Human Services Board meeting. Motion carried unanimously.

**8. Financial Report for Community Treatment Center and Community Services:**

Finance Manager, Eric Johnson distributed his October report.

***Community Treatment Center:***

We received a very favorable prior-year settlement; an adjustment of the State Nursing Home Supplemental Revenue program. This is for County nursing homes with a high percentage of Medicaid residents. We get a regular amount of about \$800,000 a year that we budget for, but this was unbudgeted adjustment related to previous years. Once every 5 years or so, they settle up with the Federal government and if there is extra money, they re-distribute it — our piece was \$519,884. CTC was doing well this year to begin with, and now they are doing that much better.

Decision was made to continue with the Pension Liability adjustments even though they are unbudgeted. It was proposed to put them in at the end of the year and do a budget adjustment, but the new Financial Director for the County thinks there will still be a

significant Pension Liability at the end of the year, so he wants to leave them as monthly, and he will adjust at the end of the year and put a budget adjustment in at that time.

Still have an unfavorable amount of \$362,168 of Pension Liability adjustment through August — an expense, with no budget. It shows a budget variance that is favorable for CTC of \$737,377, but if wasn't for this pension liability adjustment, there would be a favorable variance of approximately \$1Million for CTC.

Revenues are up because of better hospital and nursing home Medicaid rates, as well as a higher census at the CBRF.

PRITZL: This is due to a lot of work on Eric Johnson's team making sure we are tracking and getting everything entered.

JOHNSON: Expenses are being controlled, and that speaks well of everyone at CTC.

PRITZL: As well as having an Economic Support worker out there to help with applications which was a quality project we did this year. Samantha (Behling) and Mandy's (Woodward) work, as well as the prior Administrator; all did an excellent job. CTC is looking to be in a very different place right now.

***Community Services:***

Community Services has a significant deficit this year; but there was a turn in right direction in August. Revenues exceeding expenses of about \$300,000 showing on the books; however, in closing the books for September, we realized there was overstatement in one revenue account by a calculation error. It was probably closer to "break-even." Part of the favorable is we changed the charge between CTC and Community Services for hospital days. We have always supplemented the hospital revenue with money from Community Services to make up the shortfall from other payers; but with Medicaid paying more for hospital services, the amount can be reduced coming from Community Services. We did an adjustment back to the beginning of the year for that, and that had a favorable impact for Community Services.

We do expect a favorable settlement at the end of the year for the combined WIMCR and CCS cost report that is being "desk reviewed." We expect it will come through in December and offset some of these expenses.

GRASCHBERGER / ANDREWS moved to receive the Financial Report and place on file. Motion carried unanimously.

**9. Statistical Reports: a, b & c**

Statistical Reports a and c were included within the Agenda Packet. Report b was distributed to Board Members.

ANDREWS / HUXFORD moved to suspend the rules and receive Statistical Reports a, b & c together. Motion passed unanimously.

ANDREWS / BRUNETTE moved to receive the reports and place on file. Motion passed unanimously.

**10. Request for New Non-Continuous Provider & New Provider Contract:**

Please refer to the Agenda Packet which includes this information for October.

ANDREWS / TRAN moved to receive the New Non-Continuous Provider and New Provider Contract Report and place on file. Motion carried unanimously.

**11. Other Matters:**  
Nothing discussed.

Next Meeting: Thursday, November 8, 2018 at 5:15 p.m.  
Sophie Beaumont Building  
Boardroom A  
111 N. Jefferson St.  
Green Bay, WI 54301

**15. Adjourn Business Meeting:**  
HUXFORD / TRAN moved to adjourn. Motion passed unanimously.  
  
Supervisor Tom Lund adjourned the meeting at 5:33 p.m.

Respectfully Submitted,  
Catherine Foss  
Office Manager

## BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street  
P.O. Box 22188  
Green Bay, WI 54305-2188



Erik Pritzl, Executive Director

Phone (920) 448-6000 Fax (920) 448-6166

To: Human Services Board  
Human Services Committee

From: Erik Pritzl, Executive Director

Date: October 11, 2018

Re: Executive Director's Report

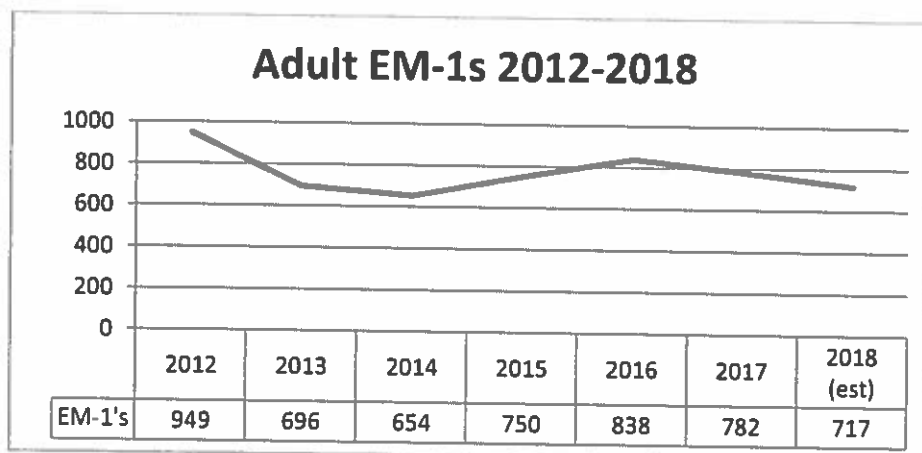
### Community Services

#### Children, Youth and Families

Child Protective Services continues to show a year-over-year increase in screened-in reports when comparing 2018 to 2017. There is a 6% increase in the number of screened-in reports that require an assessment. There continues to be an increase in specific reports including sexual abuse (10%), and emotional damage (44%.) Brown County has continued the trend of having the second highest number of screened-in reports in the state, and the third highest number of overall reports.

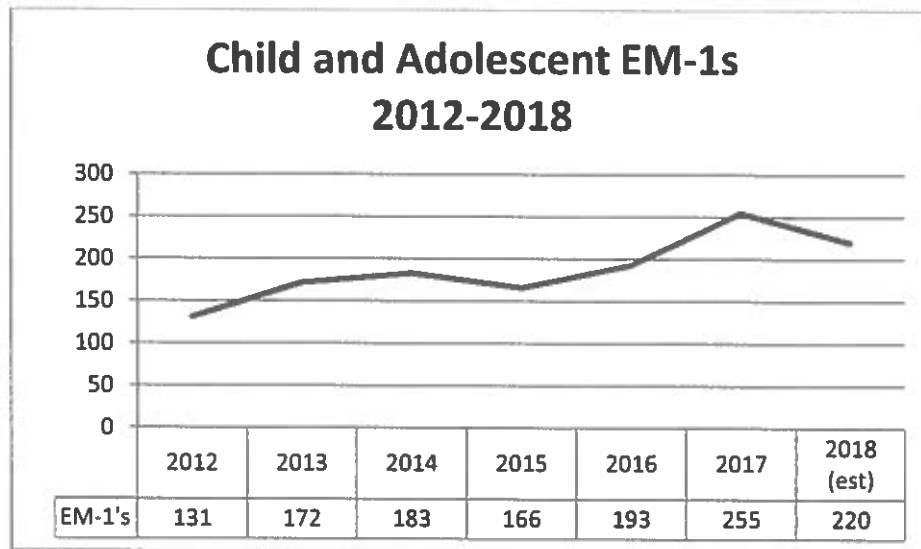
#### Behavioral Health

There continues to be an overall trend downward in the number of emergency detentions for both adults and children. The number of emergency detentions related to adults is presented in the chart below:



There is a 9.9% reduction in emergency detentions for adults comparing 2018 to 2017. There has been a concerted effort to provide voluntary services when safe and appropriate for consumers.

With respect to children and adolescents, there has been a reduction in emergency detentions of 14.5%. The chart below shows the historical trend of emergency detentions for children and adolescents.

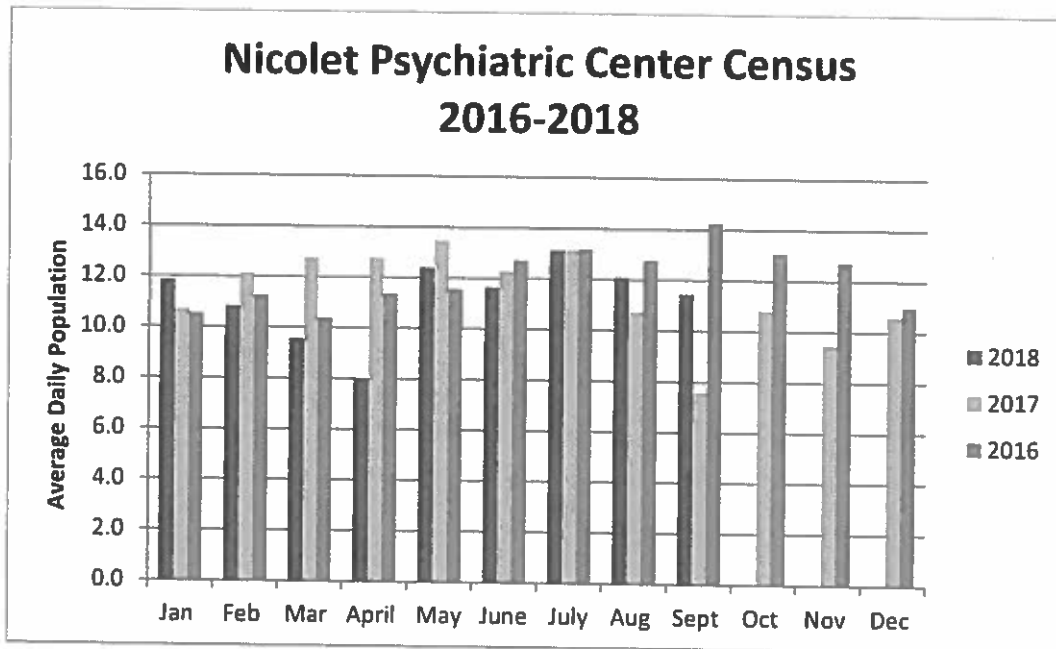


Utilization of voluntary admissions requires less intervention of other stakeholders and partner agencies such as the court system, law enforcement, and medical facilities.

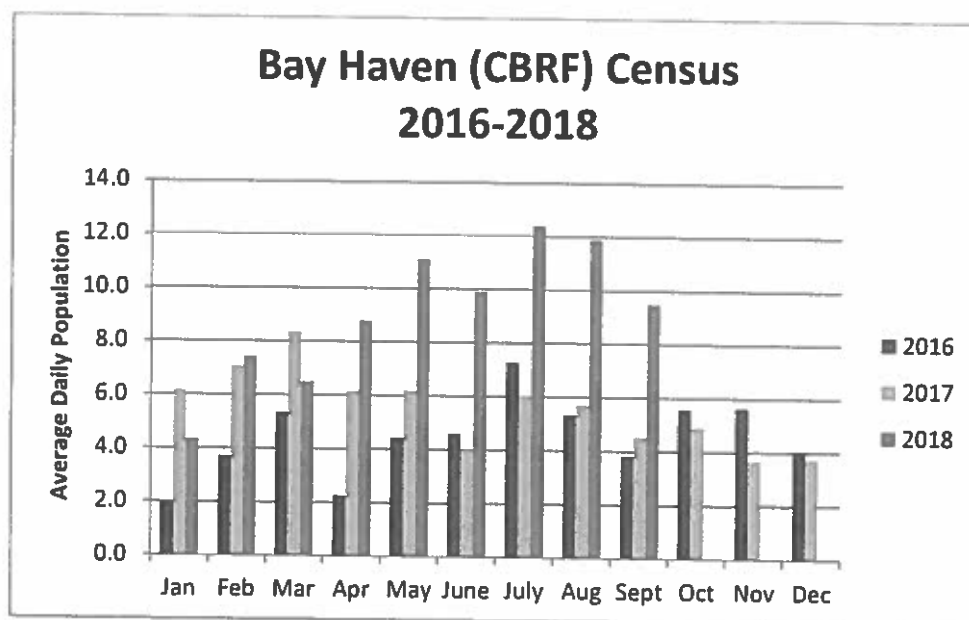
The use of facilities within Brown County for inpatient care continues to be high, and was 94%-96% for the third quarter of 2018.

### **Community Treatment Center**

Utilization of the Nicolet Psychiatric Center (NPC) showed a slight downward trend in average daily census the past few months, but an increase in utilization over the prior year. July was 13.2, a slight increase from last month, and consistent with prior years. Voluntary admissions have accounted for almost 23% of admissions to NPC in 2018. In 2017, the voluntary admission percent was approximately 15%. The chart below provides a visual comparison of the past three years for average daily population.



Bay Haven (CBRF) continues to show higher utilization in 2018, and had an average of 9.5 consumers per day in September. There continues to be a mix of consumers with crisis stabilization needs, and some Adult Protective Services needs. The chart that follows provides a visual comparison of the past three years.



## BROWN COUNTY HEALTH & HUMAN SERVICES

Brown County Community Treatment Center  
3150 Gershwin Drive  
Green Bay, WI 54305-2188



Erik Pritzl, Hospital Home Administrator & Samantha Behling, Nursing Home Administrator

Phone (920) 391-4701 Fax (920) 391-4872

### October NPC Monthly Report

1. **Patient Care Issues-** There were no new patient care concerns noted in September.
2. **Contracted Services Issues** –The call-light system contracted service has accepted a return of all mobile devices and issued a return credit. The return credit will be utilized for alternative methods of communication. Inpatient departments are working collaboratively and continue to evaluate options.
3. **Summary of patient complaints:** There was one grievance reviewed during the month of September on NPC. Policies and procedures were reviewed following the receipt of this complaint, and staff education was provided.
4. **Federal/State Regulatory Concerns:** There are no outstanding self-reports to the State or regulatory concerns at this time.
5. **Approval of Medical Staff appointments:** There are no medical staff appointments for September.
6. **Hospital and Nursing Home Administrator Recruitment:** The recruitment for the Hospital and Nursing Home Administrator has completed the interview process and is now awaiting candidate acceptance. The interim coverage plan will be extended until a full-time candidate has accepted the position.
7. **Other Business-** None

*Respectfully submitted by: Erik Pritzl and Samantha Behling*

## BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street  
P.O. Box 22188  
Green Bay, WI 54305-3600



Phone (920) 448-6000 Fax (920) 448-6166

Erik Pritzl, Executive Director

To: Human Services Board and Human Services Committee

Date: October 11, 2018

Subject: YTD 8/31/18 Financial Results for Community Treatment Center and Community Programs

### Community Treatment Center

In August CTC received a special prior year adjustment of \$519,884 from the state nursing home supplemental revenue program for county homes with a high percentage of Medicaid residents. This contributed significantly to the overall favorable YTD budget variance for CTC of \$737,377 as of 8/31/18. This variance also includes an unfavorable component from unbudgeted Pension Liability adjustments totaling \$362,168 through August. It has been decided that monthly estimates for Pension Liability will continue through year end when new reports from the Wisconsin Retirement System are expected. At this point an adjustment will be made to the new annual estimate and a Budget Adjustment recorded to match. Without Pension Liability expense the YTD favorable variance for CTC would be \$1,099,545.

This overall variance is mainly from favorable revenues due to higher than anticipated Medicaid rates for both the Nursing Home and Hospital. CBRF census has also been higher than expected including a significant number of days for MCO clients at favorable rates. Expenses without Pension Liability adjustments also show a favorable variance of \$137,771 through August.

2018 YTD census compared to budget is as follows:

<u>Average Daily Census</u>	<u>YTD</u>	<u>Budget</u>
Bayshore Village	61.0	61.4
Nicolet Psychiatric Center	11.2	12.4
Bay Haven CBRF	9.0	6.3

### Community Services

An adjustment was recorded in August for all of 2018 to reduce the daily charge from CTC to Community Services for Brown County residents served at Nicolet Psychiatric Center because NPC is now receiving higher revenues from Medicaid and other payers. The impact of this adjustment was \$157,275 which contributed to an overall favorable August financial result for Community Services with revenue exceeding expense by \$307,371. This improved the unfavorable YTD budget variance of \$1,328,824 as of 7/31 to \$1,021,453 for 8/31/18 financial statements. The overall variance through August continues to be due primarily to increased purchased services expense including high cost Residential Care Center (RCC) placements for delinquent status offenders and also abused and neglected children, along with higher than anticipated costs for foster home placements and child protection services without additional state funding.

A significant favorable prior year settlement based on the 2017 combined WIMCR and CCS cost report is anticipated in December which is expected to offset a large part of the current 2018 unfavorable variance.

Respectfully Submitted,

Eric Johnson, Finance Manager





# Community Treatment Center

Through 08/31/18  
Prior Fiscal Year Activity Included  
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 630 - Community Treatment Center									
REVENUE									
Property taxes	3,199,210.00	.00	3,199,210.00	266,600.83	.00	2,132,806.64	1,066,403.36	67	2,001,016.64
Intergov Revenue	4,054,366.00	.00	4,054,366.00	877,959.34	.00	3,432,859.19	621,506.81	85	2,566,982.13
Public Charges	3,855,542.00	.00	3,855,542.00	632,071.25	.00	3,000,577.19	854,964.81	78	2,723,831.33
Miscellaneous Revenue	1,824,401.00	3,191.00	1,827,592.00	(34,795.48)	.00	993,530.68	834,061.32	54	1,337,111.62
Other Financing Sources	.00	58,565.00	58,565.00	.00	.00	65,518.03	(6,953.03)	112	.00
REVENUE TOTALS	\$12,933,519.00	\$61,756.00	\$12,995,275.00	\$1,741,835.94	\$0.00	\$9,625,291.73	\$3,369,983.27	74%	\$8,628,941.72
EXPENSE									
Personnel Costs	9,221,503.00	50,529.00	9,272,032.00	750,430.89	.00	6,450,543.14	2,821,488.86	70	6,074,142.59
Operating Expenses	4,336,323.00	11,227.00	4,347,550.00	349,554.30	77,791.43	2,863,504.50	1,406,254.07	68	2,968,463.26
Outlay	25,100.00	.00	25,100.00	6,209.50	.00	6,804.75	18,295.25	27	36,538.62
EXPENSE TOTALS	\$13,582,926.00	\$61,756.00	\$13,644,682.00	\$1,106,194.69	\$77,791.43	\$9,320,852.39	\$4,246,038.18	69%	\$9,079,144.47
Grand Totals									
REVENUE TOTALS	12,933,519.00	61,756.00	12,995,275.00	1,741,835.94	.00	9,625,291.73	3,369,983.27	74%	8,628,941.72
EXPENSE TOTALS	13,582,926.00	61,756.00	13,644,682.00	1,106,194.69	77,791.43	9,320,852.39	4,246,038.18	69%	9,079,144.47
Grand Totals	(\$649,407.00)	\$0.00	(\$649,407.00)	\$635,641.25	(\$77,791.43)	\$304,439.34	(\$876,054.91)		(\$450,202.75)



## Community Services

Through 08/31/18  
Prior Fiscal Year Activity Included  
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
<b>Fund 201 - Community Services</b>									
<b>REVENUE</b>									
Property Taxes	16,172,778.00	.00	16,172,778.00	1,347,731.50	.00	10,781,852.00	5,390,926.00	67	10,362,132.64
Intergov Revenue	33,121,654.00	(166,137.00)	32,955,517.00	3,091,287.57	.00	21,333,355.82	11,622,161.18	65	21,403,202.95
Public Charges	1,883,072.00	275,000.00	2,158,072.00	88,847.18	.00	1,367,114.51	790,957.49	63	1,148,476.44
Miscellaneous Revenue	167,000.00	(10,020.00)	156,980.00	4,664.49	.00	172,616.50	(15,636.50)	110	107,898.87
Other Financing Sources	.00	276,882.00	276,882.00	2,194.12	.00	257,287.25	19,594.75	93	769,516.64
<b>REVENUE TOTALS</b>	<b>\$51,344,504.00</b>	<b>\$375,725.00</b>	<b>\$51,720,229.00</b>	<b>\$4,534,724.86</b>	<b>\$0.00</b>	<b>\$33,912,226.08</b>	<b>\$17,808,002.92</b>	<b>66%</b>	<b>\$33,791,227.54</b>
<b>EXPENSE</b>									
Personnel Costs	19,274,128.00	282,800.00	19,556,928.00	1,558,614.68	.00	12,997,098.61	6,559,829.39	66	12,446,170.41
Operating Expenses	32,046,376.00	85,517.00	32,131,893.00	2,668,738.85	52,393.22	21,906,043.40	10,173,456.38	68	22,798,133.60
Outlay	24,000.00	7,408.00	31,408.00	.00	.00	30,537.03	870.97	97	47,380.60
<b>EXPENSE TOTALS</b>	<b>\$51,344,504.00</b>	<b>\$375,725.00</b>	<b>\$51,720,229.00</b>	<b>\$4,227,353.53</b>	<b>\$52,393.22</b>	<b>\$34,933,679.04</b>	<b>\$16,734,156.74</b>	<b>68%</b>	<b>\$35,291,684.61</b>
<b>Grand Totals</b>									
<b>REVENUE TOTALS</b>	<b>\$1,344,504.00</b>	<b>375,725.00</b>	<b>51,720,229.00</b>	<b>4,534,724.86</b>	<b>.00</b>	<b>33,912,226.08</b>	<b>17,808,002.92</b>	<b>66%</b>	<b>33,791,227.54</b>
<b>EXPENSE TOTALS</b>	<b>\$1,344,504.00</b>	<b>375,725.00</b>	<b>51,720,229.00</b>	<b>4,227,353.53</b>	<b>52,393.22</b>	<b>34,933,679.04</b>	<b>16,734,156.74</b>	<b>68%</b>	<b>35,291,684.61</b>
<b>Grand Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$307,371.33</b>	<b>(\$52,393.22)</b>	<b>(\$1,021,452.96)</b>	<b>\$1,073,846.18</b>		<b>(\$1,500,457.07)</b>

**BROWN COUNTY COMMUNITY TREATMENT CENTER  
SEPTEMBER 2018 BAY HAVEN STATISTICS**

ADMISSIONS	September	YTD 2018	YTD 2017
Voluntary - Mental Illness	21	246	220
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	0	0	0
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	0	0
Commitment - Mental Illness	0	0	0
Return from Conditional Release	0	0	0
Court Order Prelim. - Drug	0	0	0
Other - EPP	2	11	5
<b>TOTAL</b>	<b>23</b>	<b>257</b>	<b>225</b>

ADMISSIONS BY UNITS			
Bay Haven	23	257	225
<b>TOTAL</b>	<b>23</b>	<b>257</b>	<b>225</b>

ADMISSIONS BY COUNTY			
Brown	21	217	194
Door	0	2	4
Kewaunee	0	1	1
Oconto	1	9	6
Marinette	0	0	0
Shawano	0	15	10
Waupaca	0	1	1
Menominee	0	0	0
Outagamie	0	6	2
Manitowoc	0	1	1
Winnebago	0	1	0
Other	1	4	6
<b>TOTAL</b>	<b>23</b>	<b>257</b>	<b>225</b>

READMIT WITHIN 30 DAYS			
Bay Haven	3	28	19
<b>TOTAL</b>	<b>3</b>	<b>28</b>	<b>19</b>

AVERAGE DAILY CENSUS	September	YTD 2018	YTD 2017
Bay Haven	9.5	9.0	6.0
<b>TOTAL</b>	<b>9.5</b>	<b>9.0</b>	<b>6.0</b>

INPATIENT SERVICE DAYS			
Bay Haven	285	2460	1626
<b>TOTAL</b>	<b>285</b>	<b>2460</b>	<b>1626</b>

BED OCCUPANCY			
Bay Haven	63%	60%	40%
<b>TOTAL (15 Beds)</b>	<b>63%</b>	<b>60%</b>	<b>40%</b>

DISCHARGES			
Bay Haven	18	248	222
<b>TOTAL</b>	<b>18</b>	<b>248</b>	<b>222</b>

DISCHARGE DAYS			
Bay Haven	168	1968	1582
<b>TOTAL</b>	<b>168</b>	<b>1968</b>	<b>1582</b>

AVERAGE LENGTH OF STAY			
Bay Haven	9	8	7
<b>TOTAL</b>	<b>9</b>	<b>8</b>	<b>7</b>

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	9	12	11
Door	0	4	1
Kewaunee	0	0	0
Oconto	24	13	3
Marinette	0	0	1
Shawano	0	7	3
Waupaca	0	0	0
Menominee	0	0	0
Outagamie	0	15	1
Manitowoc	0	1	0
Winnebago	0	0	0
Other	48	49	3
<b>TOTAL</b>	<b>9</b>	<b>10</b>	<b>8</b>

IN/OUTS	Current	YTD	2017
	0	26	20

**BROWN COUNTY COMMUNITY TREATMENT CENTER  
SEPTEMBER 2018 NICOLET PSYCHIATRIC CENTER STATISTICS**

ADMISSIONS	September	YTD 2018	YTD 2017
Voluntary - Mental Illness	13	132	87
Voluntary - Alcohol	0	0	1
Voluntary - AODA/Drug	0	0	1
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	43	382	419
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	1	6	9
Commitment - Mental Illness	0	0	0
Return from Conditional Release	3	63	52
Court Order Prelim. - Drug	0	0	0
Other	0	1	0
<b>TOTAL</b>	<b>60</b>	<b>584</b>	<b>569</b>

ADMISSIONS BY UNITS			
Nicolet	60	584	569
<b>TOTAL</b>	<b>60</b>	<b>584</b>	<b>569</b>

ADMISSIONS BY COUNTY			
Brown	46	476	457
Door	1	8	7
Kewaunee	1	4	10
Oconto	2	15	14
Marinette	1	12	3
Shawano	0	7	7
Waupaca	0	1	2
Menominee	0	0	1
Outagamie	1	14	20
Manitowoc	1	15	22
Winnebago	0	2	2
Other	7	30	24
<b>TOTAL</b>	<b>60</b>	<b>584</b>	<b>569</b>

READMIT WITHIN 30 DAYS			
Nicolet	3	51	63
<b>TOTAL</b>	<b>3</b>	<b>51</b>	<b>63</b>

AVERAGE DAILY CENSUS	September	YTD 2018	YTD 2017
Nicolet	11.4	11.2	11.7
<b>TOTAL</b>	<b>11.4</b>	<b>11.2</b>	<b>11.7</b>

INPATIENT SERVICE DAYS			
Nicolet	343	3067	3206
<b>TOTAL</b>	<b>343</b>	<b>3067</b>	<b>3206</b>

BED OCCUPANCY			
Nicolet	71%	70%	73%
<b>TOTAL (16 Beds)</b>	<b>71%</b>	<b>70%</b>	<b>73%</b>

DISCHARGES			
Nicolet	55	579	566
<b>TOTAL</b>	<b>55</b>	<b>579</b>	<b>566</b>

DISCHARGE DAYS			
Nicolet	302	2959	3224
<b>TOTAL</b>	<b>302</b>	<b>2959</b>	<b>3224</b>

AVERAGE LENGTH OF STAY			
Nicolet	5	5	6
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>6</b>

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	5	5	5
Door	3	4	2
Kewaunee	2	2	4
Oconto	1	2	3
Marinette	4	4	2
Shawano	0	1	3
Waupaca	0	0	3
Menominee	0	0	0
Outagamie	3	2	2
Manitowoc	4	5	3
Winnebago	0	2	0
Other	14	12	4
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>

IN/OUTS	Current	YTD	2017
	2	16	11

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Brown County Health and Human Services

**Report of Child Abuse/Neglect or Service Request by Month**

Month	2017	2018	% Change 2017 to 2018
January	456	507	11.18%
February	456	421	-7.68%
March	423	428	1.18%
April	449	429	-4.45%
May	535	497	-7.10%
June	364	316	-13.19%
July	266	270	1.5%
August	347	292	-15.85%
September	419	354	-15.51%
October	495		
November	431		
December	406		
Total	5047		

**Reports Investigated/Services Offered by Month**

Month	2017	2018	% Change 2017 to 2018
January	141	169	19.86%
February	135	126	-6.67%
March	145	152	4.83%
April	147	156	6.12%
May	156	170	8.97%
June	123	136	10.57%
July	90	114	26.67%
August	117	129	10.26%
September	125	139	11.2%
October	141		
November	126		
December	98		
Total	1544		

**HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 10/2/2018**

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
101 Mobility (Mobility 101 in Avatar) of Northeast Wisconsin	Medical/therapeutic supplies and equipment and home modifications	Children	CLTS and C-COP	8/30/18	9/4/18	\$30,000
Acceptational Minds LLC	Living skills for autistic and/or behaviorally-challenged children and their families	Children	CLTS, CABHU, JJ	11/20/17	1/15/18	\$800,000
A & J Vans Inc.	Vehicle modifications for families with disabled children	Families of disabled children	CLTS, C-COP	12/7/17	12/8/17	\$65,000
Adams L AFH	3-4 bed traditional adult family home	MH/AODA	Behavioral Health, CMHP	11/20/17	1/2/18	\$124,000
ADL Monitoring Solutions (formerly WI Lock and Load Electronic Monitoring)	UA observed collection and transport for veterans treatment court	AODA adults	Treatment Courts	11/20/17	11/20/17	\$20,000
Advocates for Healthy Transitional Living LLC	Treatment foster care placing agency and respite care	High behavioral needs children	CABHU, CPS, CLTS	12/4/17	1/15/18	\$930,000
Anderson, Campbell Educational Teaching (ACE)	Daily living skills training	Children	CLTS	11/20/17	1/8/18	\$48,000
Angels on Arcadian	CBRF (assisted living)	DD, PD	CMHP	11/20/17	11/30/17	\$75,000
Anna's Healthcare	CBRF (assisted living)	MH/AODA	Behavioral Health, CMHP	11/20/17	1/2/18	\$100,000
ASPIRO Inc.	Birth to 3 services, respite, prevocational training, adult day programming	Children with disabilities	BT3, CMHP, CLTS	12/7/17	12/7/17	\$695,000
Bellin Health Occupational Health Solutions	Drug screenings and transporting inpatient clients to court	Adult parents	CPS, CABHU	11/16/17	1/2/18	\$10,000
Bellin Psychiatric Center	Inpatient psychiatric and detox services	MH/AODA	Behavioral Health	12/28/17	3/16/18	\$400,000
Better Days Mentoring	Youth mentoring services, daily living skills	Youth	CPS, JJ, CLTS	11/20/17	11/27/17	\$95,000
Boll Adult Care Concepts	Corporate adult family home (assisted living) with CCS services for high needs behavioral health	MH/AODA	Behavioral Health, CMHP	11/20/17	11/28/17	\$710,000
Brotoloc Health Care System	CBRF and corporate adult family homes (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/20/17	11/28/17	\$500,000
Care for All Ages (CFAA)	CBRF (assisted living), child day care (day care used VERY sparingly)	PD with MH issues	Behavioral Health, CMHP	11/20/17	12/7/17	\$35,000
Catholic Charities of the Diocese of GB	Teen Parenting program, fiscal agent services, domestic violence group	Teens	CPS, CMHP	1/8/18 revised	1/9/18	\$154,000
Centerpiece LLC	Social learning groups for children with social communication challenges	Children	CLTS	11/20/17	1/9/18	\$17,500

**HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 10/2/2018**

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
CP Center	Respite and daily living skills	Children with disabilities	CLTS, C-COP, BT3	1/11/18	1/11/18	\$65,000
Childrens Service Society	Treatment foster care placing agency	Children	CLTS	11/27/17	12/18/17	\$10,000
Chileda Institute	Children high-needs residential care center (RCC)	High behavioral needs children	CPS	11/27/17	1/2/18	\$175,000
Choices to Change	Group home for juvenile offenders	Juvenile offenders	JJ	11/28/17	12/14/17	\$200,000
Cisler Construction	Home remodeling/modifications	Families of long-term care children	CLTS	4/12/18	4/17/18	\$50,000
Clarity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	CMHP	12/12/17	2/26/18	\$25,000
Comfort Keepers	Supportive home care services for Dementia Crisis Innovation Grant	At-risk adults	APS	12/12/17	1/8/18	\$13,500
Communication Pathways LLC	Social learning groups for children with social communication challenges	Children	CLTS, C-COP	11/21/17	1/2/18	\$42,000
Compass Development	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/20/17	12/11/17	\$62,000
Curative Connections	Supportive home care, specialized transportation, prevocational training, daily living skills, CCS services	MH/AODA and LTC children	Behavioral Health, CMHP, CABHU, CLTS	12/4/17	12/18/17	\$420,000
Curo Care LLC	Corporate adult family homes (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/21/17	11/22/17	\$200,000
Deer Path Assisted Living Inc.	CBRF, corporate adult family homes (assisted living)	MH/AODA	Behavioral Health, CMHP	11/20/17	11/27/17	\$120,000
Dodge County (DBA Clearview Behavioral Health)	Brain injury rehabilitation center	Adults w/traumatic brain injury	Behavioral Health	11/16/17	1/8/18	\$285,000
Dynamic Family Solutions	Family counseling/treatment programs	Families of juvenile offenders	JJ	11/20/17	12/18/17	\$100,000
Encompass Child Care	Child day care	Children	CPS	12/4/17	1/2/18	\$25,000
Engberg AFH	1-2 bed traditional adult family home	MH	Behavioral Health, CMHP	1/15/18 to Diane	1/16/18	\$21,000
Exceptional Equestrians	Hippotherapy and therapeutic riding to clients with special needs	Children with disabilities	CLTS, C-COP	11/27/17	11/29/17	\$20,000

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**HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 10/2/2018**

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Expressive Therapies LLC	Music therapy for children	Children	CLTS	11/27/17	12/21/17	\$28,000
Family Services of Northeast Wisconsin Inc	CBRF (assisted living), CRISIS Center services, counseling, CCS services	MH/AODA, children	Behavioral Health, CABHU, APS, CPS, CMHP	12/18/17	12/21/17	\$3,100,000
Family Training Program	Parenting/family skills training	CPS parents, parents of juvenile offenders	JJ, CSP	11/20/17	12/14/17	\$288,000
Family Works Programs, Inc.	Treatment foster care placing agency	Children	CPS, JJ	11/27/17	11/27/17	\$25,000
Foundations Health and Wholeness, Inc.	Treatment foster care placing agency and CCS Services	Children and adults	CPS, CABHU, Behavioral Health	11/21/17	1/23/18	\$212,500
Friendship House	Group home for juvenile offenders	Juvenile offenders	JJ	11/28/17	1/9/18	\$150,000
The Gathering Place	CCS peer support services	MH/AODA	Behavioral Health	4/3/18	4/10/18	\$25,000
Golden House	Domestic abuse services	Adults in need	CPS, APS	11/16/17	12/11/17	\$63,086
Gonzalez AFH	3-4 bed traditional adult family home	PD with MH issues	Behavioral Health, CMHP	11/20/17	12/17/17	\$24,000
Goodwill Industries	Prevocational services	PD with MH issues	CMHP	11/20/17	11/21/17	\$2,500
Green Bay Area Builders	Home remodeling/modifications	Families of long-term care children	CLTS	4/12/18	4/23/18	\$50,000
Green Bay Transit Commission - NO CONTRACT	Bus passes for transportation to/from school, meetings with parents, etc.	CPS case children and adults	CPS	N/A	N/A	N/A
Greenfield Rehabilitation Agency, Inc.	Birth to 3 services	Children with disabilities	BT3	12/7/17	1/2/18	\$510,000
Helping Hands Caregivers	Supportive home care	PD with MH issues	CMHP	12/12/17	1/15/18	\$8,000
Home Instead Senior Care	Supportive home care	PD with MH issues	CMHP	12/12/17	1/2/18	\$8,000
Homes for Independent Living	CBRF (assisted living)	MH	Behavioral Health	11/20/17	12/5/17	\$200,000
HME Home Medical	Medical and therapeutic supplies and equipment	Children	CLTS and C-COP	12/7/17	5/10/18	\$45,000
Improved Living Services	Corporate adult family homes (assisted living), CCS services	MH	Behavioral Health	11/20/17	1/16/18	\$100,000
Independent Mobility Plus	Medical and therapeutic supplies and equipment	Children	CLTS and C-COP	12/7/17	1/4/18	\$35,000
Infinity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	Behavioral Health, CMHP	11/28/17	12/7/17	\$95,000

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**HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 10/2/2018**

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Innovative Services	Corporate adult family home (assisted living), CCS services, daily living skills, supportive home care	High-needs MH	Behavioral Health, CABHU, JJ, CPS, CMHP, CLTS	11/27/17	11/28/17	\$2,000,000
Jackie Nitschke Center Inc.	AODA residential and intensive outpatient services	AODA adults and youth	Behavioral Health, CABHU	12/27/17	1/2/18	\$100,000
Jacobs Fence	Fence building and repair	Families of long-term care children	CLTS	4/12/18	4/23/18	\$25,000
KCC Fiscal Agent Services	Payor of client-hired personal care workers		CLTS, CMHP	12/4/17	12/18/17	\$800,000
KUEHG - Kindercare	Child day care	Children	CPS	12/27/17	1/4/18	\$50,000
Kismet Advocacy	Mentoring, living skills for autistic and/or behaviorally-challenged children and their families	Children	CLTS, CABHU, JJ	3/8/18	3/20/18	\$50,000
Kimbrough, Ellen AFH	1-2 bed traditional adult family home	MH	Behavioral Health	11/20/17	1/9/18	\$23,700
Lad Lake	Youth high-needs residential care center (RCC)	High behavioral needs children	JJ, CPS	12/4/17	12/8/17	\$150,000
Lutheran Social Services	CBRF (assisted living) with CCS services	MH/AODA	Behavioral Health	11/27/17	2/22/18	\$905,000
Lutheran Social Services (Homme Home)	Youth (all male) high-needs residential care center (RCC)	High behavioral needs children	CPS, JJ	1/11/18 revised	1/29/18	\$300,000
Macht Village Programs Inc. (MVP)	Respite care, counseling, daily living skills, CCS services, treatment foster care child placing agency	High behavioral needs children	CABHU, CLTS, CPS, JJ	11/27/17	1/2/18	\$700,000
Matthews Senior Living	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/20/17	1/11/18	\$55,000
McCormick Memorial Home	CBRF (assisted living)	MH/AODA	Behavioral Health	11/20/17	1/8/18	\$60,000
Meridian Senior Living (Birch Creek and Bishop's Court)	CBRF (assisted living) for APS use	At-risk adults	APS	7/24/18	8/28/18	\$60,000
Milestones Behavioral Pediatrics	Social learning groups for children with social communication challenges	Children	CLTS	9/13/18	9/18/18	\$20,000

**HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 10/2/2018**

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Mooring Programs Inc.	AODA residential services	AODA adults	Behavioral Health	11/21/17	1/2/18	\$100,000
My Brother's Keeper	Male Mentoring Program	Juvenile males	JJ	11/21/17	12/1/17	\$10,000
Mystic Meadows LLC	Corporate AFH (assisted living)	MH/AODA	Behavioral Health, CMHP	11/20/17	11/21/17	\$30,000
NEW Community Shelter Inc.	Homeless sheltering services	MH	Behavioral Health	11/16/17	1/4/18	\$40,000
Northwest Passage	Children high-needs residential care center (RCC)	High behavioral needs children	CPS, JJ	12/4/17	12/11/17	\$125,000
Nova Counseling Services Inc.	AODA residential services	AODA adults	Behavioral Health	12/7/17	12/18/17	\$100,000
Nurses PRN Home Care	Skilled nursing services	Children	CPS, CLTS	12/7/17	12/7/17	\$45,000
Oconomowoc Development Training Center	Residential care center (RCC) for juvenile offenders	Juvenile offenders	JJ	12/12/17	1/29/18	\$175,000
Options Counseling Services (Koinonia)	AODA residential services	AODA adults	Behavioral Health	11/21/17	11/28/17	\$35,000
Options for Independent Living Inc.	CCS peer support services, home modification assessments	MH/AODA	Behavioral Health, CLTS	11/27/17	12/18/17	\$10,000
Options Treatment Program	AODA treatment, CCS services	AODA youth and adults	JJ, Drug Court	12/7/17	1/9/18	\$70,000
Paragon Industries	Daily respite care	Children with long-term care needs	CLTS	11/27/17	12/18/17	\$195,000
Parmentier AFH	3-4 bed traditional adult family home	MH	Behavioral Health, CMHP	11/20/17	11/30/17	\$44,500
Pathways Treatment	AODA residential treatment for dual diagnosis clients	AODA/MH (dual diagnosis)	Behavioral Health revised	1/15/18	1/16/18	\$375,000
Pillar and Vine, Inc.	Treatment foster care placing agency	Children	CPS/JJ	11/28/17	1/8/18	\$25,000
Prevea Health WorkMed	Drug screenings	CPS parents, AODA, JJ youth	Behavioral Health, CABHU, JJ, CP, ES	12/7/17	12/14/17	\$55,000
Productive Living Systems	Corporate adult family homes, CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health, CMHP	11/27/17	2/1/18	\$275,000
Productive Living Systems (Pnuma LLC)	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/27/17	2/1/18	\$120,000
Psychological Consultants of Green Bay	Psychological assessments to determine competency	Elderly, DD	APS	11/27/17	12/18/17	\$25,000

**HUMAN SERVICES**  
**2018 PROVIDER CONTRACT LIST - 10/2/2018**

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Ravenwood Behavioral Health	Nursing home for high-needs MH clients	High-needs MH	Behavioral Health	11/16/17	1/29/18	\$100,000
Rawhide, Inc.	Residential care center (RCC) for juvenile offenders	Juvenile offenders	JJ	11/27/17	12/11/17	\$200,000
Rehabilitation House	CBRF			12/7/17	1/2/18	\$60,000
REM Wisconsin	Corporate adult family home, CBRF (assisted living)	MH, PD with MH issues	Behavioral Health, CMHP	11/20/17	11/21/17	\$200,000
Sandhill Child Development Center (New Mexico) - THEIR CONTRACT, NOT OURS	Care of an extremely high needs CPS child that we cannot find placement for in WI	Specific CPS Child	CPS	N/A	N/A	\$200,000
Social Thinkers	Social learning groups for children with social communication challenges	Children	CLTS	11/27/17	1/4/18	\$27,500
Smith Receiving Home	Receiving home for emergency placements	Children in need	CPS	8/30/18 to Allison	9/13/18	N/A
Szerkins Receiving Home	Receiving home for emergency placements	Children in need	CPS			N/A
Spectrum Behavioral Health	CCS services	Children	CLTS, CABHU	11/27/17	1/16/18	\$50,000
St. Vincent Hospital	Birth to 3 services, home delivered meals	Children with disabilities	BT3	12/11/17	1/4/18	\$250,000
Talbot AFH	1-2 bed traditional adult family home	MH	Behavioral Health	11/20/17	1/11/18	\$15,000
Tellurian	Residential detox	AODA	Behavioral Health	6/21/18	8/6/18	\$55,000
Tomorrow's Children Inc.	Children high-needs residential care center (RCC)	High behavioral needs children	CABHU	11/27/17	1/23/18	\$100,000
Treatment Providers LLC (Dr. Fatoki)	Medication Assisted Treatment (MAT) for opioid abuse treatment	AODA	AODA	6/28/18	7/31/18	\$60,000
Trempealeau County Health Care	County-run adult family homes, CBRF (assisted living), and institute for mental disease	Very high-needs MH	Behavioral Health	11/16/17	11/27/17	\$1,600,000
United Translators	Interpreter/translation services	Non-english speaking	APS, CPS	11/27/17	1/8/18	\$10,000
VanLanen Receiving Home	Receiving home for emergency placements	Children in need	CPS	11/13/17	11/20/17	N/A
Villa Hope	CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health	1/23/18	3/1/18	\$1,400,000

**HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 10/2/2018**

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Willow Creek Behavioral Health (SBH)	Inpatient psychiatric and detox services	MH/AODA	Behavioral Health	12/12/17	1/2/18	\$300,000
Wisconsin Family Ties	Family support and advocacy services	Parents of MH/juvenile offenders	CABHU, JJ	11/20/17	11/22/17	\$26,000
Wisconsin Lock and Load Transport	Provides secure transportation to/from GB to other state facilities	MH, JJ	Behavioral Health, JJ	11/20/17	1/15/18	\$42,000
<b>TOTAL</b>						<b>\$23,459,786</b>

**Brown County Human Services**  
**New Non-Contracted and Contracted Providers**  
 October 1, 2018

<b>REQUEST FOR NON-CONTINUOUS/NON-CONTRACTED PROVIDER</b>			
<b>PROVIDER</b>	<b>SERVICE DESCRIPTION</b>	<b>NOT-TO-EXCEED AMOUNT</b>	<b>DATE</b>
Individual	Reimbursement to foster home for supplies	\$10,000	9/7/18
Individual	Ongoing respite for a CPS child	\$10,000	9/7/18
Individual	Paying a portion of rent to landlord for CPS family	\$10,000	9/13/18
Individual	Reimbursement to kinship provider for day care expenses	\$10,000	9/13/18
B2 Properties	Paying portion of rent to landlord for CPS family	\$10,000	9/13/18
Individual	Reimbursement to parent for recreational activity for child through CCOP program	\$10,000	9/20/18
Starz Gymnastics	Gymnastics program for child through CCOP program	\$10,000	9/20/18
Warrior Jungle	Recreational classes for child through CCOP program	\$10,000	9/20/18

<b>REQUEST FOR NEW PROVIDER CONTRACT</b>				
<b>PROVIDER</b>	<b>SERVICE DESCRIPTION</b>	<b>TARGET CLIENTS</b>	<b>NOT-TO-EXCEED CONTRACT AMOUNT</b>	<b>DATE</b>
Milestones Behavioral Pediatrics	Social learning groups for children with autism	Children	\$20,000	9/1/18

## PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, December 13, 2018 at Health & Human Services; Sophie Beaumont Building; Boardroom A; 111 N. Jefferson Street; Green Bay, WI 54301

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**Present:** Paula Laundrie, Vice Chair  
Carole Andrews, Jesse Brunette, Susan Hyland, Supervisor Aaron Linssen  
Supervisor Alex Tran

**Excused:** Supervisor Tom Lund, JoAnn Grashberger, Craig Huxford, Ed Somers

**Also Present:** Erik Pritzl, Executive Director  
Jenny Hoffman, Community Services Administrator  
Eric Johnson, Finance Manager

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1. **Call Meeting to Order:**  
The meeting was called to order by Vice Chair Paula Laundrie at 5:15 pm.
2. **Approve / Modify Agenda:**  
HYLAND / LINSSEN moved to modify the agenda to move #12 after #3 in the December 13, 2018 Agenda. The motion passed unanimously.
3. **Approve Minutes of October 11, 2018 Human Services Board Meeting:**  
ANDREWS / HYLAND moved to approve the minutes dated October 11, 2018.  
The motion passed unanimously.
12. **Other Matters:**  
Erik Pritzl asked this item be moved up in the Agenda so he and the Board could recognize Citizen Board Member Carole Andrews for her years of support and dedication. Ms. Andrews served not only on the Human Services Board, but as the Board representative to the Quality Assurance/Performance Improvement (QAPI) and Grievance committees at Community Treatment Center. Ms. Andrews is moving out of state, and this was her last Human Services Board Meeting.

PRITZL: It has certainly been a pleasure, from my perspective, to have you here. The things you share with us, the way you look at issues and help us work through those has been much appreciated. Your work on the Quality Assurance Committee as well as the Grievance Committee; you stepped up and embraced it. I appreciate all the time you have put in not only here, but those extras as well. To show our appreciation, we have a letter provided by the County Executive highlighting your work on this Board.

LAUNDRIE: I think it is great that you have memories. I have served on this Board as long as Carole – she has served with enthusiasm, dignity, compassion, fervor, she is second to none in her dedication to the Brown County community. I speak for everyone when I say we will all miss you.

ANDREWS: This is the part I don't like. I will miss all of you. I will look at my calendar and know you are meeting, and I'm not there.

HYLAND: How many years have you been on the Board?

ANDREWS: I believe I was appointed in 2010. It has been my pleasure, and my honor, to be here with all of you.

**4. Introduction of New Hospital and Nursing Home Administrator:**

Erik Pritzl requested this topic to be held one month as the new Hospital and Nursing Home Administrator, Ed Somers, could not attend this evening due to a loss in his family and being on bereavement leave.

ANDREWS: Please convey our condolences to him, Erik.

LINSSEN / TRAN moved to hold this topic until the January 2019 Human Services Board meeting. The motion passed unanimously.

**5. Executive Director's Report:**

The November report was included in the packet, and no questions were raised by Board members.

LINSSEN / TRAN moved to receive and place on file the Executive Director's Report for November 2018. Motion carried unanimously.

Executive Director Erik Pritzl highlighted the following from his December report:

**Community Services**

Children, Youth & Families

Pritzl highlighted case worker contacts within Child Protection Services, and noted we are going through a lot with staff recruitment, retention, turnover, case load, etc. Even though the staff is going through that, the staff is doing a very good job meeting standards, and working hard through those critical performance benchmarks. This speaks well of our staff and supervisors, that we are doing as well, if not better, than other counties.

LAUNDRIE: Are we seeing overtime on this?

PRITZL: Yes, we do have overtime and it is contributing a little to personnel costs. You would hope the overtime would even out with the position vacancies, but it doesn't always work out that way.

Pritzl also highlighted the ribbon cutting at Shelter Care for a storage shed; a Leadership Green Bay project. They called the project: Restoring Hope. At Shelter Care, there was a small outdoor storage shed that leaked, and this is where the kids belongings were stored if they couldn't bring them in to their rooms. Leadership Green Bay took on the project and built a large shed where the kids can now store their items in large Rubbermaid totes, and there is also bike and recreational sport storage.

HYLAND: This was on the news, wasn't it? A very nice project.

Behavioral Health

Emergency detentions are still showing as down with more voluntary placements. People are getting care without having to go through the Court system and law enforcement.

Child and Adolescent emergency detentions have leveled off in 2018 after a big increase last year.

Out of county placements at Winnebago Mental Health – it is used only when we have to, and typically about 90-95% stay in Brown County. In November, we had 13 admissions to Winnebago.

**Adult Protective Services (APS) Supplemental Report**

This report was included because Supervisor Lund had raised the issue of Adult Protective Services at various points; including the 2019 Human Services Budget meeting as well as when Schenck provided a report.

The supplemental report was put together by Jenny Hoffman (Community Services Administrator), Ian Agar (Adult Behavioral Health Manager) and Pritzl as an outline of what Adult Protective Services is, as well as some numbers and statistics.

HOFFMAN: Adult Protective Services is very similar to Child Protective Services, only working with adults. They (social workers/case managers) are to protect the elderly and vulnerable adults; keeping them safe from abuse and neglect. Some of the services they provide are case management, determine competency, go to court with petitions and testimony regarding guardianships and protective placements. A lot of their work is with the Emergency Protective Placements.

Some of the stats feature snapshots looking at the APS staff workload. At the (2019) budget meeting the question was brought forward of whether we need an increase staff. As far as workload, they have one type of work — APS Actions: these are the court actions that may or may not be tied to abuse. There has been a climb in this type of work in 2016-2017 and a significant increase year-to-date in 2018 with over 1400 actions, and two months remaining in the year.

Elder Abuse Investigations are referrals that come in and we make the determination that we must do an investigation of abuse, neglect, self-neglect or financial abuse. The stats for these investigations have been increasing. In 2018, through October, the staff had done 339 investigations with two months left in the year.

TRAN: Are there any significant factors that could affect the numbers?

HOFFMAN: We think demographics, as our aging population increases, but also more of an awareness of both the financial abuse and elder abuse in general.

PRITZL: A lot more attention has been given to elder abuse. The Attorney General has put a spotlight on it, and as there is more awareness, people do report more. Law enforcement has become more involved in these actions, and we have made good partnerships with different jurisdictions that understand referrals. We have done MOUs that require certain referrals back and forth. That has contributed, especially as we understand more about elder abuse in general and as we have an aging population; I think these numbers will continue to increase.

JOHNSON: Is the most common referral law enforcement and then neighbors?

HOFFMAN: That is a great question about how people are coming in; we will definitely find that out.

PRITZL: We get referrals from law enforcement, and medical facilities too. Hospitals are common as well as ADRC, family members, non-guardian family members who are not happy with what is going on with that relative and will make a report.

HOFFMAN: Wasn't there a switch where financial institutions must report?

PRITZL: There have been changes over time where they are mandated to report financial abuse.



LAUNDRIE: Like self-abuse where they are taking out all of their money?

HOFFMAN: I think it was more related to guardians.

TRAN: Is there a specific area of Brown County that has a higher rate of these adults?

HOFFMAN: We don't have geography details.

TRAN: We have an older population in Ashwaubenon, but I don't know about other municipalities. I'm just wondering if there is a higher number in Ashwaubenon just because of the age group.

PRITZL: I can see if we have a breakdown. What we can get out of the State reporting system is not helpful.

LINSSEN: Are we able to compare that to one or two years ago to see where the trends are coming from specifically?

PRITZL: I don't know. We have addresses on referrals, but I'm trying to think if we have a system to extract it and sort the data.

LINSSEN: It would have to be done manually?

PRITZL: One of the big things about Adult Protective Services in terms of data reporting and data management—it is nowhere near Child Protective Services. If you asked this of CPS, I could pull a report, go to Excel, sort and get you an answer in 15 minutes. But with adults, it is totally different.

LINSSEN: I would have thought they would have used the same data base or the same software. Why is it different?

HOFFMAN: We don't know. It could be because they are two different departments: DHS versus DCF.

PRITZL: The Wisconsin Incident Tracking System (WITS) is very different and it is purely incident reporting, not the case management functions.

HOFFMAN: I think you will see Counties trying to push for data to be tracked in a statewide system because as demographics change with our elderly population, we are seeing emails from our counterparts in other counties asking if emergency placements are up and the number of investigations... There is some tracking in the WITS database, but everyone is manually tracking their own emergency protective placements and other information. We need to push to have it tracked in the state system.

LINSSEN: If there is something we could push through like the WCA, let us know. Like the software they are using, what they are tracking, if there is more detail that could be tracked that would be useful in developing or planning from your end, let us know. We will put that forward.

PRITZL: As questions were raised at the 2019 budget meeting, we reached out to our regional contacts to ask them, what do you know about us compared to Outagamie and Winnebago? The response we received was that we were asking good questions, and even though it is their data reporting system, they could not answer. The response we got was surprising to us because they agreed it is a good idea and they wish they could do that. There is no statewide

dashboard or info system built; we felt with all the information we are putting in, we could get something out, but we cannot.

ANDREWS: Do they not take it as serious as child abuse?

PRITZL: It is a less mature system. Child abuse is federal government reporting. There is another layer – the federal government gives us money to do certain functions, you must report back to us performance on benchmarks, you must build state systems to comply with certain requirements (for CPS). In Adult (Protective Services), there is no federal push for that. Although there may be some federal elder abuse funds. There is not the oversight at the federal level. We are not funded in terms of elder abuse and Adult Protective Services; we need more resources.

HYLAND / TRAN moved to receive and place on file the Executive Director's Report for December 2018. Motion carried unanimously.

**6. CTC Administrator Report including NPC Monthly Report:**

Erik Pritzl referred to the November and December reports included in the Agenda Packet.

LINSSEN / ANDREWS moved to receive and place on file 6a November report. Motion carried unanimously.

LINSSEN / ANDREWS moved to receive and place on file 6b December report.

Before the Board voted to receive and place on file the December report, Pritzl drew the Board's attention to the first item on the report – Patient Care Issues and the ligature risk assessment. CTC is purchasing new beds on the Nicolet Psychiatric Center hospital side. Inpatient psychiatric facilities are going through ligature risk assessments; risks of people harming themselves through hanging. This has been a significant issue at other facilities in Wisconsin where surveyors have visited. One facility had done self-assessment with changes needing to be made totaling over \$100,000. The surveyors said the facility had to do the work immediately, instead of the schedule the facility had set. So even though the facility had identified the issue themselves and had set a schedule, they had to find resources to do it immediately.

We have looked at NPC and identified risks, and are working with Facilities to address. The beds are regular hospital beds, not psychiatric beds. There have been incidents where the patients have damaged or removed parts of the beds. We have had incidents where patients have taken bolts and nuts out. We are ordering platform beds with just mattresses on top, with no exposed parts to take apart, and working on mitigating other risks.

LAUNDRIE: What is the intent of removing the bolts?

PRITZL: I don't know. As we were doing our walk-through, we typically saw that 3 of the 4 bolts were there, with one missing. We have done the purchase orders, and they should be here in next 1-2 months. Facilities will secure the platforms to the floor, cannot be picked up.

Vice-Chair Laundrie asked for a vote to receive and place on file the December report. The motion passed unanimously.

**7. Reappointment of Dr. Josefina Rodriguez, Psychiatrist to the Medical Staff at CTC:**

Erik Pritzl presented Dr. Rodriguez's credentials to the Board and made the recommendation to reappoint her to the Medical Staff at CTC.

Questions from the Board:

LINSSEN: Anything we should know about appointment?

PRITZL: I have her binder of information with me including her information, training, insurance, licenses, etc. There is nothing we have uncovered through our research in terms of her credentialing that would lead us to believe she should not be re-appointed. The Medical Staff supports this recommendation of appointment.

LAUNDRIE: That is a good question Aaron (Linssen). I have asked before to see a portfolio of the person when we were approving people.

PRITZL: This is why we have the binder available at the meeting.

TRAN: She is currently with us? Why is there a reappointment; is there a term limit?

PRITZL: We need to reappoint to the Medical Staff periodically. Dr. Rodriguez is one of our outpatient Psychiatrists. She has been with us a long time, and she must be reappointed to the Medical Staff every two years. Her reappointments go back to 2004.

ANDREWS / TRAN moved to reappoint Dr. Rodriguez to the Medical Staff at CTC. Motion carried unanimously.

**8. Naming the Training Room Located at CTC:**

Ideas for names were requested. Pritzl requested to hold this discussion for more suggestions until January 2019.

One recommendation was to name it the Barbara Bauer Training Room, but wanted to leave it open for more suggestions.

ANDREWS: At the last meeting, someone suggested Mary Johnson.

Pritzl would provide bios of the people to the Board so all members could make an educated vote on the naming of the room.

LAUNDRIE: Where does this ultimately end? Does it end with the Committee on the County Board?

PRITZL: No it would be here as the governing board of the hospital.

BRUNETTE / ANDREWS moved to hold suggest naming the Training Room at CTC until January 2019. Motion carried unanimously.

**9. Financial Report for Community Treatment Center and Community Services:**

The November report was included in the packet, and no questions were raised by Board members. Finance Manager, Eric Johnson distributed his December report.

***Community Treatment Center Analysis Report:***

Johnson handed out the Schenck report summarizing the operational pieces of the facility. Johnson will meet with Ed (Somers, new Hospital and Nursing Home Administrator) and then with Erik (Pritzl) about implementing changes.

The Board should bring questions back to the January 2019 meeting after looking through the report.

LINSEN: Is this similar to the PowerPoint presentation we received at the Committee level?

PRITZL: It is connected, but this report is much deeper. An electronic version will be included with the Minutes.

**October Financial Results**

CTC showed overall expected deficit of \$54,000 for the month, as a budgeted depreciation expense. However, an unbudgeted expense for pension liability adjustment of \$45,000. We have revenues of \$58,000 over budget. Other expenses of \$13,000 above budget.

Year-to-Date remains \$760,000 ahead of the prorated budget, however, it does include the unexpected \$519,000 special supplemental revenue payment in August. Other favorable factors are higher Medicaid rates for nursing home and hospital, improved processing for expediting Medicaid applications, less patients without insurance coverage, and higher CBRF revenues due to census and MCO rates.

Bayshore Village and NPC are lower, but revenue is higher because of higher rates.

**Community Services**

Includes favorable adjustment income maintenance funding of \$165,000 more than anticipated.

Year-to-Date deficit is just under \$1.4M primarily due to residential care placements which is approximately \$1,030,000 over budget through October. Wrap Around Services – services needed, but not funded by any specific state or federal program – for Youth Justice and Child Protective Services is \$380,000 above budget.

LAUNDRIE: Is wrap-around a paid position?

JOHNSON: Those are purchased services. Outside services we would provide when we feel they are needed, but they are not funded by any specific program.

LINSSEN: Is it looking like we are going to be short on the Community Services side at the end of the year?

JOHNSON: We expect to offset the significant deficit with a favorable prior year settlement for 2017 WIMCR and CCS cost reporting. It could be as much as \$500,000 might be slightly lower than that in the ballpark of \$400,000-500,000. Another income maintenance prior year settlement – Random Moment Time Study (RMS) – that goes back a number of years could be \$600,000 in December.

LINSSEN: That still leaves us three-quarters of a million short.

JOHNSON: Probably \$400,000 short at this point, but it's growing. A few years ago, Community Services transferred funds to CTC when they had a shortfall previously; about \$460,000. We could transfer it back from CTC at this point this year with the challenges Community Services is having this year.

Fund balance of \$300-400,000 remains. We have no specific numbers at this point; a lot is estimates.

TRAN / LINSSEN moved to suspend the rules and receive 9 a & b together. Motion passed unanimously.

**10. Statistical Reports: a, b & c**

Statistical Reports a (i and ii), b (i) and c (i and ii) were included within the Agenda Packet. Report b (ii) was not available at the time of the meeting and will be held until the January 2019 meeting.

LINSSEN / ANDREWS moved to suspend the rules and receive the available Statistical Reports of a, b & c together. Motion passed unanimously.

LINSSEN / ANDREWS moved to receive the reports and place on file. Motion passed unanimously.

- 11. Request for New Non-Continuous Provider & New Provider Contract:**  
Please refer to the Agenda Packet which includes this information for November and December.

ANDREWS / HYLAND moved to receive and place on file the New Non-Continuous Provider and New Provider Contract Reports for 11a (November). Jesse Brunette abstained. Motion passed.

HYLAND / TRAN moved to receive and place on file the New Non-Continuous Provider & New Provider Contract report for 11b (December). Jesse Brunette abstained. Motion passed.

- 13. Adjourn Business Meeting:**  
LINSSEN / ANDREWS moved to adjourn. Motion passed unanimously.

Vice Chair Paula Laundrie adjourned the meeting at 6:12 p.m.

Next Meeting: Thursday, January 10, 2019 at 5:15 p.m.  
Sophie Beaumont Building  
Boardroom A  
111 N. Jefferson St.  
Green Bay, WI 54301

Respectfully Submitted,  
Catherine Foss  
Office Manager

## BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street  
P.O. Box 22188  
Green Bay, WI 54305-2188



Erik Pritzl, Executive Director

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Phone (920) 448-6000 Fax (920) 448-6166

To: Human Services Board  
Human Services Committee

From: Erik Pritzl, Executive Director

Date: November 15, 2018

Re: Executive Director's Report

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### Community Services

#### *Children, Youth and Families*

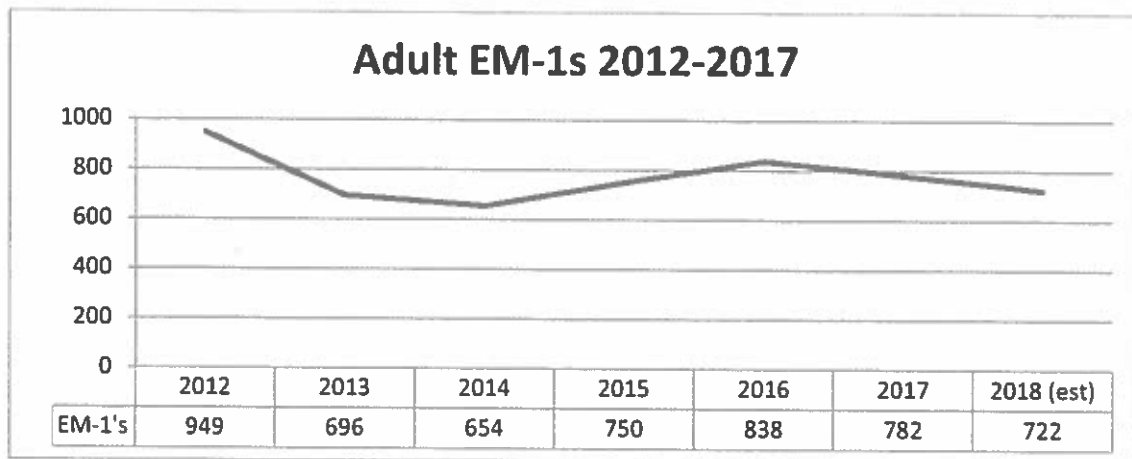
Child Protective Services continues to show an increased level of activity when comparing 2018 to 2017. While there is overall decrease in the number of reports, there is a 5.7% increase in the number of screened in reports that require an assessment. There continues to be an increase in specific reports including sexual abuse (11%), and emotional damage (41%.) Brown County has continued the trend of having the second highest number of screened in reports in the state, and the third highest number of overall reports.

As a state, there has been an increase in reports (4.1%), and an increase in the number of screened in reports (5.3%). There is a growing concern related to workload and funding associated with Child Protective Services, and this is an identified priority area for education and advocacy to make changes in the next state budget.

Despite many challenges in this area, Brown County has a lower placement rate per 1,000 child population than other large counties, utilizes Kinship Care as a placement resource at a higher rate than the State average or other large counties, and utilizes Kinship Care and Relative Foster Care combined at a higher rate than other large counties and the State average.

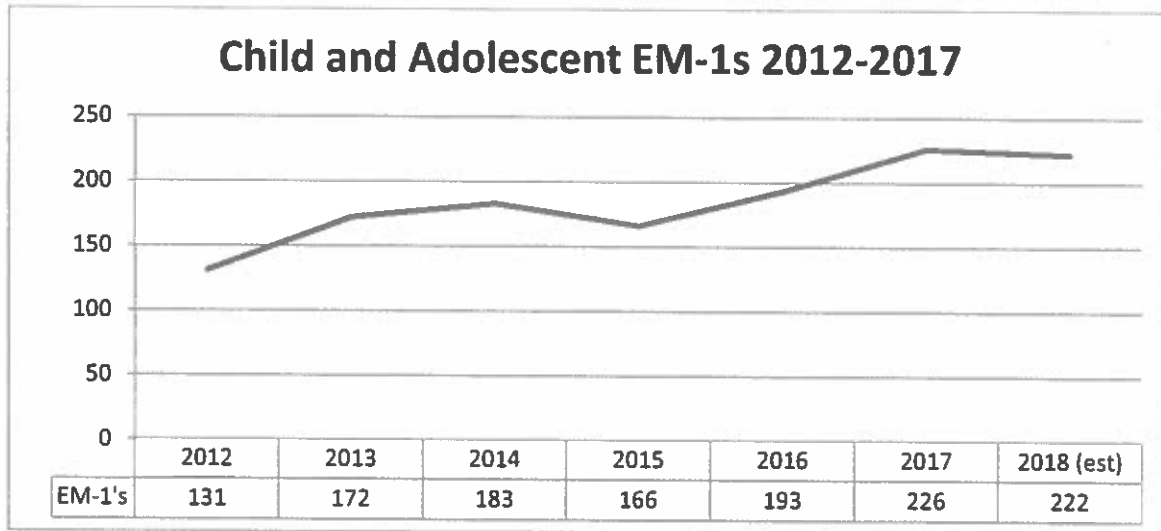
#### *Behavioral Health*

There continues to be an overall trend downward in the number of emergency detentions for both adults and children. The number of emergency detentions related to adults is presented in the chart below:



There is a 9.0% reduction in emergency detentions for adults comparing 2018 to 2017. There has been a concerted effort to provide voluntary services when safe and appropriate for consumers.

With respect to children and adolescents, there has been a reduction in emergency detentions in recent months, but the high number in the first part of the year makes an estimate of 2018 appear similar to 2017. The chart below shows the historical trend of emergency detentions for children and adolescents.



Utilization of voluntary admissions requires less intervention of other stakeholders and partner agencies such as the court system, law enforcement, and medical facilities.

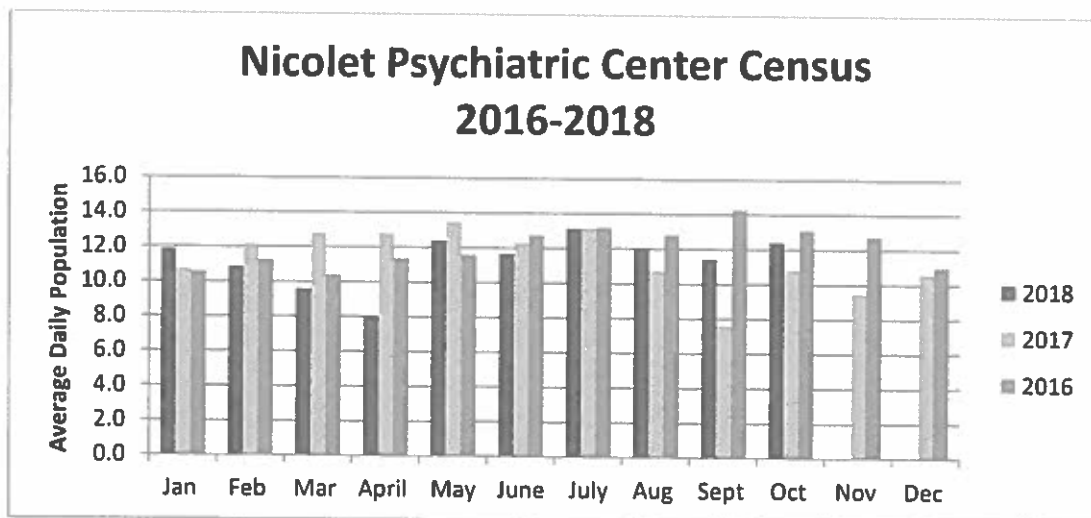
Adult Behavioral Health team members have submitted grant applications for funding released by the State of Wisconsin related to substance use and crisis services improvement. These include:

- **Urban Youth Primary Substance Use Prevention:** The purpose of this program is to provide primary prevention services to youth in grades K-12. With this funding, Health and Human Services will participate and receive training from Strengthening Families facilitators, which is a recognized evidence based substance use prevention model. Health and Human Services will offer training opportunities to local coalitions, community members, and agencies to implement the Strengthening Families curriculum in conjunction with the grant.
- **Crisis Services Improvement Grant:** Health and Human Services applied for a Crisis Services Improvement Grant to support enhanced activities in this area. This includes supporting a Peer Support Specialist in the Zero Suicide Initiative and providing input into services, training for therapists and counselors and therapists in assessing and treating of suicide risk, and some funding to support the start of the officer-clinician team pilot.

### *Community Treatment Center*

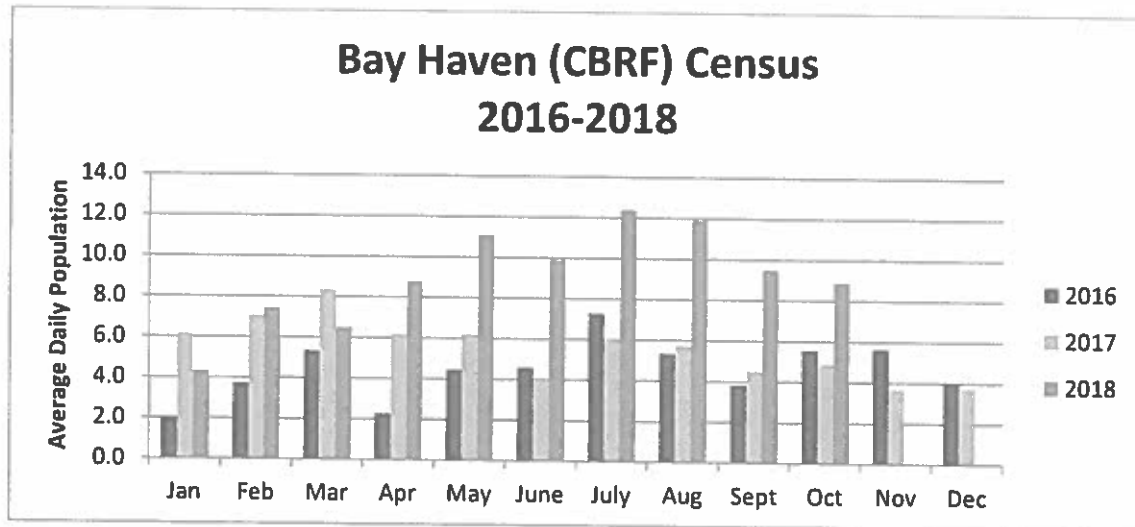
We have a new Hospital & Nursing Home Administrator, Edward Somers, who started with the Community Treatment Center on November 1, 2018. Ed has over 20 years of experience in public and private facilities, including serving as the Nursing Home Administrator in Washington County for 14 years. Edward values collaboration between internal county services and community providers, and understands the importance of providing a system of care that responds to vulnerable adults.

Utilization of the Nicolet Psychiatric Center (NPC) increased in October from the prior month, and was slightly higher than in the prior year. The average daily census for October was 12.4. Voluntary admissions continue to trend higher than in 2017, with almost 23% of admissions to NPC in 2018. In 2018, there have been 146 voluntary admissions compared to 100 in 2017. The chart below provides a visual comparison of the past three years for average daily population.





Bay Haven (CBRF) continues to show higher utilization in 2018, and had an average of 8.9 consumers per day in October. There continues to be a mix of consumers with crisis stabilization needs, and some Adult Protective Services needs. The chart that follows provides a visual comparison of the past three years.



## BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street  
P.O. Box 22188  
Green Bay, WI 54305-2188



Erik Pritzl, Executive Director

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Phone (920) 448-6000 Fax (920) 448-6166

To: Human Services Board  
Human Services Committee

From: Erik Pritzl, Executive Director  
Jennifer Hoffman, Community Services Administrator  
Ian Agar, Adult Behavioral Health Manager

Date: December 13, 2018

Re: Supplement to Executive Director's Report--Adult Protective Services Overview

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This information is being provided in response to questions at the Human Services Committee during the 2019 budget process.

**Adult Protective Services (APS)** are mandated and authorized under Wisconsin State Statutes. Adult Protective Services staff provide services to protect elderly and vulnerable adults from abuse and neglect. Services provided include case management, determination of competency, court petitioning and testimony related to the need for guardianship and/or protective placement.

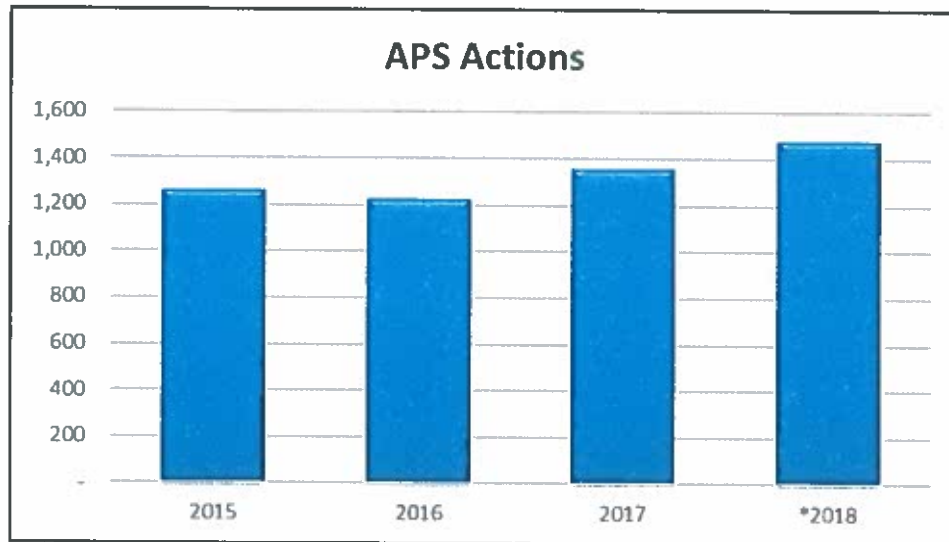
**Emergency Protective Placement** situations are those requiring emergent placement of an individual believed to be incompetent and whose decision-making capacity is compromised permanently. These situations require a person to be placed out of the home when accommodations cannot be made in the home to maintain the person safely there and there is risk to that individual or others. Community resources are used whenever possible for client placement, with Bayshore Village Nursing Home being the location where the County's mandated designated beds are for placement and Bay Haven CBRF is also used to meet client needs when there is no skilled nursing need identified. Emergency Protective Placement needs continue to challenge county systems with an increasing number of these actions being necessary due to the increase in proportion of the elderly population.

### Key Statistics

In the charts that follow, key statistics and measures for the most recent years are presented. In addition to the terms used previously, the following definitions are related to the terms used in these charts:

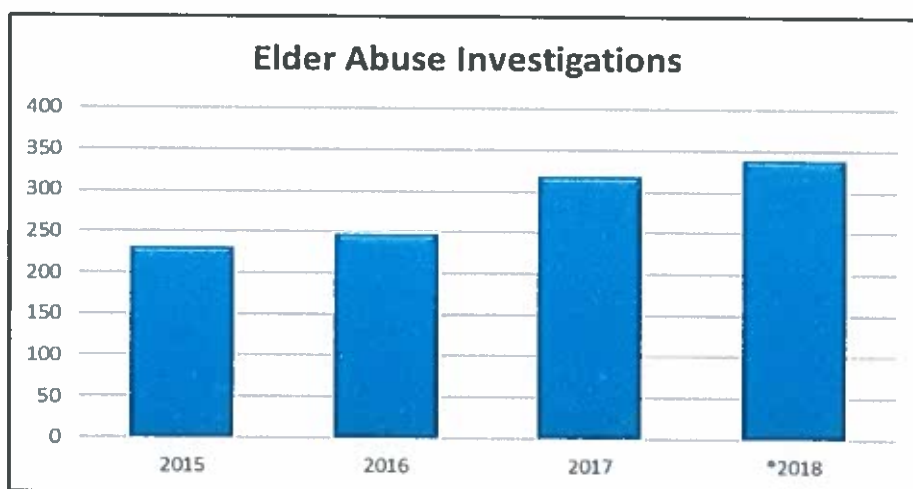
- **APS Actions:** These consist of court actions that may or may not be tied to an abuse or neglect referral received. Such actions include filing of petitions with the court and securing a guardian and/or temporary guardian or standby guardian, protective placement orders, medication orders, transfers and dismissals of guardianships and the associated court papers necessary for filing with the probate court.

The chart below indicates the number of APS actions have increased by 134 actions from 2016 to 2017. So far in 2018, there have been 1,478 APS actions, reflecting a significant increase from previous years with two months remaining in the year.



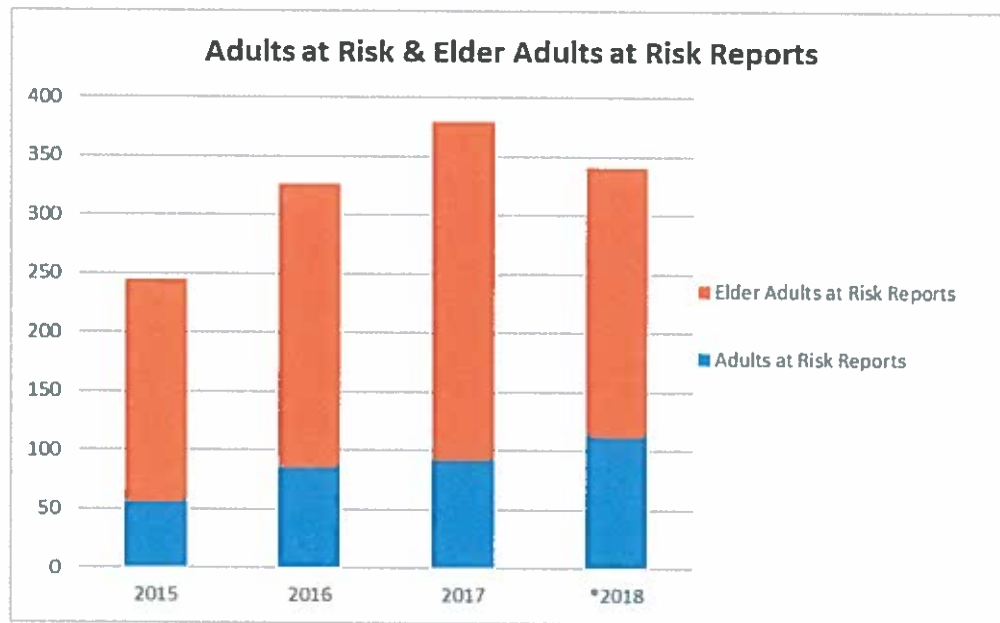
- **Elder Abuse Investigations:** These are referrals that are determined to need investigation of an allegation of abuse, neglect, self-neglect and/or financial abuse of an individual.

The chart below reflects the number of Elder Abuse Investigations has increased by 71 investigations from 2016 to 2017. So far in 2018, there have been 339 Elder Abuse Investigations reflecting a significant increase from previous years, with two months remaining in the year.

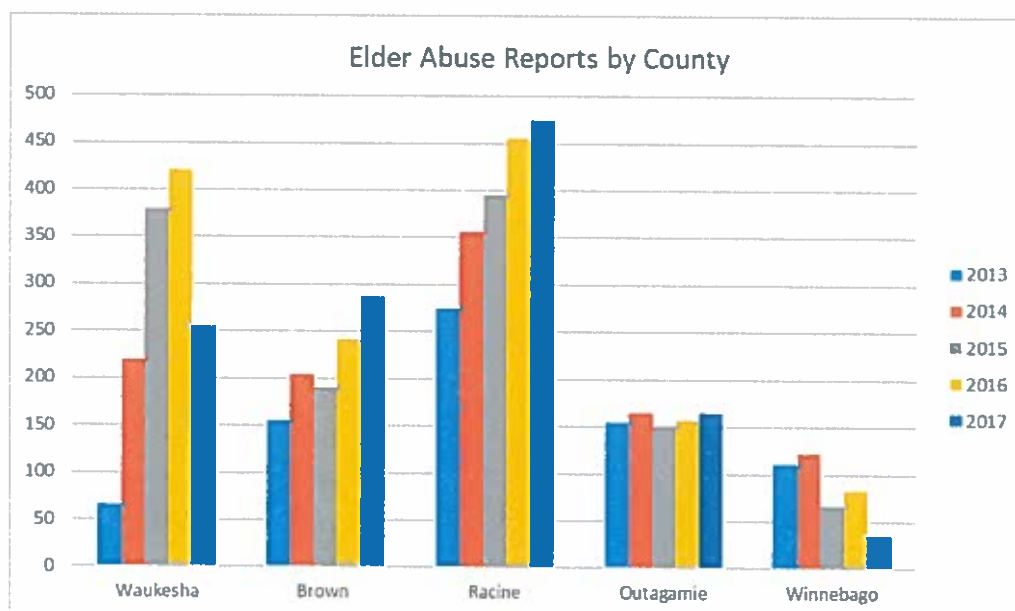


- **Elder Abuse Reports:** There are two categories of APS reports applicable to two age group ranges. These include "Elder Adult at Risk" reports relating to individuals aged 60 years of age and older, and the "Adults at Risk" category that are aged 18-<60 years of age.

The chart below provides data on the two categories: Elder Adults at Risk and Adults at Risk. The number of reports have been increasing each year since 2015. For 2018, 341 reports have been made through 10/29/18. It is anticipated that we will close 2018 with reports totaling more than 400.

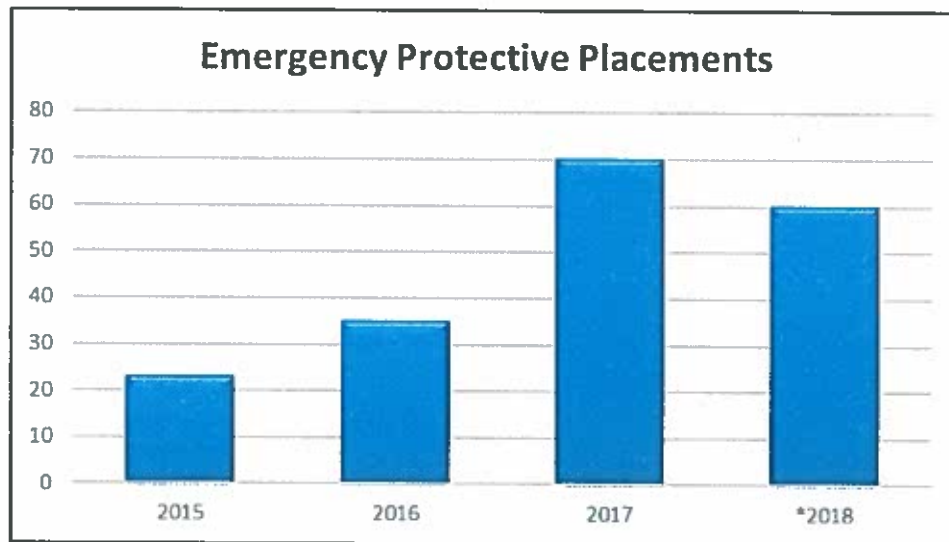


The chart below provides data on elder abuse reports for five counties for the past five years. Brown County has experienced an increase in elder abuse reports in each of the last three years.



- **Emergency Protective Placement** situations are those requiring emergent placement of an individual believed to be incompetent and whose decision-making capacity is compromised permanently.

The chart below indicates a significant increase in the number of Emergency Protective Placements from 2016 to 2017. In 2017, the number of Emergency Protective Placements doubled from 2016. For 2018, we had 60 Emergency Protective Placements through 10/25/18.



## BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street  
P.O. Box 22188  
Green Bay, WI 54305-2188



Erik Pritzl, Executive Director

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Phone (920) 448-6000 Fax (920) 448-6166

To: Human Services Board  
Human Services Committee

From: Erik Pritzl, Executive Director

Date: December 13, 2018

Re: Executive Director's Report

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### Community Services

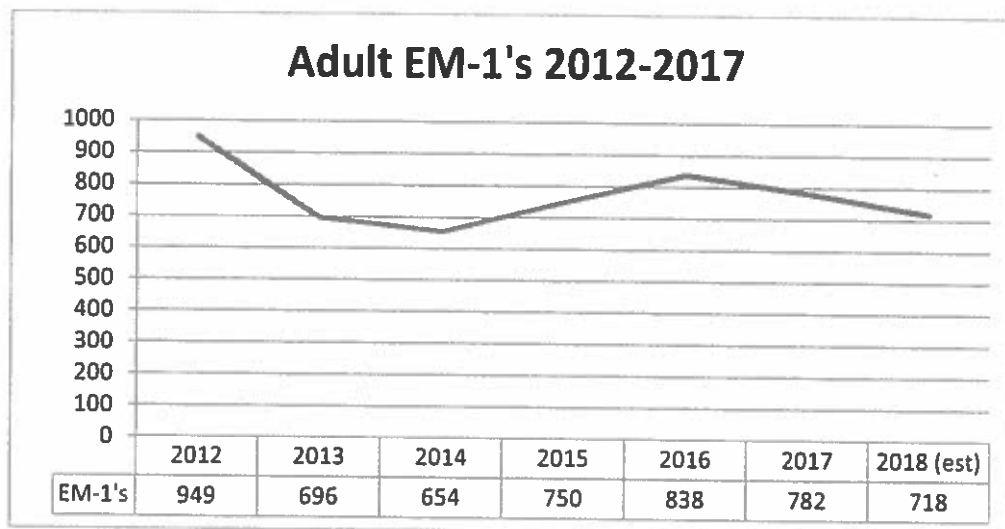
#### *Children, Youth and Families*

In the last report there was reference made to efforts of staff member related to out of home care, utilizing relatives and a general comparison to other counties. In continuing to highlight positive performance, Brown County has been performing well with regard to Caseworker Contacts. All children in out of home care are required to be contacted by a caseworker monthly, with a majority of those contacts by a caseworker occurring in the child's placement. According to the latest dashboard data, Brown County meets or exceeds the standard for caseworker contacts, exceeds the State average for caseworker contacts, and exceeds other "driver" counties (Brown, Outagamie, Winnebago, Dane, Rock, Racine, Kenosha, and Milwaukee.) Meeting with children and maintaining relationships with out of home care providers is a key element in providing effective child welfare services.

On November 26<sup>th</sup> there was a ribbon cutting for a large storage shed at the Shelter Care facility. This was a project completed through the generous support and hard work of a Leadership Green Bay team, and will greatly increase our storage space for the personal belongings of children who arrive at the facility, and for activity equipment for children. This is a fantastic addition to the facility and will help us provide much better safe, secure storage to meet the needs of children and youth.

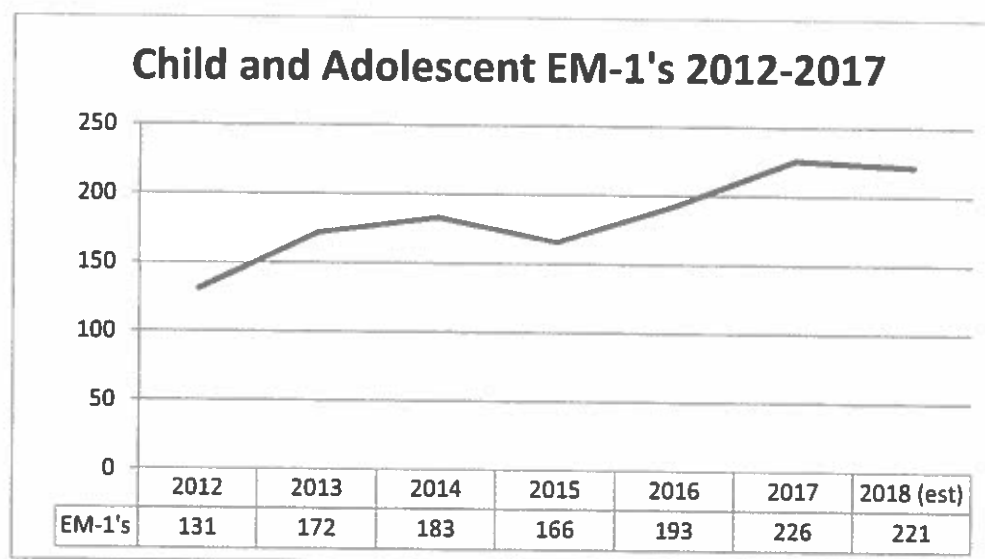
#### *Behavioral Health*

There continues to be an overall trend downward in the number of emergency detentions for both adults and children. The number of emergency detentions related to adults is presented in the chart that follows.



There is a 9% reduction in emergency detentions for adults comparing 2018 to 2017. The reduction in total number is 64 detentions for the period through November. If each of these detentions was for 72 hours, this is almost \$200,000 less in inpatient care using the Nicolet Psychiatric Center daily rate of \$1,020 per day. However, some of these emergency detentions could be individuals served through voluntary admissions.

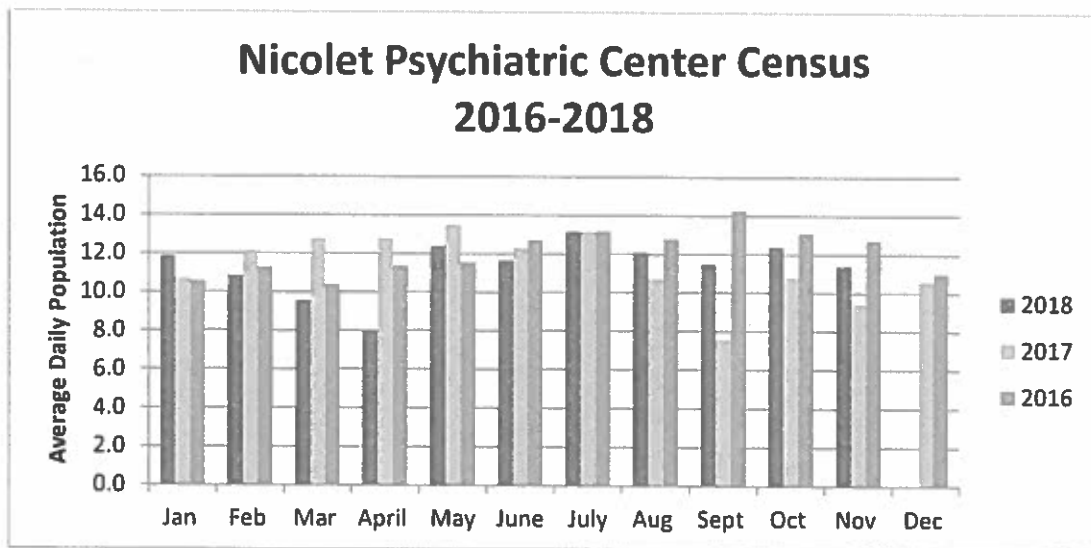
With respect to children and adolescents, there has been a reduction in emergency detentions in recent months, but the high number in the first part of the year makes an estimate of 2018 appear similar to 2017. The chart below shows the historical trend of emergency detentions for children and adolescents.



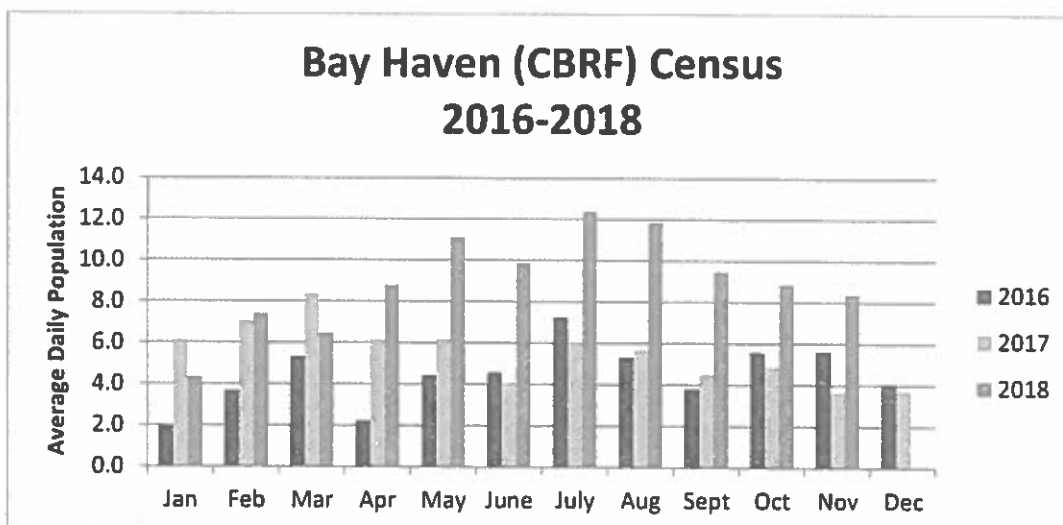
A supplemental report with an overview of Adult Protective Services is included with this month's packet.

### *Community Treatment Center*

Utilization of the Nicolet Psychiatric Center (NPC) decreased slightly in October from the prior month, but was higher than the prior year, with an average daily census for November of 11.4. Voluntary admissions continue to account for close to 23% of admissions to NPC in 2018. In 2018, there have been 159 voluntary admissions compared to 114 in 2017. The chart below provides a visual comparison of the past three years for average daily population.



Bay Haven (CBRF) continues to show higher utilization in 2018, and had an average of 8.4 consumers per day in November. The chart that follows provides a visual comparison of the past three years.





## BROWN COUNTY HEALTH & HUMAN SERVICES

Brown County Community Treatment Center  
3150 Gershwin Drive  
Green Bay, WI 54305-2188



Erik Pritzl, Hospital Home Administrator & Samantha Behling, Nursing Home Administrator

Phone (920) 391-4701 Fax (920) 391-4872

### November NPC Monthly Report

1. Patient Care Issues-
2. Contracted Services Issues –Exploring best options for after normal business hours transportation of laboratory samples.  
  
Alarm system contracted service has issued a purchase credit for the return of mobile devices. It has further been requested that this credit either be returned without the need for additional purchase from the contracted service or applied to future maintenance on currently installed equipment.
3. Summary of patient complaints- There were two hospital patient grievances filed in the month of October. Both were investigated and reviewed without substantiation of right violations. Small informal modifications were made to client plans of care. One grievance was forwarded to another department for follow-up.
4. Federal/State Regulatory Concerns- There are no regulatory concerns at this time.
5. Approval of Medical Staff appointments-
6. Hospital and Nursing Home Administrator Recruitment: Mr. Edward Somers has been hired as the new Community Treatment Center Administrator. He began employment on November 1, 2018.
7. Other Business- None at this time.

*Respectfully submitted by: Erik Pritzl and Samantha Behling*

## BROWN COUNTY HEALTH & HUMAN SERVICES

Brown County Community Treatment Center  
3150 Gershwin Drive  
Green Bay, WI 54305-2188



Ed Somers, Hospital & Nursing Home Administrator

Phone (920) 391-4701 Fax (920) 391-4872

### December NPC Monthly Report

1. **Patient Care Issues**- Work continues with our ligature risk assessment. We are moving forward with purchasing new beds to help reduce these risks.
2. **Contracted Services Issues** – There are no contracted services issues to report this month.
3. **Summary of patient complaints**- There were three hospital patient grievances filed in the month of October. One had to do with our smoking and prohibition of outside food policy, the second was regarding a client's wish to move to Bay Haven being denied, and the third dealt with a client's displeasure with a medical staff member. All three were investigated and reviewed without substantiation of right violations.
4. **Federal/State Regulatory Concerns**- There are no regulatory concerns at this time.
5. **Approval of Medical Staff appointments**- There is one reappointment for December: Dr. Josephina Rodriguez.
6. **Other Business**- We are working collaboratively with Human Resources on creative recruitment ideas.

*Respectfully submitted by: Ed Somers*

## BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street  
P.O. Box 22188  
Green Bay, WI 54305-3600



Phone (920) 448-6000 Fax (920) 448-6166

Erik Pritzl, Executive Director

To: Human Services Board and Human Services Committee

Date: November 7, 2018

Subject: YTD 9/30/18 Financial Results for Community Treatment Center and Community Programs

### Community Treatment Center

September monthly financial results for CTC show a deficit of \$29,171 compared to an average monthly budgeted deficit of \$54,117 for 2018 which represents non-cash depreciation expense. However, without the monthly unbudgeted Pension Liability adjustment of \$45,271 which has been recorded throughout the year, September results for CTC would show revenue in excess of expense. Including the special prior year nursing home supplemental revenue adjustment of \$519,884 recorded in August, the YTD favorable budget variance for CTC is \$762,323 and would be approximately \$400,000 more favorable without the Pension Liability adjustment.

This significant favorable variance is mainly from higher than anticipated Medicaid rates for both the Nursing Home and Hospital, improved processes for assisting patients with Medicaid applications, an increase in patients covered by other insurance, and favorable CBRF census including MCO clients at favorable rates.

2018 YTD census compared to budget is as follows:

<u>Average Daily Census</u>	<u>YTD</u>	<u>Budget</u>
Bayshore Village	60.7	61.4
Nicolet Psychiatric Center	11.2	12.4
Bay Haven CBRF	9.0	6.3

### Community Services

September financial results for Community Services show an unfavorable budget variance of \$351,259 for the month but this includes a prior month correction of revenue accruals which were mistakenly overstated in August. This contributed to the August monthly favorable budget variance of \$307,371. Taken together and with consideration for the YTD favorable adjustment of \$157,275 related to NPC payments in August which also contributed to that month's favorable results, the net result for August and September without the YTD adjustment would have been approximately \$200,000 or an average of \$100,000 per month. This is an improvement compared to an average deficit of approximately \$190,000 per month through July.

High purchased services expense continues to be the main reason for the 2018 Community Services deficit. This includes Residential Care Center (RCC) placements for youth delinquent status offenders and for abused and neglected children, along with higher than anticipated costs for foster home placements and child protection services which greatly exceed state funding. A favorable prior year settlement for the 2017 WIMCR and CCS cost report is expected in December along with prior year enhanced funding payments related to Income Maintenance programs. These will partially offset the YTD budget variance.

Respectfully Submitted,

Eric Johnson, Finance Manager

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# Community Treatment Center

Through 09/30/18  
Prior Fiscal Year Activity Included  
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 630 - Community Treatment Center									
<b>REVENUE</b>									
Property Taxes	3,199,210.00	.00	3,199,210.00	266,600.83	.00	2,399,407.47	799,802.53	75	2,251,143.72
Intergov Revenue	4,054,366.00	.00	4,054,366.00	344,166.55	.00	3,777,025.74	277,340.26	93	2,877,436.39
Public Charges	3,855,542.00	.00	3,855,542.00	389,633.66	.00	3,390,210.85	465,331.15	88	2,984,307.73
Miscellaneous Revenue	1,824,401.00	3,191.00	1,827,592.00	105,133.54	.00	1,098,664.22	728,927.78	60	1,638,658.93
Other Financing Sources	.00	58,565.00	58,565.00	.00	.00	65,518.03	(6,953.03)	112	5,420.00
<b>REVENUE TOTALS</b>	<b>\$12,933,519.00</b>	<b>\$61,756.00</b>	<b>\$12,995,275.00</b>	<b>\$1,105,534.58</b>	<b>\$0.00</b>	<b>\$10,730,826.31</b>	<b>\$2,264,448.69</b>	<b>83%</b>	<b>\$9,756,966.77</b>
<b>EXPENSE</b>									
Personnel Costs	9,221,503.00	50,529.00	9,272,032.00	791,290.23	.00	7,241,833.37	2,030,198.63	78	6,770,957.37
Operating Expenses	4,336,323.00	11,227.00	4,347,550.00	348,914.80	74,224.89	3,212,419.30	1,060,905.81	76	3,276,449.59
Outlay	25,100.00	.00	25,100.00	(5,499.17)	.00	1,305.58	23,794.42	5	36,538.62
<b>EXPENSE TOTALS</b>	<b>\$13,582,926.00</b>	<b>\$61,756.00</b>	<b>\$13,644,682.00</b>	<b>\$1,134,705.86</b>	<b>\$74,224.89</b>	<b>\$10,455,558.25</b>	<b>\$3,114,898.86</b>	<b>77%</b>	<b>\$10,083,945.58</b>
<b>Grand Totals</b>									
<b>REVENUE TOTALS</b>	<b>12,933,519.00</b>	<b>61,756.00</b>	<b>12,995,275.00</b>	<b>1,105,534.58</b>	<b>.00</b>	<b>10,730,826.31</b>	<b>2,264,448.69</b>	<b>83%</b>	<b>9,756,966.77</b>
<b>EXPENSE TOTALS</b>	<b>13,582,926.00</b>	<b>61,756.00</b>	<b>13,644,682.00</b>	<b>1,134,705.86</b>	<b>74,224.89</b>	<b>10,455,558.25</b>	<b>3,114,898.86</b>	<b>77%</b>	<b>10,083,945.58</b>
<b>Grand Totals</b>	<b>(\$649,407.00)</b>	<b>\$0.00</b>	<b>(\$649,407.00)</b>	<b>(\$29,171.28)</b>	<b>(\$74,224.89)</b>	<b>\$275,268.06</b>	<b>(\$850,450.17)</b>		<b>(\$326,978.81)</b>



## Community Services

Through 09/30/18  
Prior Fiscal Year Activity Included  
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 201 - Community Services									
<b>REVENUE</b>									
Property taxes	16,172,778.00	.00	16,172,778.00	1,347,731.50	.00	12,129,583.50	4,043,194.50	75	11,657,399.22
Intergov Revenue	33,121,654.00	(166,137.00)	32,955,517.00	2,589,331.43	.00	23,922,687.25	9,032,829.75	73	24,022,150.89
Public Charges	1,883,072.00	275,000.00	2,158,072.00	189,636.77	.00	1,556,751.28	601,320.72	72	1,333,286.22
Miscellaneous Revenue	167,000.00	(10,020.00)	156,980.00	1,094.97	.00	173,711.47	(16,731.47)	111	109,549.47
Other Financing Sources	.00	276,882.00	276,882.00	3,445.51	.00	260,732.76	16,149.24	94	865,706.22
<b>REVENUE TOTALS</b>	<b>\$51,344,504.00</b>	<b>\$375,725.00</b>	<b>\$51,720,229.00</b>	<b>\$4,131,240.18</b>	<b>\$0.00</b>	<b>\$38,043,466.26</b>	<b>\$13,676,762.74</b>	<b>74%</b>	<b>\$37,988,092.02</b>
<b>EXPENSE</b>									
Personnel Costs	19,274,128.00	282,800.00	19,556,928.00	1,602,992.22	.00	14,600,090.83	4,956,837.17	75	13,799,077.65
Operating Expenses	32,046,376.00	85,517.00	32,131,893.00	2,879,506.73	47,553.43	24,785,550.13	7,298,789.44	77	25,582,782.19
Outlay	24,000.00	7,408.00	31,408.00	.00	.00	30,537.03	870.97	97	47,380.60
<b>EXPENSE TOTALS</b>	<b>\$51,344,504.00</b>	<b>\$375,725.00</b>	<b>\$51,720,229.00</b>	<b>\$4,482,498.95</b>	<b>\$47,553.43</b>	<b>\$39,416,177.99</b>	<b>\$12,256,497.58</b>	<b>76%</b>	<b>\$39,429,240.44</b>
<b>Grand Totals</b>									
<b>REVENUE TOTALS</b>	<b>51,344,504.00</b>	<b>375,725.00</b>	<b>51,720,229.00</b>	<b>4,131,240.18</b>	<b>.00</b>	<b>38,043,466.26</b>	<b>13,676,762.74</b>	<b>74%</b>	<b>37,988,092.02</b>
<b>EXPENSE TOTALS</b>	<b>51,344,504.00</b>	<b>375,725.00</b>	<b>51,720,229.00</b>	<b>4,482,498.95</b>	<b>47,553.43</b>	<b>39,416,177.99</b>	<b>12,256,497.58</b>	<b>76%</b>	<b>39,429,240.44</b>
<b>Grand Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$351,258.77)</b>	<b>(\$47,553.43)</b>	<b>(\$1,372,711.73)</b>	<b>\$1,420,265.16</b>		<b>(\$1,441,148.42)</b>

## BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street  
P.O. Box 22188  
Green Bay, WI 54305-3600



Phone (920) 448-6000 Fax (920) 448-6166

Erik Pritzl, Executive Director

To: Human Services Board and Human Services Committee

Date: December 5, 2018

Subject: YTD 10/31/18 Financial Results for Community Treatment Center and Community Programs

### Community Treatment Center

CTC financial results for October show a deficit of \$54,539 which matches very closely with the average 2018 monthly budgeted deficit of \$54,117 representing non-cash depreciation expense. Without the monthly unbudgeted Pension Liability adjustment of \$45,271 in October, results would be favorable by approximately this amount. Revenues are approximately \$58,000 over budget for October and expenses not including the pension adjustment approximately \$13,000 higher than budgeted. YTD results through 10/31 remain favorable compared to budget by approximately \$760,000 on a prorated basis including the favorable prior year nursing home supplemental revenue payment of \$519,884 received in August.

This significant favorable variance is also due to higher than anticipated Medicaid rates for the Nursing Home and Hospital, an improved process for expediting Medicaid applications, less patients without insurance coverage, and higher CBRF revenues due to census and MCO contracted rates.

2018 YTD census compared to budget is as follows:

<u>Average Daily Census</u>	<u>YTD</u>	<u>Budget</u>
Bayshore Village	60.7	61.4
Nicolet Psychiatric Center	11.4	12.4
Bay Haven CBRF	9.0	6.3

### Community Services

Monthly financial results for Community Services show a small favorable budget variance of \$3,788 for October, however this includes a favorable variance of approximately \$165,000 from receipt of a higher than budgeted payment from the state for prior year Income Maintenance enhanced funding. Without this additional funding, results for October would have been similar to the average monthly budget deficit of approximately \$152,000 through September. Recent months have improved compared to the average deficit of approximately \$190,000 per month through July.

High purchased services expense continues to be the primary reason for the significant Community Services YTD deficit of \$1,368,923 as of 10/31. The cost of Residential Care Center (RCC) placements for youth delinquent status offenders and for abused and neglected children is approximately \$1,030,000 over budget, and Wrap Around Services expense (not funded by a state or federal program) for cases in Juvenile Justice and Child Protective Services is approximately \$380,000 higher than budget through October. A favorable prior year settlement from 2017 WIMCR and CCS cost reporting is expected to be recorded in December along with additional prior year payments related to Income Maintenance programs. These additional revenues are anticipated to partially offset the impact of high purchased services expense.

Respectfully Submitted,

Eric Johnson, Finance Manager

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# Community Treatment Center

Through 10/31/18  
Prior Fiscal Year Activity Included  
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 630 - Community Treatment Center									
<b>REVENUE</b>									
Property Taxes	3,199,210.00	.00	3,199,210.00	266,600.83	.00	2,666,008.30	533,201.70	83	2,501,270.80
Intergov Revenue	4,054,366.00	.00	4,054,366.00	307,726.53	.00	4,084,752.27	(30,386.27)	101	3,203,070.97
Public Charges	3,855,542.00	.00	3,855,542.00	413,167.76	.00	3,803,378.61	52,163.39	99	3,253,518.84
Miscellaneous Revenue	1,824,401.00	3,191.00	1,827,592.00	153,790.22	.00	1,252,454.44	575,137.56	69	1,789,262.17
Other Financing Sources	.00	58,565.00	58,565.00	.00	.00	65,518.03	(6,953.03)	112	5,420.00
<b>REVENUE TOTALS</b>	<b>\$12,933,519.00</b>	<b>\$61,756.00</b>	<b>\$12,995,275.00</b>	<b>\$1,141,285.34</b>	<b>\$0.00</b>	<b>\$11,872,111.65</b>	<b>\$1,123,163.35</b>	<b>91%</b>	<b>\$10,752,542.78</b>
<b>EXPENSE</b>									
Personnel Costs	9,221,503.00	50,529.00	9,272,032.00	862,494.05	.00	8,104,327.42	1,167,704.58	87	7,483,936.82
Operating Expenses	4,336,323.00	11,227.00	4,347,550.00	333,330.65	68,741.62	3,545,749.95	733,058.43	83	3,609,321.85
Outlay	25,100.00	.00	25,100.00	.00	.00	1,305.58	23,794.42	5	36,538.62
<b>EXPENSE TOTALS</b>	<b>\$13,582,926.00</b>	<b>\$61,756.00</b>	<b>\$13,644,682.00</b>	<b>\$1,195,824.70</b>	<b>\$68,741.62</b>	<b>\$11,651,382.95</b>	<b>\$1,924,557.43</b>	<b>86%</b>	<b>\$11,129,797.29</b>
<b>REVENUE TOTALS</b>	<b>12,933,519.00</b>	<b>61,756.00</b>	<b>12,995,275.00</b>	<b>1,141,285.34</b>	<b>.00</b>	<b>11,872,111.65</b>	<b>1,123,163.35</b>	<b>91%</b>	<b>10,752,542.78</b>
<b>EXPENSE TOTALS</b>	<b>13,582,926.00</b>	<b>61,756.00</b>	<b>13,644,682.00</b>	<b>1,195,824.70</b>	<b>68,741.62</b>	<b>11,651,382.95</b>	<b>1,924,557.43</b>	<b>86%</b>	<b>11,129,797.29</b>
<b>Grand Totals</b>	<b>(\$649,407.00)</b>	<b>\$0.00</b>	<b>(\$649,407.00)</b>	<b>(\$54,539.36)</b>	<b>(\$68,741.62)</b>	<b>\$220,728.70</b>	<b>(\$801,394.08)</b>		<b>(\$377,254.51)</b>



## Community Services

Through 10/31/18  
Prior Fiscal Year Activity Included  
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 201 - Community Services									
<b>REVENUE</b>									
Property Taxes	16,172,778.00	.00	16,172,778.00	1,347,731.50	.00	13,477,315.00	2,695,463.00	83	12,952,665.80
Intergov Revenue	33,121,654.00	(146,641.00)	32,975,013.00	2,836,363.39	.00	26,759,050.64	6,215,962.36	81	26,328,959.24
Public Charges	1,883,072.00	275,000.00	2,158,072.00	184,621.59	.00	1,741,372.87	416,699.13	81	1,471,217.96
Miscellaneous Revenue	167,000.00	(10,020.00)	156,980.00	804.45	.00	174,515.92	(17,535.92)	111	112,390.27
Other Financing Sources	.00	276,882.00	276,882.00	1,844.35	.00	262,577.11	14,304.89	95	961,895.80
<b>REVENUE TOTALS</b>	<b>\$51,344,504.00</b>	<b>\$395,221.00</b>	<b>\$51,739,725.00</b>	<b>\$4,371,365.28</b>	<b>\$0.00</b>	<b>\$42,414,831.54</b>	<b>\$9,324,893.46</b>	<b>82%</b>	<b>\$41,827,129.07</b>
<b>EXPENSE</b>									
Personnel Costs	19,274,128.00	282,800.00	19,556,928.00	1,728,204.33	.00	16,328,295.16	3,228,632.84	83	15,506,288.92
Operating Expenses	32,046,376.00	105,013.00	32,151,389.00	2,639,372.75	\$9,681.18	27,424,922.88	4,666,784.94	85	28,297,682.96
Outlay	24,000.00	7,408.00	31,408.00	.00	.00	30,537.03	870.97	97	47,380.60
<b>EXPENSE TOTALS</b>	<b>\$51,344,504.00</b>	<b>\$395,221.00</b>	<b>\$51,739,725.00</b>	<b>\$4,367,577.08</b>	<b>\$9,681.18</b>	<b>\$43,783,755.07</b>	<b>\$7,896,288.75</b>	<b>85%</b>	<b>\$43,851,352.48</b>
<b>REVENUE TOTALS</b>	<b>51,344,504.00</b>	<b>395,221.00</b>	<b>51,739,725.00</b>	<b>4,371,365.28</b>	<b>.00</b>	<b>42,414,831.54</b>	<b>9,324,893.46</b>	<b>82%</b>	<b>41,827,129.07</b>
<b>EXPENSE TOTALS</b>	<b>51,344,504.00</b>	<b>395,221.00</b>	<b>51,739,725.00</b>	<b>4,367,577.08</b>	<b>\$9,681.18</b>	<b>43,783,755.07</b>	<b>7,896,288.75</b>	<b>85%</b>	<b>43,851,352.48</b>
<b>Grand Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,788.20</b>	<b>(\$9,681.18)</b>	<b>(\$1,368,923.53)</b>	<b>\$1,428,604.71</b>		<b>(\$2,024,223.41)</b>



**BROWN COUNTY COMMUNITY TREATMENT CENTER  
OCTOBER 2018 BAY HAVEN STATISTICS**

ADMISSIONS	October	YTD 2018	YTD 2017
Voluntary - Mental Illness	20	266	243
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	0	0	0
Court Order Prelim - Mental Illness	0	0	0
Court Order Prelim - Alcohol	0	0	0
Court Order for Final Hearing	0	0	0
Commitment - Mental Illness	0	0	0
Return from Conditional Release	0	0	0
Court Order Prelim - Drug	0	0	0
Other - EPP	0	11	6
<b>TOTAL</b>	<b>20</b>	<b>277</b>	<b>249</b>

ADMISSIONS BY UNITS	October	YTD 2018	YTD 2017
Bay Haven	20	277	249
<b>TOTAL</b>	<b>20</b>	<b>277</b>	<b>249</b>

ADMISSIONS BY COUNTY	October	YTD 2018	YTD 2017
Brown	19	236	214
Door	0	2	4
Kewaunee	0	1	1
Oconto	0	9	6
Marinette	0	0	0
Shawano	1	16	11
Waupaca	0	1	1
Menominee	0	0	0
Outagamie	0	6	3
Manitowoc	0	1	1
Winnebago	0	1	0
Other	0	4	8
<b>TOTAL</b>	<b>20</b>	<b>277</b>	<b>249</b>

READMIT WITHIN 30 DAYS	October	YTD 2018	YTD 2017
Bay Haven	3	31	20
<b>TOTAL</b>	<b>3</b>	<b>31</b>	<b>20</b>

AVERAGE DAILY CENSUS	October	YTD 2018	YTD 2017
Bay Haven	8.9	9.0	5.8
<b>TOTAL</b>	<b>8.9</b>	<b>9.0</b>	<b>5.8</b>

INPATIENT SERVICE DAYS	October	YTD 2018	YTD 2017
Bay Haven	275	2735	1778
<b>TOTAL</b>	<b>275</b>	<b>2735</b>	<b>1778</b>

BED OCCUPANCY	October	YTD 2018	YTD 2017
Bay Haven	59%	60%	39%
<b>TOTAL</b>	<b>59%</b>	<b>60%</b>	<b>39%</b>

DISCHARGES	October	YTD 2018	YTD 2017
Bay Haven	23	271	246
<b>TOTAL</b>	<b>23</b>	<b>271</b>	<b>246</b>

DISCHARGE DAYS	October	YTD 2018	YTD 2017
Bay Haven	199	2167	1723
<b>TOTAL</b>	<b>199</b>	<b>2167</b>	<b>1723</b>

AVERAGE LENGTH OF STAY	October	YTD 2018	YTD 2017
Bay Haven	9	8	7
<b>TOTAL</b>	<b>9</b>	<b>8</b>	<b>7</b>

AVERAGE LENGTH OF STAY BY COUNTY	October	YTD 2018	YTD 2017
Brown	9	10	9
Door	0	2	0
Kewaunee	0	0	0
Oconto	25	19	2
Marinette	0	0	0
Shawano	5	6	2
Waupaca	0	0	0
Menominee	0	0	0
Outagamie	0	7	2
Manitowoc	0	0	0
Winnebago	0	0	0
Other	0	24	4
<b>TOTAL</b>	<b>9</b>	<b>10</b>	<b>7</b>

IN/OUTS	Current	YTD	2017
	1	27	20

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**BROWN COUNTY COMMUNITY TREATMENT CENTER  
OCTOBER 2018 NICOLET PSYCHIATRIC CENTER STATISTICS**

ADMISSIONS	October	YTD 2018	YTD 2017
Voluntary - Mental Illness	14	146	100
Voluntary - Alcohol	0	0	1
Voluntary - AODA/Drug	0	0	1
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	36	418	465
Court Order Prelim - Mental Illness	0	0	0
Court Order Prelim - Alcohol	0	0	0
Court Order for Final Hearing	0	6	9
Commitment - Mental Illness	0	0	0
Return from Conditional Release	7	70	55
Court Order Prelim - Drug	0	0	0
Other	0	1	0
<b>TOTAL</b>	<b>57</b>	<b>641</b>	<b>631</b>

ADMISSIONS BY UNITS	October	YTD 2018	YTD 2017
Nicolet	57	641	631
<b>TOTAL</b>	<b>57</b>	<b>641</b>	<b>631</b>

ADMISSIONS BY COUNTY	October	YTD 2018	YTD 2017
Brown	48	524	506
Door	0	8	8
Kewaunee	1	5	12
Oconto	3	18	18
Marinette	0	12	3
Shawano	0	7	8
Waupaca	1	2	2
Menominee	0	0	1
Outagamie	1	15	20
Manitowoc	0	15	24
Winnebago	0	2	2
Other	3	33	27
<b>TOTAL</b>	<b>57</b>	<b>641</b>	<b>631</b>

READMIT WITHIN 30 DAYS	October	YTD 2018	YTD 2017
Nicolet	9	60	64
<b>TOTAL</b>	<b>9</b>	<b>60</b>	<b>64</b>

AVERAGE DAILY CENSUS	October	YTD 2018	YTD 2017
Nicolet	12.4	11.4	11.7
<b>TOTAL</b>	<b>12.4</b>	<b>11.4</b>	<b>11.7</b>

INPATIENT SERVICE DAYS	October	YTD 2018	YTD 2017
Nicolet	385	3452	3542
<b>TOTAL</b>	<b>385</b>	<b>3452</b>	<b>3542</b>

BED OCCUPANCY	October	YTD 2018	YTD 2017
Nicolet (16 Beds)	78%	71%	73%
<b>TOTAL (16 Beds)</b>	<b>78%</b>	<b>71%</b>	<b>73%</b>

DISCHARGES	October	YTD 2018	YTD 2017
Nicolet	61	640	637
<b>TOTAL</b>	<b>61</b>	<b>640</b>	<b>637</b>

DISCHARGE DAYS	October	YTD 2018	YTD 2017
Nicolet	382	3341	3585
<b>TOTAL</b>	<b>382</b>	<b>3341</b>	<b>3585</b>

AVERAGE LENGTH OF STAY	October	YTD 2018	YTD 2017
Nicolet	6.3	5	6
<b>TOTAL</b>	<b>6.3</b>	<b>5</b>	<b>6</b>

AVERAGE LENGTH OF STAY BY COUNTY	October	YTD 2018	YTD 2017
Brown	7	6	5
Door	0	2	5
Kewaunee	5	4	5
Oconto	4	3	4
Marinette	0	2	1
Shawano	0	1	6
Waupaca	3	2	2
Menominee	0	0	0
Outagamie	4	3	1
Manitowoc	0	3	3
Winnebago	0	1	0
Other	22	17	6
<b>TOTAL</b>	<b>6</b>	<b>5</b>	<b>5</b>

IN/OUTS	Current	YTD	2017
	0	16	12

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**BROWN COUNTY COMMUNITY TREATMENT CENTER  
NOVEMBER 2018 BAY HAVEN STATISTICS**

ADMISSIONS	November	YTD 2018	YTD 2017
Voluntary - Mental Illness	21	287	263
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	0	0	0
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	0	0
Commitment - Mental Illness	0	0	0
Return from Conditional Release	0	0	0
Court Order Prelim. - Drug	0	0	0
Other	0	11	6
<b>TOTAL</b>	<b>21</b>	<b>298</b>	<b>269</b>

ADMISSIONS BY UNITS			
Bay Haven	21	298	269
<b>TOTAL</b>	<b>21</b>	<b>298</b>	<b>269</b>

ADMISSIONS BY COUNTY			
Brown	19	255	231
Door	0	2	4
Kewaunee	0	1	2
Oconto	0	9	6
Marinette	0	0	0
Shawano	2	18	13
Waupaca	0	1	1
Menominee	0	0	0
Outagamie	0	6	3
Manitowoc	0	1	1
Winnebago	0	1	0
Other	0	4	8
<b>TOTAL</b>	<b>21</b>	<b>298</b>	<b>269</b>

READMIT WITHIN 30 DAYS			
Bay Haven	2	33	21
<b>TOTAL</b>	<b>2</b>	<b>33</b>	<b>21</b>

AVERAGE DAILY CENSUS	November	YTD 2018	YTD 2017
Bay Haven	8.4	8.9	5.6
<b>TOTAL</b>	<b>8.4</b>	<b>8.9</b>	<b>5.6</b>

INPATIENT SERVICE DAYS			
Bay Haven	253	2988	1886
<b>TOTAL</b>	<b>253</b>	<b>2988</b>	<b>1886</b>

BED OCCUPANCY			
Bay Haven	56%	60%	38%
<b>TOTAL</b>	<b>56%</b>	<b>60%</b>	<b>38%</b>

DISCHARGES			
Bay Haven	25	296	265
<b>TOTAL</b>	<b>25</b>	<b>296</b>	<b>265</b>

DISCHARGE DAYS			
Bay Haven	520	2687	1877
<b>TOTAL</b>	<b>520</b>	<b>2687</b>	<b>1877</b>

AVERAGE LENGTH OF STAY			
Bay Haven	21	9	7
<b>TOTAL</b>	<b>21</b>	<b>9</b>	<b>7</b>

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	21	16	9
Door	0	1	0
Kewaunee	0	0	1
Oconto	0	9	1
Marinette	0	0	0
Shawano	2	4	2
Waupaca	0	0	0
Menominee	0	0	0
Outagamie	0	4	1
Manitowoc	0	0	0
Winnebago	0	0	0
Other	0	12	2
<b>TOTAL</b>	<b>21</b>	<b>15</b>	<b>8</b>

IN/OUTS	Current	YTD	2017
	2	29	22

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**BROWN COUNTY COMMUNITY TREATMENT CENTER  
NOVEMBER 2018 NICOLET PSYCHIATRIC CENTER STATISTICS**

ADMISSIONS	November	YTD 2018	YTD 2017
Voluntary - Mental Illness	13	159	114
Voluntary - Alcohol	0	0	1
Voluntary - AODA/Drug	0	0	1
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	42	460	507
Court Order Prelim - Mental Illness	0	0	0
Court Order Prelim - Alcohol	0	0	0
Court Order for Final Hearing	0	6	9
Commitment - Mental Illness	0	0	0
Return from Conditional Release	9	79	60
Court Order Prelim - Drug	0	0	0
Other	0	1	0
<b>TOTAL</b>	<b>64</b>	<b>705</b>	<b>692</b>

ADMISSIONS BY UNITS			
Nicolet Psychiatric Center	64	705	692
<b>TOTAL</b>	<b>64</b>	<b>705</b>	<b>692</b>

ADMISSIONS BY COUNTY			
Brown	54	578	557
Door	2	10	9
Kewaunee	0	5	12
Oconto	0	18	20
Marinette	0	12	3
Shawano	1	8	8
Waupaca	1	3	2
Menominee	0	0	2
Outagamie	3	18	21
Manitowoc	0	15	29
Winnebago	0	2	2
Other	3	36	27
<b>TOTAL</b>	<b>64</b>	<b>705</b>	<b>692</b>

READMIT WITHIN 30 DAYS			
Nicolet Psychiatric Center	5	65	66
<b>TOTAL</b>	<b>5</b>	<b>65</b>	<b>66</b>

AVERAGE DAILY CENSUS	November	YTD 2018	YTD 2017
Nicolet Psychiatric Center	11.4	11.4	11.5
<b>TOTAL</b>	<b>11.4</b>	<b>11.4</b>	<b>11.5</b>

INPATIENT SERVICE DAYS			
Nicolet Psychiatric Center	342	3794	3825
<b>TOTAL</b>	<b>342</b>	<b>3794</b>	<b>3825</b>

BED OCCUPANCY			
Nicolet Psychiatric Center	71%	71%	72%
<b>TOTAL</b>	<b>71%</b>	<b>71%</b>	<b>72%</b>

DISCHARGES			
Nicolet Psychiatric Center	67	707	696
<b>TOTAL</b>	<b>67</b>	<b>707</b>	<b>696</b>

DISCHARGE DAYS			
Nicolet Psychiatric Center	343	3684	3871
<b>TOTAL</b>	<b>343</b>	<b>3684</b>	<b>3871</b>

AVERAGE LENGTH OF STAY			
Nicolet Psychiatric Center	5	5	6
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>6</b>

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	5	5	5
Door	7	5	5
Kewaunee	0	2	3
Oconto	0	1	5
Marinette	0	1	1
Shawano	1	1	3
Waupaca	2	2	1
Menominee	0	0	2
Outagamie	2	3	4
Manitowoc	0	1	4
Winnebago	0	0	0
Other	3	10	6
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>

IN/OUTS	Current	YTD	2017
	1	17	14

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Brown County Health and Human Services

**Report of Child Abuse/Neglect or Service Request by Month**

Month	2017	2018	% Change 2017 to 2018
January	456	507	11.18%
February	456	421	-7.68%
March	423	428	1.18%
April	449	429	-4.45%
May	535	497	-7.10%
June	364	316	-13.19%
July	266	270	1.5%
August	347	292	-15.85%
September	419	354	-15.51%
October	495	496	.20%
November	431		
December	406		
Total	5047		

**Reports Investigated/Services Offered by Month**

Month	2017	2018	% Change 2017 to 2018
January	141	169	19.86%
February	135	126	-6.67%
March	145	152	4.83%
April	147	156	6.12%
May	156	170	8.97%
June	123	136	10.57%
July	90	114	26.67%
August	117	129	10.26%
September	125	139	11.2%
October	141	158	12.06%
November	126		
December	98		
Total	1544		

**HEALTH AND HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 11/2/2018**

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
101 Mobility (Mobility 101 in Avatar) of Northeast Wisconsin	Medical/therapeutic supplies and equipment and home modifications	Children	CLTS and C-COP	8/30/18	9/4/18	\$30,000
Acceptational Minds LLC	Living skills for autistic and/or behaviorally-challenged children and their families	Children	CLTS, CABHU, JJ	11/20/17	1/15/18	\$800,000
A & J Vans Inc.	Vehicle modifications for families with disabled children	Families of disabled children	CLTS, C-COP	12/7/17	12/8/17	\$65,000
Adams L AFH	3-4 bed traditional adult family home	MH/AODA	Behavioral Health, CMHP	11/20/17	1/2/18	\$124,000
ADL Monitoring Solutions (formerly WI Lock and Load Electronic Monitoring)	UA observed collection and transport for veterans treatment court	AODA adults	Treatment Courts	11/20/17	11/20/17	\$20,000
Advocates for Healthy Transitional Living LLC	Treatment foster care placing agency and respite care	High behavioral needs children	CABHU, CPS, CLTS	12/4/17	1/15/18	\$930,000
Anderson, Campbell Educational Teaching (ACE)	Daily living skills training	Children	CLTS	11/20/17	1/8/18	\$48,000
Anna's Healthcare	CBRF (assisted living)	MH/AODA	Behavioral Health, CMHP	11/20/17	1/2/18	\$100,000
ASPIRO Inc.	Birth to 3 services, respite, prevocational training, adult day programming	Children with disabilities	BT3, CMHP, CLTS	12/7/17	12/7/17	\$695,000
Bellin Health Occupational Health Solutions	Drug screenings and transporting inpatient clients to court	Adult parents	CPS, CABHU	11/16/17	1/2/18	\$10,000
Bellin Psychiatric Center	Inpatient psychiatric and detox services	MH/AODA	Behavioral Health	12/28/17	3/16/18	\$400,000
Better Days Mentoring	Youth mentoring services, daily living skills	Youth	CPS, JJ, CLTS	11/20/17	11/27/17	\$345,000
Boll Adult Care Concepts	Corporate adult family home (assisted living) with CCS services for high needs behavioral health	MH/AODA	Behavioral Health, CMHP	11/20/17	11/28/17	\$710,000
Brotoloc Health Care System	CBRF and corporate adult family homes (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/20/17	11/28/17	\$500,000
Care for All Ages (CFAA)	CBRF (assisted living), child day care (day care used VERY sparingly)	PD with MH issues	Behavioral Health, CMHP	11/20/17	12/7/17	\$35,000
Catholic Charities of the Diocese of GB	Teen Parenting program, fiscal agent services, domestic violence group	Teens	CPS, CMHP	1/8/18 revised	1/9/18	\$154,000
Centerpiece LLC	Social learning groups for children with social communication challenges	Children	CLTS	11/20/17	1/9/18	\$17,500

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**HEALTH AND HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 11/2/2018**

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
CP Center	Respite and daily living skills	Children with disabilities	CLTS, C-COP, BT3	1/11/18	1/11/18	\$65,000
Childrens Service Society/ Chileda Institute	Treatment foster care placing agency Children high-needs residential care center (RCC)	Children High behavioral needs children	CLTS CPS	11/27/17 11/27/17	12/18/17 1/2/18	\$10,000 \$175,000
Cisler Construction	Home remodeling/modifications	Families of long-term care children	CLTS	4/12/18	4/17/18	\$50,000
Clarity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	CMHP	12/12/17	2/26/18	\$25,000
Comfort Keepers	Supportive home care services for Dementia Crisis Innovation Grant	At-risk adults	APS	12/12/17	1/8/18	\$136,500
Communication Pathways LLC	Social learning groups for children with social communication challenges	Children	CLTS, C-COP	11/21/17	1/2/18	\$42,000
Compass Development	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/20/17	12/11/17	\$62,000
Curative Connections	Supportive home care, specialized transportation, prevocational training, daily living skills, CCS services	MH/AODA and LTC children	Behavioral Health, CMHP, CABHU, CLTS	12/4/17	12/18/17	\$420,000
Curo Care LLC	Corporate adult family homes (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/21/17	11/22/17	\$200,000
Deer Path Assisted Living Inc.	CBRF, corporate adult family homes (assisted living)	MH/AODA	Behavioral Health, CMHP	11/20/17	11/27/17	\$120,000
Dodge County (DBA Clearview Behavioral Health)	Brain injury rehabilitation center	Adults w/traumatic brain injury	Behavioral Health	11/16/17	1/8/18	\$285,000
Dynamic Family Solutions	Family counseling/treatment programs	Families of juvenile offenders	JJ	11/20/17	12/18/17	\$100,000
Encompass Child Care	Child day care	Children	CPS	12/4/17	1/2/18	\$75,000

**HEALTH AND HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 11/2/2018**

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Engberg AFH	1-2 bed traditional adult family home	MH	Behavioral Health, CMHP	1/15/18 to Diane	1/16/18	\$21,000
Exceptional Equestrians	Hippotherapy and therapeutic riding to clients with special needs	Children with disabilities	CLTS, C-COP	11/27/17	11/29/17	\$50,000
Expressive Therapies LLC	Music therapy for children	Children	CLTS	11/27/17	12/21/17	\$28,000
Family Services of Northeast Wisconsin Inc.	CBRF (assisted living), CRISIS Center services, counseling, CCS services	MH/AODA, children	Behavioral Health, CABHU, APS, CPS, CMHP	12/18/17	12/21/17	\$3,100,000
Family Training Program	Parenting/family skills training	CPS parents, parents of juvenile offenders	JJ, CSP	11/20/17	12/14/17	\$288,000
Family Works Programs, Inc.	Treatment foster care placing agency	Children	CPS, JJ	11/27/17	11/27/17	\$25,000
Foundations Health and Wholeness, Inc.	Treatment foster care placing agency and CCS Services	Children and adults	CPS, CABHU, Behavioral Health	11/21/17	1/23/18	\$212,500
Friendship House	Group home for juvenile offenders	Juvenile offenders	JJ	11/28/17	1/9/18	\$150,000
The Gathering Place	CCS peer support services	MH/AODA	Behavioral Health	4/3/18	4/10/18	\$25,000
Golden House	Domestic abuse services	Adults in need	CPS, APS	11/16/17	12/11/17	\$63,086
Gonzalez AFH	3-4 bed traditional adult family home	PD with MH issues	Behavioral Health, CMHP	11/20/17	12/17/17	\$24,000
Goodwill Industries	Prevocational services	PD with MH issues	CMHP	11/20/17	11/21/17	\$2,500
Green Bay Area Builders	Home remodeling/modifications	Families of long-term care children	CLTS	4/12/18	4/23/18	\$50,000
Green Bay Transit Commission - <b>NO CONTRACT</b>	Bus passes for transportation to/from school, meetings with parents, etc.	CPS case children and adults	CPS	N/A	N/A	N/A
Greenfield Rehabilitation Agency, Inc.	Birth to 3 services	Children with disabilities	BT3	12/7/17	1/2/18	\$510,000
Helping Hands Caregivers	Supportive home care	PD with MH issues	CMHP	12/12/17	1/15/18	\$8,000
Home Instead Senior Care	Supportive home care	PD with MH issues	CMHP	12/12/17	1/2/18	\$8,000

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**HEALTH AND HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 11/2/2018**

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Homes for Independent Living	CBRF (assisted living)	MH	Behavioral Health	11/20/17	12/5/17	\$200,000
HME Home Medical	Medical and therapeutic supplies and equipment	Children	CLTS and C-COP	12/7/17	5/10/18	\$45,000
Improved Living Services	Corporate adult family homes (assisted living), CCS services	MH	Behavioral Health	11/20/17	1/16/18	\$100,000
Independent Mobility Plus	Medical and therapeutic supplies and equipment	Children	CLTS and C-COP	12/7/17	1/4/18	\$35,000
Infinity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	Behavioral Health, CMHP	11/28/17	12/7/17	\$95,000
Innovative Services	Corporate adult family home (assisted living), CCS services, daily living skills, supportive home care	High-needs MH	Behavioral Health, CABHU, JJ, CPS, CMHP, CLTS	11/27/17	11/28/17	\$2,000,000
Jackie Nitschke Center Inc.	AODA residential and intensive outpatient services	AODA adults and youth	Behavioral Health, CABHU	12/27/17	1/2/18	\$100,000
Jacobs Fence	Fence building and repair	Families of long-term care children	CLTS	4/12/18	4/23/18	\$115,000
KCC Fiscal Agent Services	Payor of client-hired personal care workers		CLTS, CMHP	12/4/17	12/18/17	\$800,000
KUEHG - Kindercare	Child day care	Children	CPS	12/27/17	1/4/18	\$85,000
Kismet Advocacy	Mentoring, living skills for autistic and/or behaviorally-challenged children and their families	Children	CLTS, CABHU, JJ	3/8/18	3/20/18	\$390,000
Kimbrough, Ellen AFH	1-2 bed traditional adult family home	MH	Behavioral Health	11/20/17	1/9/18	\$23,700
Lad Lake	Youth high-needs residential care center (RCC)	High behavioral needs children	JJ, CPS	12/4/17	12/8/17	\$150,000
Lutheran Social Services	CBRF (assisted living) with CCS services	MH/AODA	Behavioral Health	11/27/17	2/22/18	\$905,000

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**HEALTH AND HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 11/2/2018**

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Lutheran Social Services (Homme Home)	Youth (all male) high-needs residential care center (RCC)	High behavioral needs children	CPS, JJ	1/11/18 revised	1/29/18	\$930,000
Macht Village Programs Inc. (MVP)	Respite care, counseling, daily living skills, CCS services, treatment foster care child placing agency	High behavioral needs children	CABHU, CLTS, CPS, JJ	11/27/17	1/2/18	\$800,000
Matthews Senior Living	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/20/17	1/11/18	\$55,000
McCormick Memorial Home	CBRF (assisted living)	MH/AODA	Behavioral Health	11/20/17	1/8/18	\$60,000
Meridian Senior Living (Birch Creek and Bishop's Court)	CBRF (assisted living) for APS use	At-risk adults	APS	7/24/18	8/28/18	\$60,000
Milestones Behavioral Pediatrics	Social learning groups for children with social communication challenges	Children	CLTS	9/13/18	9/18/18	\$20,000
Mooring Programs Inc.	AODA residential services	AODA adults	Behavioral Health	11/21/17	1/2/18	\$100,000
My Brother's Keeper	Male Mentoring Program	Juvenile males	JJ	11/21/17	12/1/17	\$10,000
Mystic Meadows LLC	Corporate AFH (assisted living)	MH/AODA	Behavioral Health, CMHP	11/20/17	11/21/17	\$300,000
NEW Community Shelter Inc.	Homeless sheltering services	MH	Behavioral Health	11/16/17	1/4/18	\$40,000
Northwest Passage	Children high-needs residential care center (RCC)	High behavioral needs children	CPS, JJ	12/4/17	12/11/17	\$125,000
Nova Counseling Services Inc.	AODA residential services	AODA adults	Behavioral Health	12/7/17	12/18/17	\$100,000
Nurses PRN Home Care	Skilled nursing services	Children	CPS, CLTS	12/7/17	12/7/17	\$45,000
Oconomowoc Development Training Center	Residential care center (RCC) for juvenile offenders	Juvenile offenders	JJ	12/12/17	1/29/18	\$175,000
Options Counseling Services (Koinonia)	AODA residential services	AODA adults	Behavioral Health	11/21/17	11/28/17	\$35,000
Options for Independent Living Inc.	CCS peer support services, home modification assessments	MH/AODA	Behavioral Health, CLTS	11/27/17	12/18/17	\$10,000
Options Treatment Program	AODA treatment, CCS services	AODA youth and adults	JJ, Drug Court	12/7/17	1/9/18	\$70,000

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**HEALTH AND HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 11/2/2018**

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Paragon Industries	Daily respite care	Children with long-term care needs	CLTS	11/27/17	12/18/17	\$245,000
Parmentier AFH	3-4 bed traditional adult family home	MH	Behavioral Health, CMHP	11/20/17	11/30/17	\$44,500
Pathways Treatment	AODA residential treatment for dual diagnosis clients	AODA/MH (dual diagnosis)	Behavioral Health	1/15/18 revised	1/16/18	\$375,000
Pillar and Vine, Inc.	Treatment foster care placing agency	Children	CPS/JJ	11/28/17	1/8/18	\$25,000
Prevea Health WorkMed	Drug screenings	CPS parents, AODA, JJ youth	Behavioral Health, CABHU, JJ, CP, ES	12/7/17	12/14/17	\$55,000
Productive Living Systems	Corporate adult family homes, CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health, CMHP	11/27/17	2/1/18	\$275,000
Productive Living Systems (Pnuma LLC)	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/27/17	2/1/18	\$120,000
Psychological Consultants of Green Bay	Psychological assessments to determine competency	Elderly, DD	APS	11/27/17	12/18/17	\$25,000
Ravenwood Behavioral Health	Nursing home for high-needs MH clients	High-needs MH	Behavioral Health	11/16/17	1/29/18	\$100,000
Rawhide, Inc.	Residential care center (RCC) for juvenile offenders	Juvenile offenders	JJ	11/27/17	12/11/17	\$600,000
Rehabilitation House	Transitional CBRF (assisted living) for co-occurring AODA/MH	MH/AODA	Behavioral Health	12/7/17	1/2/18	\$60,000
REM Wisconsin	Corporate adult family home, CBRF (assisted living)	MH, PD with MH issues	Behavioral Health, CMHP	11/20/17	11/21/17	\$200,000
Saint A	Treatment foster care placing agency	Children	CPS	10/26/18	11/1/18	\$15,000
Social Thinkers	Social learning groups for children with social communication challenges	Children	CLTS	11/27/17	1/4/18	\$27,500
Smith Receiving Home	Receiving home for emergency placements	Children in need	CPS	8/30/18 to Allison	9/13/18	N/A
Szerkins Receiving Home	Receiving home for emergency placements	Children in need	CPS	10/2/18	10/8/18	N/A
Spectrum Behavioral Health	CCS services	Children	CLTS, CABHU	11/27/17	1/16/18	\$85,000
St. Vincent Hospital	Birth to 3 services, home delivered meals	Children with disabilities	BT3	12/11/17	1/4/18	\$250,000
Talbot AFH	1-2 bed traditional adult family home	MH	Behavioral Health	11/20/17	1/11/18	\$15,000

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**HEALTH AND HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 11/2/2018**

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Tellurian	Residential detox	AODA	Behavioral Health	6/21/18	8/6/18	\$55,000
Tomorrow's Children Inc.	Children high-needs residential care center (RCC)	High behavioral needs children	CABHU	11/27/17	1/23/18	\$100,000
Treatment Providers LLC (Dr. Fatoki)	Medication Assisted Treatment (MAT) for opioid abuse treatment	AODA	AODA	6/28/18	7/31/18	\$60,000
Trempealeau County Health Care	County-run adult family homes, CBRF (assisted living), and institute for mental disease	Very high-needs MH	Behavioral Health	11/16/17	11/27/17	\$1,600,000
United Translators	Interpreter/translation services	Non-english speaking	APS, CPS	11/27/17	1/8/18	\$10,000
VanLanen Receiving Home	Receiving home for emergency placements	Children in need	CPS	11/13/17	11/20/17	N/A
Villa Hope	CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health	1/23/18	3/1/18	\$1,400,000
Willow Creek Behavioral Health (SBH)	Inpatient psychiatric and detox services	MH/AODA	Behavioral Health	12/12/17	1/2/18	\$300,000
Wisconsin Family Ties	Family support and advocacy services	Parents of MH/juvenile offenders	CABHU, JJ	11/20/17	11/22/17	\$26,000
Wisconsin Lock and Load Transport	Provides secure transportation to/from GB to other state facilities	MH, JJ	Behavioral Health, JJ	11/20/17	1/15/18	\$42,000
<b>TOTAL</b>						<b>\$25,402,786</b>

**HEALTH AND HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 12/4/2018**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
101 Mobility (Mobility 101 in Avatar) of Northeast Wisconsin	Medical/therapeutic supplies and equipment and home modifications	Children	CLTS and C-COP	8/30/18	9/4/18	\$30,000
Acceptational Minds LLC	Living skills for autistic and/or behaviorally-challenged children and their families	Children	CLTS, CABHU, JJ	11/20/17	1/15/18	\$800,000
A & J Vans Inc.	Vehicle modifications for families with disabled children	Families of disabled children	CLTS, C-COP	12/7/17	12/8/17	\$65,000
Adams L AFH	3-4 bed traditional adult family home	MH/AODA	Behavioral Health, CMHP	11/20/17	1/2/18	\$124,000
ADL Monitoring Solutions (formerly WI Lock and Load Electronic Monitoring)	UA observed collection and transport for veterans treatment court	AODA adults	Treatment Courts	11/20/17	11/20/17	\$20,000
Advocates for Healthy Transitional Living LLC	Treatment foster care placing agency and respite care	High behavioral needs children	CABHU, CPS, CLTS	12/4/17	1/15/18	\$930,000
Affinity Health (St. Elizabeth Hospital & Affinity Medical Group)	Inpatient detox services	MH/AODA	Behavioral Health	11/21/17	Will not sign 2018; 1/4/18	\$25,000
Anderson, Campbell Educational Teaching (ACE)	Daily living skills training	Children	CLTS	11/20/17	1/8/18	\$48,000
Anna's Healthcare	CBRF (assisted living)	MH/AODA	Behavioral Health, CMHP	11/20/17	1/2/18	\$100,000
ASPIRO Inc.	Birth to 3 services, respite, prevocational training, adult day programming	Children with disabilities	BT3, CMHP, CLTS	12/7/17	12/7/17	\$695,000
Bellin Health Occupational Health Solutions	Drug screenings and transporting inpatient clients to court	Adult parents	CPS, CABHU	11/16/17	1/2/18	\$10,000
Bellin Psychiatric Center	Inpatient psychiatric and detox services	MH/AODA	Behavioral Health	12/28/17	3/16/18	\$400,000
Better Days Mentoring	Youth mentoring services, daily living skills	Youth	CPS, JJ, CLTS	11/20/17	11/27/17	\$345,000
Boll Adult Care Concepts	Corporate adult family home (assisted living) with CCS services for high needs behavioral health	MH/AODA	Behavioral Health, CMHP	11/20/17	11/28/17	\$710,000
Boys' Town (Nebraska) - <b>THEIR CONTRACT; NOT OURS</b>	Care of an extremely high needs CPS child that we cannot find placement for in WI (was placed in New Mexico prior)	Specific CPS Child	CPS	N/A	N/A	N/A
Brotoloc Health Care System	CBRF and corporate adult family homes (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/20/17	11/28/17	\$500,000

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**HEALTH AND HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 12/4/2018**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Care for All Ages (CFAA)	CBRF (assisted living), child day care (day care used VERY sparingly)	PD with MH issues	Behavioral Health, CMHP	11/20/17	12/7/17	\$35,000
Catholic Charities of the Diocese of GB	Teen Parenting program, fiscal agent services, domestic violence group	Teens	CPS, CMHP	1/8/18 revised	1/9/18	\$154,000
Centerpiece LLC	Social learning groups for children with social communication challenges	Children	CLTS	11/20/17	1/9/18	\$17,500
CP Center	Respite and daily living skills	Children with disabilities	CLTS, C-COP, BT3	1/11/18	1/11/18	\$65,000
Childrens Service Society	Treatment foster care placing agency	Children	CLTS	11/27/17	12/18/17	\$10,000
Chileda Institute	Children high-needs residential care center (RCC)	High behavioral needs children	CPS	11/27/17	1/2/18	\$175,000
Cisler Construction	Home remodeling/modifications	Families of long-term care children	CLTS	4/12/18	4/17/18	\$50,000
Clarity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	CMHP	12/12/17	2/26/18	\$25,000
Comfort Keepers	Supportive home care services for Dementia Crisis Innovation Grant	At-risk adults	APS	12/12/17	1/8/18	\$136,500
Communication Pathways LLC	Social learning groups for children with social communication challenges	Children	CLTS, C-COP	11/21/17	1/2/18	\$42,000
Compass Development	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/20/17	12/11/17	\$62,000
Curative Connections	Supportive home care, specialized transportation, prevocational training, daily living skills, CCS services	MH/AODA and LTC children	Behavioral Health, CMHP, CABHU, CLTS	12/4/17	12/18/17	\$420,000
Curo Care LLC	Corporate adult family homes (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/21/17	11/22/17	\$200,000
Deer Path Assisted Living Inc.	CBRF, corporate adult family homes (assisted living)	MH/AODA	Behavioral Health, CMHP	11/20/17	11/27/17	\$120,000

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**HEALTH AND HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 12/4/2018**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Dodge County (DBA Clearview Behavioral Health)	Brain injury rehabilitation center	Adults w/traumatic brain injury	Behavioral Health	11/16/17	1/8/18	\$285,000
Dynamic Family Solutions	Family counseling/treatment programs	Families of juvenile offenders	JJ	11/20/17	12/18/17	\$100,000
Encompass Child Care	Child day care	Children	CPS	12/4/17	1/2/18	\$75,000
Engberg AFH	1-2 bed traditional adult family home	MH	Behavioral Health, CMHP	1/15/18 to Diane	1/16/18	\$21,000
Exceptional Equestrians	Hippotherapy and therapeutic riding to clients with special needs	Children with disabilities	CLTS, C-COP	11/27/17	11/29/17	\$50,000
Expressive Therapies LLC	Music therapy for children	Children	CLTS	11/27/17	12/21/17	\$28,000
Family Services of Northeast Wisconsin Inc.	CBRF (assisted living), CRISIS Center services, counseling, CCS services	MH/AODA, children	Behavioral Health, CABHU, APS, CPS, CMHP	12/18/17	12/21/17	\$3,100,000
Family Training Program	Parenting/family skills training	CPS parents, parents of juvenile offenders	JJ, CSP	11/20/17	12/14/17	\$288,000
Family Works Programs, Inc.	Treatment foster care placing agency	Children	CPS, JJ	11/27/17	11/27/17	\$25,000
Foundations Health and Wholeness, Inc.	Treatment foster care placing agency and CCS Services	Children and adults	CPS, CABHU, Behavioral Health	11/21/17	1/23/18	\$212,500
Friendship House	Group home for juvenile offenders	Juvenile offenders	JJ	11/28/17	1/9/18	\$150,000
The Gathering Place	CCS peer support services	MH/AODA	Behavioral Health	4/3/18	4/10/18	\$25,000
Golden House	Domestic abuse services	Adults in need	CPS, APS	11/16/17	12/11/17	\$63,086
Gonzalez AFH	3-4 bed traditional adult family home	PD with MH issues	Behavioral Health, CMHP	11/20/17	12/17/17	\$24,000
Goodwill Industries	Prevocational services	PD with MH issues	CMHP	11/20/17	11/21/17	\$2,500
Green Bay Area Builders	Home remodeling/modifications	Families of long-term care children	CLTS	4/12/18	4/23/18	\$50,000
Green Bay Transit Commission - NO CONTRACT	Bus passes for transportation to/from school, meetings with parents, etc.	CPS case children and adults	CPS	N/A	N/A	N/A

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**HEALTH AND HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 12/4/2018**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Greenfield Rehabilitation Agency, Inc.	Birth to 3 services	Children with disabilities	BT3	12/7/17	1/2/18	\$510,000
Helping Hands Caregivers	Supportive home care	PD with MH issues	CMHP	12/12/17	1/15/18	\$8,000
Home Instead Senior Care	Supportive home care	PD with MH issues	CMHP	12/12/17	1/2/18	\$8,000
Homes for Independent Living	CBRF (assisted living)	MH	Behavioral Health	11/20/17	12/5/17	\$200,000
HME Home Medical	Medical and therapeutic supplies and equipment	Children	CLTS and C-COP	12/7/17	5/10/18	\$45,000
Improved Living Services	Corporate adult family homes (assisted living), CCS services	MH	Behavioral Health	11/20/17	1/16/18	\$100,000
Independent Mobility Plus	Medical and therapeutic supplies and equipment	Children	CLTS and C-COP	12/7/17	1/4/18	\$35,000
Infinity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	Behavioral Health, CMHP	11/28/17	12/7/17	\$95,000
Innovative Services	Corporate adult family home (assisted living), CCS services, daily living skills, supportive home care	High-needs MH	Behavioral Health, CABHU, JJ, CPS, CMHP, CLTS	11/27/17	11/28/17	\$2,000,000
Jackie Nitschke Center Inc.	AODA residential and intensive outpatient services	AODA adults and youth	Behavioral Health, CABHU	12/27/17	1/2/18	\$100,000
Jacobs Fence	Fence building and repair	Families of long-term care children	CLTS	4/12/18	4/23/18	\$115,000
KCC Fiscal Agent Services	Payor of client-hired personal care workers		CLTS, CMHP	12/4/17	12/18/17	\$800,000
KUEHG - Kindercare	Child day care	Children	CPS	12/27/17	1/4/18	\$85,000
Kismet Advocacy	Mentoring, living skills for autistic and/or behaviorally-challenged children and their families	Children	CLTS, CABHU, JJ	3/8/18	3/20/18	\$390,000
Kimbrough, Ellen AFH	1-2 bed traditional adult family home	MH	Behavioral Health	11/20/17	1/9/18	\$23,700



**HEALTH AND HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 12/4/2018**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Lad Lake	Youth high needs residential care center (RCC)	High behavioral needs children	JJ, CPS	12/4/17	12/8/17	\$150,000
Lutheran Social Services	CBRF (assisted living) with CCS services	MH/AODA	Behavioral Health	11/27/17	2/22/18	\$905,000
Lutheran Social Services (Homme Home)	Youth (all male) high-needs residential care center (RCC)	High behavioral needs children	CPS, JJ	1/11/18 revised	1/29/18	\$930,000
Macht Village Programs Inc. (MVP)	Respite care, counseling, daily living skills, <del>CCS-services</del> , treatment foster care child placing agency	High behavioral needs children	CABHU, CLTS, CPS, JJ	11/27/17	1/2/18	\$800,000
Matthews Senior Living	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/20/17	1/11/18	\$55,000
McCormick Memorial Home	CBRF (assisted living)	MH/AODA	Behavioral Health	11/20/17	1/8/18	\$60,000
Meridian Senior Living (Birch Creek and Bishop's Court)	CBRF (assisted living) for APS use	At-risk adults	APS	7/24/18	8/28/18	\$60,000
Milestones Behavioral Pediatrics	Social learning groups for children with social communication challenges	Children	CLTS	9/13/18	9/18/18	\$20,000
Mooring Programs Inc.	AODA residential services	AODA adults	Behavioral Health	11/21/17	1/2/18	\$100,000
My Brother's Keeper	Male Mentoring Program	Juvenile males	JJ	11/21/17	12/1/17	\$10,000
Mystic Meadows LLC	Corporate AFH (assisted living)	MH/AODA	Behavioral Health, CMHP	11/20/17	11/21/17	\$300,000
NEW Community Shelter Inc.	Homeless sheltering services	MH	Behavioral Health	11/16/17	1/4/18	\$40,000
Northwest Passage	Children high-needs residential care center (RCC)	High behavioral needs children	CPS, JJ	12/4/17	12/11/17	\$125,000
Nova Counseling Services Inc.	AODA residential services	AODA adults	Behavioral Health	12/7/17	12/18/17	\$100,000
Nurses PRN Home Care	Skilled nursing services	Children	CPS, CLTS	12/7/17	12/7/17	\$45,000
Oconomowoc Development Training Center	Residential care center (RCC) for juvenile offenders	Juvenile offenders	JJ	12/12/17	1/29/18	\$175,000

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**HEALTH AND HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 12/4/2018**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Options Counseling Services (Koinonia)	AODA residential services	AODA adults	Behavioral Health	11/21/17	11/28/17	\$35,000
Options for Independent Living Inc.	CCS peer support services, home modification assessments	MH/AODA	Behavioral Health, CLTS	11/27/17	12/18/17	\$10,000
Options Treatment Program	AODA treatment, CCS services	AODA youth and adults	JJ, Drug Court	12/7/17	1/9/18	\$70,000
Paragon Industries	Daily respite care	Children with long-term care needs	CLTS	11/27/17	12/18/17	\$245,000
Parmentier AFH	3-4 bed traditional adult family home	MH	Behavioral Health, CMHP	11/20/17	11/30/17	\$44,500
Pathways Treatment	AODA residential treatment for dual diagnosis clients	AODA/MH (dual diagnosis)	Behavioral Health	1/15/18 revised	1/16/18	\$375,000
Pillar and Vine, Inc.	Treatment foster care placing agency	Children	CPS/JJ	11/28/17	1/8/18	\$25,000
Prevea Health WorkMed	Drug screenings	CPS parents, AODA, JJ youth	Behavioral Health, CABHU, JJ, CP, ES	12/7/17	12/14/17	\$55,000
Productive Living Systems	Corporate adult family homes, CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health, CMHP	11/27/17	2/1/18	\$275,000
Productive Living Systems (Pnuma LLC)	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/27/17	2/1/18	\$120,000
Psychological Consultants of Green Bay	Psychological assessments to determine competency	Elderly, DD	APS	11/27/17	12/18/17	\$25,000
Ravenwood Behavioral Health	Nursing home for high-needs MH clients	High-needs MH	Behavioral Health	11/16/17	1/29/18	\$100,000
Rawhide, Inc.	Residential care center (RCC) for juvenile offenders	Juvenile offenders	JJ	11/27/17	12/11/17	\$600,000
Rehabilitation House	Transitional CBRF (assisted living) for co-occurring AODA/MH	MH/AODA	Behavioral Health	12/7/17	1/2/18	\$60,000
REM Wisconsin	Corporate adult family home, CBRF (assisted living)	MH, PD with MH issues	Behavioral Health, CMHP	11/20/17	11/21/17	\$200,000
Saint A	Treatment foster care placing agency	Children	CPS	10/26/18	11/1/18	\$15,000
Social Thinkers	Social learning groups for children with social communication challenges	Children	CLTS	11/27/17	1/4/18	\$27,500

1e

**HEALTH AND HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 12/4/2018**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Smith Receiving Home	Receiving home for emergency placements	Children in need	CPS	8/30/18 to Allison	9/13/18	N/A
Szerkins Receiving Home	Receiving home for emergency placements	Children in need	CPS	10/2/18	10/8/18	N/A
Spectrum Behavioral Health	CCS services	Children	CLTS, CABHU	11/27/17	1/16/18	\$85,000
St. Vincent Hospital	Birth to 3 services, home delivered meals	Children with disabilities	BT3	12/11/17	1/4/18	\$250,000
Talbot AFH	1-2 bed traditional adult family home	MH	Behavioral Health	11/20/17	1/11/18	\$15,000
Tellurian	Residential detox	AODA	Behavioral Health	6/21/18	8/6/18	\$55,000
Tomorrow's Children Inc.	Children high-needs residential care center (RCC)	High behavioral needs children	CABHU	11/27/17	1/23/18	\$100,000
Treatment Providers LLC (Dr. Fatoki)	Medication Assisted Treatment (MAT) for opioid abuse treatment	AODA	AODA	6/28/18	7/31/18	\$60,000
Trempealeau County Health Care	County-run adult family homes, CBRF (assisted living), and institute for mental disease	Very high-needs MH	Behavioral Health	11/16/17	11/27/17	\$1,600,000
United Translators	Interpreter/translation services	Non-english speaking	APS, CPS	11/27/17	1/8/18	\$10,000
VanLanen Receiving Home	Receiving home for emergency placements	Children in need	CPS	11/13/17	11/20/17	N/A
Villa Hope	CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health	1/23/18	3/1/18	\$1,400,000
Willow Creek Behavioral Health (SBH)	Inpatient psychiatric and detox services	MH/AODA	Behavioral Health	12/12/17	1/2/18	\$300,000
Wisconsin Family Ties	Family support and advocacy services	Parents of MH/juvenile offenders	CABHU, JJ	11/20/17	11/22/17	\$26,000
Wisconsin Lock and Load Transport	Provides secure transportation to/from GB to other state facilities	MH, JJ	Behavioral Health, JJ	11/20/17	1/15/18	\$42,000
<b>TOTAL</b>						<b>\$25,427,786</b>

1e

**Brown County Health and Human Services  
New Non-Contracted and Contracted Providers  
November 1, 2018**

REQUEST FOR NON-CONTRACTED PROVIDER			
PROVIDER	SERVICE DESCRIPTION	NOT-TO-EXCEED AMOUNT	DATE
Individual	Ongoing respite for a CPS child	\$10,000	10/4/18
Individual	Ongoing respite for two CPS children	\$10,000	10/4/18
Individual	Ongoing respite for a CPS child	\$10,000	10/4/18
Individual	One-time respite payment for a CPS child	\$10,000	10/4/18
Individual	Ongoing respite for a CPS child and reimbursement for newborn supplies	\$10,000	10/4/18
Individual	Ongoing respite for a CPS child	\$10,000	10/4/18
Individual	Ongoing respite for a CPS child	\$10,000	10/4/18
Individual	Ongoing respite for a CPS child	\$10,000	10/4/18
Shining Stars Childcare	Temporary day care expenses for a CPS child	\$10,000	10/8/18
Individual	Rent for a CPS client	\$10,000	10/9/18
Individual	Ongoing respite for a CPS child	\$10,000	10/15/18
Touch of Care	Transportation services for a CLTS clients	\$10,000	10/15/18
Individual	Ongoing respite for a CPS child	\$10,000	10/29/18
Big Apple Day Care	Part-time day care for a CPS child	\$10,000	10/29/18
Individual	Ongoing respite for a CPS child	\$10,000	10/29/18
Individual	Ongoing respite for a CPS child	\$10,000	10/30/18
Individual	Rent for CPS family	\$10,000	10/30/18

REQUEST FOR NEW PROVIDER CONTRACT				
PROVIDER	SERVICE DESCRIPTION	TARGET CLIENTS	NOT-TO-EXCEED CONTRACT AMOUNT	DATE
Szerkins Receiving Home	Receiving home for emergency CPS placements	Children in need	N/A	10/15/18

1e

**Brown County Health and Human Services**  
**New Non-Contracted and Contracted Providers**  
 December 4, 2018

REQUEST FOR NON-CONTRACTED PROVIDER			
PROVIDER	SERVICE DESCRIPTION	NOT-TO-EXCEED AMOUNT	DATE
Individual	Ongoing respite for a CPS child	\$10,000	11/8/18
Individual	Ongoing respite for a CPS child	\$10,000	11/8/18
Creative Learning	Day care for a CPS child	\$10,000	11/12/18
Individual	Paying a deposit to a landlord for CPS family	\$10,000	11/20/18
Individual	Paying rent to landlord for CPS family	\$10,000	11/22/18
Individual	Ongoing respite for a CPS child	\$10,000	11/22/18

REQUEST FOR NEW PROVIDER CONTRACT				
PROVIDER	SERVICE DESCRIPTION	TARGET CLIENTS	NOT-TO-EXCEED CONTRACT AMOUNT	DATE
Saint A	Treatment Foster Care	Children	\$15,000	11/1/18

1c

**PROCEEDINGS OF THE MENTAL HEALTH  
TREATMENT SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the Mental Health Treatment Subcommittee was held on Wednesday, October 17, 2018 at 12:00 pm in Conference Room A (E03) of the Sophie Beaumont Building, 111 N. Jefferson Street, Green Bay, Wisconsin.

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**Present:** Chair Hoyer, Citizen Representative Cheryl Weber, Health and Human Services Director Erik Pritzl, Behavioral Health Manager Ian Agar, Community Services Administrator Jenny Hoffman, Citizen Representative Stephanie Birmingham, Jail Lieutenant John Mitchell, Supervisor Megan Borchardt, Judge Zuidmulder

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**I. Call to Order.**

The meeting was called to order by Chair Erik Hoyer at 12:00 pm.

Hoyer introduced and welcomed Stephanie Birmingham to this Subcommittee. Membership now consists of seven official members; three Supervisors and four members of the public.

**II. Approve/Modify Agenda.**

**Motion made by Megan Borchardt, seconded by Cheryl Weber to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**III. Approve/Modify Minutes of August 22, 2018.**

**Motion made by Megan Borchardt, seconded by Cheryl Weber to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**1. Report – Spending of the 2018 \$1.15 million mental health dollars, to date.**

Health and Human Services Director Erik Pritzl provided a handout, a copy of which is attached, which outlines the expenditures through September, 2018. The pro-rated budget and expenditures are trending fairly close, as compared to prior years where there were some bigger gaps. Most areas are trending where they should be and should not be over at the end of the year. Residential treatment is trending higher and Pritzl expects that to continue through the end of the year. Detox services are also trending higher and Pritzl also expects that to continue through the end of the year.

Pritzl continued that comparing dollars expended to service provided is not the best measure to use for comparison and noted that in one month Bellin had four detox admissions, but all of them were funded by private insurance. Bellin does everything they can to get someone other than the County to support the services. He said that residential treatment and detox services should be looked at together collectively as substance abuse services and he noted that there are people that do not go to detox, but they do go to residential treatment which is being used more than was expected, but that is not necessarily a bad thing.

Hoyer informed there was a proposed allocation made for the detox gap to start an officer/clinician team model initiative. This has gone through the Human Services Committee and will be voted on later today by the full County Board. The amount for this pilot is \$70,000 - \$80,000 and Pritzl informed the Green Bay Police Department has two dedicated mental health officers and this model is being used in Milwaukee and Madison and he feels it will help reduce police contacts and emergency detentions. The officer/clinician team model will also be included in the 2019 budget.

Cheryl Weber asked how the detox is currently being handled. Behavioral Health Manager Ian Agar said the only people who can be detoxed at the CTC are those with a dual diagnosis. St. Elizabeth in Appleton and Tellurian in Madison are also available, however, local law enforcement jurisdictions will not transport out of the county so people are defaulting to emergency rooms for detox. Weber recalled this was one of the

things that we were going to try to resolve by having a contracted service. Pritzl said this has not been solved yet and we need to understand better what is happening. Bellin is trying to get bed count capacity up which would help, but we still have to understand the situations where someone was not serviced and why. It could be a capacity issue or it could be something else and we need to spend some time with Bellin to go through this further.

In terms of looking ahead to 2019, Hoyer asked Pritzl to talk about the budget and, in particular, the day report center. Pritzl responded that the day report center is currently a contracted service. What is being looked at for 2019 is using the budgeted dollars to support the Criminal Justice Division which would include not only the day report center functions, but also pretrial and diversion services all pulled together with the treatment court programs and the jail liaison re-entry program.

**2. Discussion – Short-term and long-term mental health needs that could be funded by the half-percent sales tax.**

Hoyer noted there is over a half million dollars set aside in 2019 for development, design and perhaps breaking ground to expand the CTC to include a crisis assessment center. Pritzl said there were concerns if this would result in more admissions or people going multiple places while they are in custody, but the creation of the one stop shop model is intended to reduce that. The intention is that the crisis assessment can be done along with some limited medical screenings. It is more common that people do not go to inpatient settings than do, so there still may be a fair number of people who need to be transported. Pritzl said they have seen this model operate in Milwaukee and there are also other jurisdictions that use this model. The general concept is for someone to be brought in, be assessed and then move onto the next step of the process. Some of the models have security present.

Stephanie Birmingham asked if there would still be a dual diagnosis requirement to receive services at the CTC. Pritzl said the dual diagnosis requirement would still need to be met. He continued that most people who present with substance abuse as their primary presenting issue are likely tilting towards an incapacitated state and their primary presenting issue is almost a medical need. For people who come in under the influence, staff would have to sort out the substance abuse and the mental health issues and determine which of those is the primary issue.

Judge Zuidmulder said his experience at the CTC is that what is being manifested are psychotic symptoms so the issue is determining if the things being reported are a result of some type of drug abuse issue or a mental health issue. Usually it is because of the episode or the nature of what is being displayed or how the person is conducting themselves that brings them to the CTC and those things have to be sorted out.

Hoyer said one of the issues brought up with regard to the sales tax and the capital investments being made in the community, is the fact that the county may have the potential to be building rich but staff poor. On one hand we talk about putting all the pieces together in a one stop shop, but we also need to be honest when looking at staffing. He would like to see what it means to have a fully staffed crisis facility for 2020 explored. Pritzl said we have talked about the crisis assessment piece and we have also talked about the longer term other unit concept we could do at the nursing home side of the CTC. The operational analysis by Schenck pointed out exactly what Hoyer just brought up; we could probably construct things, but staffing is likely to be very difficult with the overall healthcare staff crisis going on.

Judge Zuidmulder feels the rationale when looking at the patient population at Trempealeau is that arguably there may be less cost to the county to replicate that here rather than send people to Trempealeau. He said that the people he sees do not necessarily require nurses or skilled nursing care because they are basically behavior problems and their illnesses are such that they manifest very aggressive behaviors and they are at Trempealeau for that reason. He questions the staffing needs for that type of population. Pritzl said the Schenck analysis said we need to figure out what those people need, and then start looking at what to build in response to those needs.

Hoyer added that it would be of interest to this group, the parent committee and the full Board where the expenditures are at for Trempealeau so we know how much we could possibly spend here instead. Agar informed that over the past year, the County has reduced placements at Trempealeau from around 13 to about 8. There is a process in place to do reviews every 3 months and those that can be moved to a less restrictive setting have been moved. People that tend to be at Trempealeau are those that need a secure place to be and the specialized licenses at Trempealeau allow them to provide that service. Part of the challenge in replicating those services here would be trying to get the appropriate licenses.

**3. Discussion – Human Services Director and Brown County Sheriff work together to develop a plan to provide treatment for the inmates with mental health and addiction issues.**

With regard to the jail liaison position, Pritzl reported the position has been filled full time for a few months; the person is shifting time between the jail and CTC and has also picked up some of the outreach function which relates to corrections re-entry. The homeless outreach person had been working with that population but that has shifted to the jail liaison. From June through September, there were 119 referrals to the liaison position and the total number of people seen was 104. The biggest need in terms of what they are being referred to after meeting with the liaison is AODA services. The second biggest category is treatment court referrals. Referrals for housing are the third largest category and mental health is the fourth largest area of referral. Jail Lieutenant John Mitchell said he has been working on getting an area set up for the liaison and they have a temporary location currently and will be moving her to a more permanent location shortly.

Hoyer said the Board is always interested in what they can do to help with the mental health services in the jail and asked Lt. Mitchell for his thoughts or suggestions. Mitchell responded that typically Lt. Scott Brisbane handles these types of things, but he did note that he does a lot of AODA referrals to the liaison. He said that lately things have been running pretty well and some of the areas that typically cause headaches have been pretty quiet. Judge Zuidmulder added that the judges have had tremendous cooperation and relations with all of the law enforcement people and people at the CTC and the judges are now working very closely with the jail and everyone else to move the people and get them to the place they really need to be. He is excited to see this happening because everyone now knows about all of the different resources and that we need to be aggressive in getting people who are mentally ill out of the criminal justice system and out of the jail and into programs that are worthwhile. Judge Zuidmulder is especially appreciative of the fact that when they get people into the mental health court that have been on commitments, they work very hard to get them case managers and other resources they need so when they leave the treatment courts they already have a safety net in place. In the last 14 or 15 months the amount of time it takes to get someone out of the jail and into the appropriate programming has really been reduced. He estimated that typically this can be done in 48 – 72 hours. Mitchell agreed with Judge Zuidmulder that this is working well and said one of the best things that has come about from this effort is the collaboration between all the interested parties. The system used to be very cumbersome but barriers have now been broken down and things are working much better. Agar added that there was recently a grant opportunity for jail medical assisted treatment that the County applied for. He will keep this subcommittee advised on this as the announcement of those who received the grant has been delayed. Hoyer said it may be a good idea to invite the jail liaison to come to a meeting next year to get her perspective on the program.

Weber said one of the things this group was formed for was to work on the collaboration and she was happy to hear things are going better. She asked Judge Zuidmulder where things stand on the housing model he has been talking about. Judge Zuidmulder responded that he continues to be optimistic about this and will continue to work as hard as he can to make it work, but he is very frustrated with the amount of time this is taking. There is money included in the budget for this for 2019. Judge Zuidmulder said this continues to be a work in progress and Hoyer asked if working with the media could help get the word out and create awareness. Pritzl deferred this to the County Executive's office.

**4. Discussion – Recertifying county operations to provide long-term care, along with other mental health needs of the community.**



Hoyer noted this was talked about above to some extent. Pritzl added that last time we met he mentioned he had a call scheduled with the state to talk about licensing and beds. He said it is very difficult to get nursing home beds; typically you have to buy the beds. The state also gets to weigh in on the process of transferring beds so it is not as simple as buying beds and picking up licenses. The state is generally trying to push down the number of beds overall because they are not all being used. Hoyer asked if there are different types of detox licenses or if there are other ways to approach the issue with other options. Agar responded that there are two main levels of care: medically managed which is a hospital service and very expensive and then there is medically monitored which is typically operationalized in a CBRF and this is about half the cost of the medically managed model. Pritzl noted that operating a CBRF would be much less expensive than operating a hospital and he feels the CBRF would be something we would want to push towards and added that currently there is no provider of a CBRF detox in Brown County. Agar said there has not been any firm communication from the state that licensing a CBRF cannot be done, but the issue with alcohol and drug treatment is is there a provider out there willing to do it because usually they are not going to make money doing it. Pritzl said the County obviously has money to contract for this service and we would be interested in a CBRF level of detox care, and if there is only one facility, it would be a sole source situation which would alleviate some of the stuff he has been working through with Judge Zuidmulder. As an outreach effort, Pritzl said we would likely need to talk to our substance abuse partners to find out if there is any interest in something like this.

**5. Update – Outreach Efforts.**

Weber asked about the money in the 2018 budget for the treatment facilitation specialist – clinical social worker for discharge and asked if that position is filled. Pritzl said that was talked about when there was significant underspending, but a table of organization change was never done to get the position filled. Mitchell said at this time having one liaison in the jail appears to be enough.

**6. Such other matters as authorized by law.**

The next meeting date was discussed and it was indicated that unless there is a reason to meet in December, Hoyer would like to hold the next meeting in January. January 16, 2019 at 12:00 was selected for the next meeting. Judge Zuidmulder questioned if Hoyer wanted him to come to each meeting now that the Subcommittee has been restructured and he is not a formal committee member. Hoyer said this was addressed briefly at the last meeting and the goal of the membership is to try to avoid issues like there were with the visit to Milwaukee; it is not to isolate or make any valued participants feel any less part of the practice. Hoyer would like to have as many people around the table as possible and said we can all work together to make everyone feel part of the group whether they are an official member or not. Judge Zuidmulder said he will be going to the Public Safety Committee to ask that a treatment court judge be made a member of the Criminal Justice Coordinating Board. He said sometimes he tends to get way too involved but he does not want to be overly aggressive. He would be happy to do whatever this group wants him to do. Borchardt feels that if there are important things going on in mental health court or any of the other treatment courts, Judge Zuidmulder should definitely attend these meetings to let us know. Weber agreed and urged Judge Zuidmulder to continue coming as did Chair Hoyer.

**7. Adjourn.**

**Motion made by Erik Hoyer, seconded by Megan Borchardt to adjourn at 12:47 pm. Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio  
Administrative Specialist

**BROWN COUNTY HEALTH & HUMAN SERVICES**

111 N. Jefferson Street

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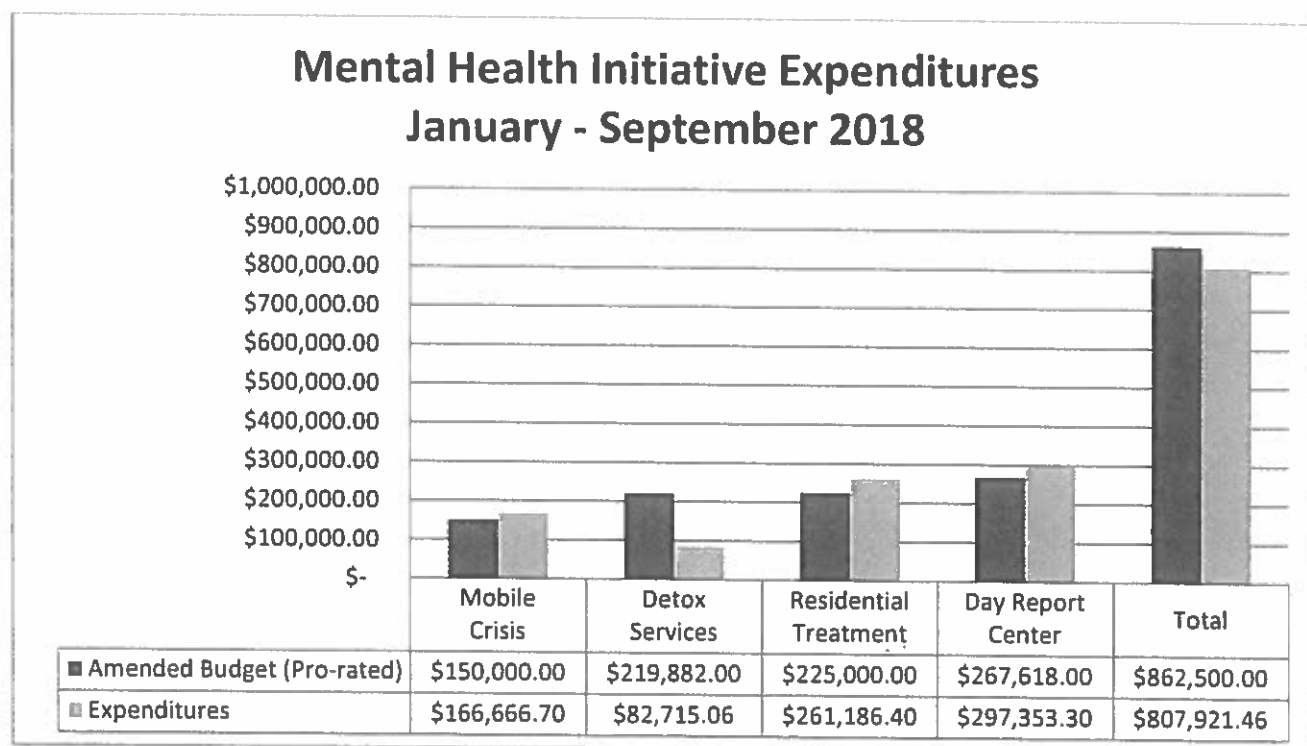
To: Mental Health Treatment Sub-Committee  
Human Services Committee

From: Erik Pritzl, Executive Director

Date: October 17, 2018

Re: Mental Health Initiative Expenditures January-September, 2018

The chart below provides an update on the 2018 expenditures related to the four mental health initiatives for the period of January-September, 2018.



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**PROCEEDINGS OF THE BROWN COUNTY  
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the Brown County Veterans' Recognition Subcommittee was held on Tuesday, November 20, 2018 at 4:30 pm in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

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**PRESENT:** Chair Erickson, Supervisor Brusky, Louise Dahlke, Jerry Polus

**EXCUSED:** Ed Koslowski, Kerry Metoxen, Ken Corry

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**1. Call Meeting to Order.**

The meeting was called to order by Chair Bernie Erickson at 4:30 pm.

**2. Approve/Modify Agenda.**

Motion made by Duane Pierce, seconded by Joan Brusky to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**3. Approve/Modify Minutes of September 18, 2018.**

Louise Dahlke pointed out a typographical error in Item 6. The word "bank" should be "band".

Motion made by Louise Dahlke, seconded by Joan Brusky to approve as corrected. Vote taken. **MOTION CARRIED UNANIMOUSLY**

At this time, Chair Erickson introduced Jason Habeck, Resch Center Sales Manager, who is responsible for the Veterans Breakfast the Gamblers put on. Erickson mentioned to him that this subcommittee is always looking for new members so Habeck is here to get a feel for the group before he makes any commitments. Habeck spoke about the First Annual Pancake and Porkie Breakfast for Veterans that was held on November 8 and attended by about 300 veterans. There was really good support with local media and they partnered with several organizations. Money raised at the event will be used for the DAV transportation program and Habeck noted that since he has started working with the DAV, about \$118,000 has been raised. He said 100% of the money raised will go back into DAV programming and stay local.

Habeck also spoke about the veterans event the Gamblers will be holding on December 8. They are offering a free ticket for all veterans or active members of the military to come to the Gamblers game. Vets or active duty military can call the Resch Center to get tickets in advance or can get one the evening of the event. There has been great support for this event and they have worked with a lot of great businesses. The goal is to raise \$35,000 this year, but to do that, they need to have the support of the various different veterans groups. Habeck also noted any Purple Heart recipient can come to any game at no charge and those veterans will receive four complimentary tickets to the December 8 game. He would like to see 10% of the Purple Heart recipients attend. There will be a number of things going on throughout the game to honor veterans and there will also be a Vietnam reflection wall in the lounge and, in addition, Marines will be on hand to collect Toys for Tots.

Brusky asked how the money is made. Habeck said players wear special helmets and jerseys that are auctioned off after the game and 100% of that goes back to the DAV. In addition, they go out to local businesses and ask them to pay \$100 for every goal scored. At this time there are 25 businesses taking part in that so \$2500 will be collected for every goal that is scored. There are also sponsors for the game and businesses are doing 10% days and then there will also be donations made from the ticket proceeds.

Locations for the next breakfast were discussed and several ideas throughout the County were mentioned. Erickson said he will contact the Museum to see if there is a possibility to hold the breakfast there. Habeck said he will continue to work on the breakfast to make it a great event and said he is all about cross promoting events. Erickson added the Veterans Office has contact information for all of the veteran groups within the County and can probably distribute information to all of the organizations quite easily.

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Habeck also talked about the National Guard unit that is being deployed and indicated they have piggy backed onto that by renting out Ariens Hill for the men and women and their families to come out and skate for free following the sendoff at the Atrium. They will offer free skating, hot chocolate and cookies for the kids and they are also trying to get a Santa there with a photographer to drop box photos so soldiers can take the photos with them.

**4. Update re: Honor Rewards Program.**

Polus said there are currently 81 businesses participating. As of this time 313 Honor Rewards cards have been issued and that number continues to grow as we attend various events in the community to promote the program. Polus explained the program and how to enroll to Habeck.

**5. Discussion re: Flight of Champions.**

Erickson informed there were at least 2,500 people on hand at the airport to welcome back the Flight of Champions. Polus said there is a wrap up meeting regarding the Honor Flight scheduled for next week and he anticipates discussing doing it again next year. There was nice TV coverage for the event as well.

**6. Report from CVSO Jerry Polus.**

Polus informed interviews for his job will start next week but, unfortunately, the new person cannot start until after Polus leaves so there will be no overlap for training.

**7. Report from Committee Members Present (Erickson, Brusky, Corry, Dahlke, Haskins, Koslowski, Metoxen, Pierce).**

-Erickson did not have anything to report.

-Brusky was curious if there has been any feedback on Veterans Day. Erickson said he saw a copy of the newspaper article and forwarded it to the Press Gazette and the Ashwaubenon Press and asked that they publish it. Both papers published a good article after receiving it from Deputy Executive Jeff Flynt.

-Dahlke said the Fair Association annual meeting was held in October, so there won't be much new happening until they start meeting again in March. Erickson asked her how having the event on Sunday worked out from the Fair's perspective. Dahlke responded it worked well for the Fair and Erickson felt Sunday worked out well too. He said he did hear some people ask about the change in days, but he heard a lot of people say they really liked having it on Sunday when they could bring their families for a reduced admission cost. Dahlke said next year the Fair is scheduled for August 14 – 18.

-Pierce informed Post 57 will be doing their meat raffle on December 1 at 3:00 pm at Duck Creek Pub. There will also be a veterans get together put on by Concordia on December 5 at 11:00 am and he plans on attending and will give a report at the next meeting. Pierce also mentioned that Wreaths Across America is scheduled for December 15. The LZ Christmas party at the Pearly Gates will be held on December 17 beginning at 5:00 pm, but those who wish to eat should arrive earlier. There will be a lot of prizes and he encouraged everyone to attend.

**8. Such Other Matters as Authorized by Law. None.**

**9. Adjourn.**

**Motion made by Duane Pierce, seconded by Joan Brusky to adjourn at 5:21 pm. Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Alicia Loehlein                      Therese Giannunzio  
Administrative Coordinator    Administrative Specialist



PROCEEDINGS OF THE BROWN COUNTY  
VETERANS' RECOGNITION SUBCOMMITTEE

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the Brown County Veterans' Recognition Subcommittee was held on Tuesday, December 18, 2018 at 4:30 pm in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

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**PRESENT:** Chair Bernie Erickson, Joan Brusky, Kerry Metoxen, Duane Pierce, Jason Habeck, Ed Koslowski  
**EXCUSED:** Louise Dahlke

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**1. Call Meeting to Order.**

The meeting was called to order by Chair Bernie Erickson at 4:30 pm.

**2. Approve/Modify Agenda.**

Motion made by Joan Brusky, seconded by Ed Koslowski to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

**3. Approve/Modify Minutes of November 20, 2018.**

Motion made by Joan Brusky, seconded by Duane Pierce to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

**4. Budget Status Financial Report for October 2018 – Unaudited.**

Chair Erickson noted the balance remaining at the end of the year will be carried forward into 2019 and, in addition, there will be \$1,000 added to the account by the County. CVSO Jerry Polus added that there was recently a small deposit made which were proceeds from the company store in his office.

Motion made by Duane Pierce, seconded by Ed Koslowski to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

**5. Update re: Honor Rewards Program.**

Polus informed 316 veterans have received Honor Rewards cards and there are currently 81 businesses participating in the program. He said after he retires, he and Erickson can go out and solicit more businesses.

**6. Report from CVSO Jerry Polus.**

Polus informed Joe Aulik has been hired to be the new CVSO upon Polus's retirement. This will be confirmed by the County Board on December 19, 2018 and Aulik is scheduled to hit the floor running on January 21, 2019. Polus said Aulik started as a CVSO in Kewaunee County and then took the CVSO job in Winnebago County. He has about 20 years of experience and Polus feels he will do a very good job in Brown County. Joan Brusky asked why there is a gap from the time Polus retires until Aulik starts and it was explained that Aulik's County Executive asked him to give a longer notice period than the typical two weeks. Aulik will be attending Veterans Recognition Subcommittee meetings in the future as the CVSO and Polus intends to stay on the subcommittee as well.

Koslowski noted he sat on the selection committee for Polus's replacement and said that County Executive Troy Streckenbach did a very good job of selecting the representatives of area veterans groups for the selection committee. There was representation from DAV, American Legion, VFW and Amvets and there was good input from those involved. Koslowski noted that the benefits secured for veterans by the CVSOs bring a great amount of revenue into the community and there were only a few candidates that could provide a number for that economic impact. Polus said last year about \$105 million dollars was brought into the County in the form of benefits to veterans. The three main categories that make up that amount are compensation for disabilities, pension and health care.

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Polus concluded by saying that he took part in the Wreaths Across America event over the weekend by putting wreaths on graves at Woodlawn Cemetery. Pierce added that his Rolling Thunder chapter also participated in Wreaths Across America by putting wreaths on cemeteries in Freedom.

**7. Report from Committee Members present (Erickson, Brusky, Corry, Dahlke, Haskins, Koslowski, Metoxen, Pierce).**

-Brusky asked if any thank you notes were sent to businesses and organizations that donated prizes for the Fair. Erickson informed that he has asked County Board staff to create some sort of certificate that can be used for that and he asked that Brusky provide him with a list of places that made donations so certificates can be made for them. He also indicated certificates will be made up for those that donated to the Honor Flight of Champions.

Brusky also said she attended a tailgate party at the Veterans Manor on Sunday which was very nice. She enjoyed seeing the facility and visiting with the veterans and noted the event was attended by Santa as well.

-Koslowski said he recently had an opportunity to see the new veterans' facility off Main Street near Fleet Farm. It is a very nice 17 bed facility and there is also one room dedicated to a counseling area. He will be starting a Facebook page for the facility and will be soliciting donations from area veterans groups. This facility is quite different than the Veterans Manor in that it is more of a transitional facility for veterans while getting back on their feet while the Veterans Manor provides more long term housing.

-Metoxen noted that the \$105 million dollars of benefit to the community Polus talked about earlier does not include what he does in Outagamie and Brown County. He added that all retro checks go towards Polus' figures. He also said he was happy with the selection of Joe Aulik to take Polus' position and said he will do a good job.

-Pierce noted Amvets will be holding a meet raffle at 2:00 pm at Shoots on January 12 and he encouraged everyone to attend. He also mentioned that the traveling wall will be coming to Manitowoc September 12 – 15, 2019 and he will keep this group updated of details as they are finalized. Finally, Pierce said next May in Washington DC may be the last time Rolling Thunder does their big ride due to costs and some government issues; although he read recently that the Amvets stepped up and indicated they may cover some of the costs to keep the ride going. He said Rolling Thunder has about 12,000 – 15,000 members and consistently brings at least a million people into Washington DC on that weekend which is a huge economic impact.

-Habeck talked about the Military Appreciation Night the Gamblers held recently. They had the biggest crowd ever, including 50 Purple Heart recipients. Of the 5200 fans in attendance, about 3000 of them were veterans. In addition, 110 individuals took their military oaths on the ice at halftime during an enlistment ceremony. They raised about \$40,000 which brings the total donated to veterans over the past seven years to \$158,000. Habeck noted next year's event will be held on December 14 which is about the time the National Guard troop should be coming home and there will be special events to honor them. He also talked about the event they held at Ariens Hill for the National Guard unit that is being employed. They had 200 families participate and families ice skated, visited with Santa, had their pictures taken and enjoyed cookies and cocoa.

-Erickson recalled at the last meeting there was a discussion as to where to hold the Veterans Breakfast that Habeck is involved in because the current Arena and Shopko Hall will be demolished. He said he has talked to the Museum about hosting the event there in their meetings rooms. Erickson will check out the space to see if it will work and noted that there should not be a large cost to use the facility and there is plenty of ample parking.

**8. Such Other Matters as Authorized by Law.**

Jason Habeck expressed interest in becoming a permanent member of this Subcommittee. All at the meeting were in favor of him joining the group and he was welcomed.

**9. Adjourn.**

**Motion made by Duane Pierce, seconded by Kerry Metoxen to adjourn at 5:08 pm. Vote taken. MOTION CARRIED UNANIMOUSLY**

Following the meeting, cake was served in honor of Jerry Polus's last meeting due to his retirement on January 4, 2019.

Respectfully submitted,

Therese Giannunzio  
Administrative Specialist

1g

BOARD OF SUPERVISORS

Brown County



BROWN COUNTY  
BOARD OF SUPERVISORS  
GREEN BAY, WISCONSIN

Meeting Date: 12/19/18

Committee: Human Services Committee

Motion from the Floor/Late Communication

I make the following motion/late communication:

For the Brown County Board of Health to cease sharing demographic and personal information of residents with drug companies and other third parties for the purpose of sending out notifications of missed vaccinations. Instead, this essential educational program should be operated in house and a budget adjustment of \$2,500 would be needed. Doing this in house is consistent with other health departments in the state; allows the program to continue at a low cost; and respects the privacy rights of the citizenry

Signed: \_\_\_\_\_

District No. \_15\_\_\_\_\_

(Please deliver to County Clerk after motion is made for recording into minutes.)



2



BOARD OF SUPERVISORS

Brown County



BROWN COUNTY  
BOARD OF SUPERVISORS  
GREEN BAY, WISCONSIN

Meeting Date:

1-16-19

~~Agenda No.:~~

To the Human Services Committee,  
Administration and Public Safety Committee  
Motion from the Floor

I make the following ~~motion~~ late communication

This late communication is my request for  
a review of the programs, services and/or county  
involvement for children (birth to ~~age~~ 4) that  
are in need of assistance.

Signed:

Richard Schaderl

District No.

24

(Please deliver to County Clerk after motion is made for recording into minutes.)

Date of well contamination discovered by Port and Resource Recovery Department (PRRD)	Number of tests exceeding State statute Preventive Action Limit (PAL)	Number of tests exceeding State statute Enforcement Standard (ES)	Reported to DNR by Port and Resource Recovery	Reported to DNR by Health Department
December 2017	32	5	NO	August 6, 2018
February 2018	38	17	NO	August 6, 2018
April 2018	37	18	NO	August 6, 2018

- \* Port and Resource Recovery did not initiate ANY reporting to the DNR for ANY of these State statute exceedances.
- \* Supervisor Deslauriers reported this to the Health Department on August 3, 2018 and the Health Department almost immediately reported the contamination to the DNR on August 6, 2018 (9 months after the contamination).
- \* Numbers above reflect tests for both Methylene Chloride and Trichloroethylene (TCE). In all, 152 exceedances in over 20 wells.
- \* The probable cause of the contamination was not known until September 2018 (10 months after the known contamination). The Port and Resource Recovery hypothesis until then (that Badger Labs was the cause) was wrong.
- \* Contamination levels were up to 166 times the State Preventive Action Limit and up to 16 times the State Enforcement Standard.
- \* No adjacent landowners who drink from wells were notified by the County until the end of August 2018 (9 months after the known contamination).

If this event were to happen tomorrow, does Port and Resource Recovery Director Dean Haen's communication plan follow Corporation Counsel guidance?

**NO, his stated plan at 3 different PD&T meetings for future contamination events would not remotely come close to following the direction given by David Hemery (see attached emails).**

**Director Haen's most timely plan would have him reporting to the DNR approximately 7 months after the contamination (~ 210 days). This is wildly outside of the Corp Counsel guidance of 60 days.**

See the following PD&T minutes:

August: Director Haen -> *"in hindsight could have done something sooner, it wouldn't have been much, maybe a month."*

October: Director Haen -> *"could have reached out 6-8 weeks sooner"*

November: Director Haen -> *"may be able to shave off some time but would have followed the same path of understanding, reporting and communicating as we did... could have shaved off a couple of weeks but that is all we would have done differently."*

## BUDGET ADJUSTMENT REQUEST

CategoryApproval Level

- ☐ 1 Reallocation from one account to another in the same level of appropriation Dept Head
- ☐ 2 Reallocation due to a technical correction that could include:  
     • Reallocation to another account strictly for tracking or accounting purposes  
     • Allocation of budgeted prior year grant not completed in the prior year Director of Admin
- ☐ 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation County Exec
- ☐ 4 Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.) County Exec
- ☐ 5 a) Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts) Admin Committee
- ☐ 5 b) Reallocation of more than 10% of the funds originally appropriated between any of the levels of appropriation. Oversight Comm  
2/3 County Board
- ☐ 6 Reallocation between two or more departments, regardless of amount Oversight Comm  
2/3 County Board
- ☒ 7 Any increase in expenses with an offsetting increase in revenue Oversight Comm  
2/3 County Board
- ☐ 8 Any allocation from a department's fund balance Oversight Comm  
2/3 County Board
- ☐ 9 Any allocation from the County's General Fund (*requires separate Resolution*) Oversight Comm  
Admin Committee  
2/3 County Board

Justification for Budget Change:

New funding was awarded for Quality Improvement Crisis innovation as additional amount added to the Mental Health Block Grant. This budget adjustment adds both purchased services and revenues to the budget.

Net Levy Impact \$0

2018 Budget Adjustment

Amount \$20,000

<u>Increase</u>	<u>Decrease</u>	<u>Account #</u>	<u>Account Title</u>	<u>Amount</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.170.173.7000.0569QICI	Purchased Services – MHBG Quality Improvement Crisis Innovation	\$20,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.170.173.4302.0569	State grant and aid revenue Mental Health Block Grant	\$20,000
<input type="checkbox"/>	<input type="checkbox"/>			

DWD  
12/12/18

## AUTHORIZATIONS

Signature of Department Head

Department: Health & Human ServicesDate: 4/29/18

Signature of DOA or Executive

Date: 12/12/18

## BUDGET ADJUSTMENT REQUEST

CategoryApproval Level

- ☐ 1 Reallocation from one account to another in the same level of appropriation  
Dept Head
- ☐ 2 Reallocation due to a technical correction that could include:  
Director of Admin
- Reallocation to another account strictly for tracking or accounting purposes
  - Allocation of budgeted prior year grant not completed in the prior year
- ☐ 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation  
County Exec
- ☐ 4 Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.)  
County Exec
- ☐ 5 a) Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)  
Admin Committee
- ☐ 5 b) Reallocation of more than 10% of the funds originally appropriated between any of the levels of appropriation.  
Oversight Comm  
2/3 County Board
- ☐ 6 Reallocation between two or more departments, regardless of amount  
Oversight Comm  
2/3 County Board
- ☒ 7 Any increase in expenses with an offsetting increase in revenue  
Oversight Comm  
2/3 County Board
- ☐ 8 Any allocation from a department's fund balance  
Oversight Comm  
2/3 County Board
- ☐ 9 Any allocation from the County's General Fund (requires separate Resolution)  
Oversight Comm  
Admin Committee  
2/3 County Board

Justification for Budget Change:

## 2019 Budget Adjustment

The Department of Children and Families 2019 Allocation for Kinship Care has increased. This adjustment reflects the additional expenses for taking children off the waitlist and the associated revenue from the state up to the contract level.

Amount: \$132,279

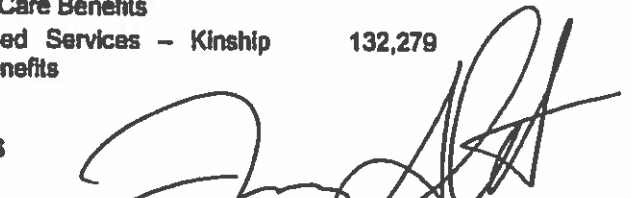
<u>Increase</u>	<u>Decrease</u>	<u>Account #</u>	<u>Account Title</u>	<u>Amount</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.140.144.4302.0377	State Grant and aid revenue - Kinship Care Benefits	132,279
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.140.144.7000.KC164	Purchased Services - Kinship Care Benefits	132,279
<input type="checkbox"/>	<input type="checkbox"/>			



Signature of Department Head

Department: Health & Human ServicesDate: 12/11/18

## AUTHORIZATIONS



Signature of DGA or Executive

Date: 1/16/19

February 20, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE**  
**HEALTH AND HUMAN SERVICES DEPARTMENT – PUBLIC HEALTH DIVISION**

**WHEREAS**, there are currently two vacant positions in the Health and Human Services Department – Public Health Division (“Department”) table of organization, as follows: 1) a vacant (0.68) FTE Public Health Nurse; and 2) a vacant (0.40) FTE Health Aide position; and

**WHEREAS**, due to said vacancies, the Department completed a thorough evaluation of its structure and the types of services needed by its consumers; and

**WHEREAS**, it was determined that deleting the two vacant Positions and adding a (1.0) Public Health Educator position would better align the structure of the Department, as this added position would develop the program’s capacity to conduct program evaluation, partner with organizations whose missions align with Hearing and Vision program goals and support the program by completing screenings alongside the program nurse; and

**WHEREAS**, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: 1) the deletion of (0.68) FTE Public Health Nurse position in pay grade 9 of the Classification and Compensation Plan; 2) the deletion of a (0.40) FTE Health Aide in pay grade 17 of the Classification and Compensation Plan; and 3) the addition of a (1.00) FTE Public Health Educator position in pay grade 10 of the Classification and Compensation Plan.

**NOW, THEREFORE, BE IT RESOLVED** by the Brown County Board of Supervisors, that changes to the Human Services Department – Public Health Division table of organization are hereby approved as follows, and as outlined in the “Budget Impact” section of

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this Resolution, below: 1) the deletion of (0.68) FTE Public Health Nurse position in pay grade 9 of the Classification and Compensation Plan; 2) the deletion of a (0.40) FTE Health Aide in pay grade 17 of the Classification and Compensation Plan; and 3) the addition of a (1.00) FTE Public Health Educator position in pay grade 10 of the Classification and Compensation Plan.

**Budget Impact:**

Health and Human Services Department – Public Health Division

<b>Partial Budget Impact (3/01/19 – 12/31/19)</b>	<b>FTE</b>	<b>Addition/ Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Total</b>
Public Health Nurse \$32.76/hr Position #113.290.060 Hours: 1,326	(0.68)	Deletion	\$(36,757)	\$(7,307)	\$(44,064)
Health Aide \$18.21/hr Position # 103.180.060 Hours: 780	(0.40)	Deletion	\$(12,019)	\$(2,467)	\$(14,486)
Public Health Educator \$24.10/hr Position # 196.630.076 Hours: 2,088	1.00	Addition	\$42,579	\$15,944	\$58,523
<b>Partial Budget Impact</b>					<b>\$(27)</b>

<b>Annualized Budget Impact</b>	<b>FTE</b>	<b>Addition/ Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Total</b>
Public Health Nurse \$32.76/hr Position #113.290.060 Hours: 1,326	(0.68)	Deletion	\$(43,440)	\$(8,635)	\$(52,075)
Health Aide \$18.21/hr Position # 103.180.060 Hours: 780	(0.40)	Deletion	\$(14,204)	\$(2,916)	\$(17,120)
Public Health Educator \$24.10/hr Position # 196.630.076 Hours: 2,088	1.00	Addition	\$50,321	\$18,843	\$69,164
<b>Annualized Budget Impact</b>					<b>\$(31)</b>

*Fiscal Note: This resolution does not require an appropriation from the General Fund, and will likely result in a de minimis savings.*

Respectfully submitted,  
HUMAN SERVICES COMMITTEE  
EXECUTIVE COMMITTEE

Approved By:

\_\_\_\_\_  
TROY STRECKENBACH  
COUNTY EXECUTIVE

Date Signed: \_\_\_\_\_

19-009R

Authored by Human Resources

Final Draft Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # \_\_\_\_\_

\_\_\_\_\_  
Motion made by Supervisor \_\_\_\_\_

Seconded by Supervisor \_\_\_\_\_

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast \_\_\_\_\_

Motion:      Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Tabled \_\_\_\_\_

HUMAN RESOURCES

Brown County

305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 1-9-2019

REQUEST TO: Human Services, Executive, and County Board

MEETING DATE: 1/23/19, 2/11/19 and 2/20/19, respectively

REQUEST FROM: Erik Pritzl  
Health & Human Services

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Regarding Table of Organization Change for the Health and Human Services Department – Public Health Division – Public Health Educator Position

**ISSUE/BACKGROUND INFORMATION:**

This is a consolidation of two positions into one. In addition to providing the gap filling screenings/direct service, the Public Health Division does not currently have the capacity to address the increased duties expected of the division, such as community partnership development, quality improvement, system/population level coordination of services, etc. Due to not having the capacity, these essential public health duties are not being completed for the Hearing and Vision program.

**ACTION REQUESTED:**

Delete the .68 FTE Public Health Nurse position and .4 Health Aide position. Add a 1.0 Health Educator position.

**FISCAL IMPACT:**

*NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. What is the amount of the fiscal impact? \$(31)
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
  - a. If yes, in which account? \_\_\_\_\_
  - b. If no, how will the impact be funded? \_\_\_\_\_
  - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED



February 20, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE**  
**HEALTH AND HUMAN SERVICES DEPARTMENT – CTC**

**WHEREAS**, the following position vacancies currently exist in the Health and Human Services Department – Community Treatment Center (“Department”) table of organization: 1) a (1.0) FTE Account Clerk; 2) a (0.40) FTE Certified Occupational Therapy Assistant; and 3) two (0.80) Certified Nursing Assistant positions; and

**WHEREAS**, due to said vacancies, the Department completed a thorough evaluation of its structure and operational needs, and determined that a reclassification of a (1.0) FTE Accountant to a (1.0) FTE Accountant Supervisor would be beneficial and would provide supervision to the accounts receivable staff at the Community Treatment Center; and

**WHEREAS**, a Wisconsin Department of Revenue State Debt Collection Program will be implemented which will require intense training and time dedicated to accounts receivable, and the current supervisor of the accounts receivable unit currently oversees 20 direct reports; and

**WHEREAS**, the two Certified Nursing Assistant positions, each (0.80), have been difficult to recruit based on the requirement to work every weekend; and

**WHEREAS**, it was determined that there is not a need to fill the (0.40) FTE Certified Occupational Therapy Assistant position, and that instead there is a need to create a (0.50) FTE Court Clerk to provide needed support for the coordination of court activities; and

**WHEREAS**, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: 1) the deletion of (0.40) FTE Certified Occupational Therapy Assistant position in pay grade 14 of the Classification and Compensation Plan; 2) the deletion of a (1.00) FTE Account Clerk in pay grade 16 of the

Classification and Compensation Plan; 3) the deletion of a (1.00) FTE Accountant in pay grade 10 of the Classification and Compensation plan; 4) the deletion of two (0.80) Certified Nursing Assistants in pay grade 19 of the Classification and Compensation plan; 5) the addition of a (1.00) FTE Accountant Supervisor position in pay grade 9 of the Classification and Compensation Plan; 6) the addition of a (0.50) FTE Court Clerk in pay grade 16 of the Classification and Compensation Plan; 7) the addition of two (0.60) Certified Nursing Assistant positions in pay grade 19 of the Classification and Compensation plan; and 8) the addition of two (0.20) Certified Nursing Assistant positions in pay grade 19 of the Classification and Compensation plan.

**NOW, THEREFORE, BE IT RESOLVED** by the Brown County Board of Supervisors, that the following changes to the Human Services Department – Community Treatment Center table of organization are hereby approved, as follows and as further detailed in the “Budget Impact” section of this Resolution: 1) the deletion of (0.40) FTE Certified Occupational Therapy Assistant position in pay grade 14 of the Classification and Compensation Plan; 2) the deletion of a (1.00) FTE Account Clerk in pay grade 16 of the Classification and Compensation Plan; 3) the deletion of a (1.00) FTE Accountant in pay grade 10 of the Classification and Compensation plan; 4) the deletion of two (0.80) Certified Nursing Assistants in pay grade 19 of the Classification and Compensation plan; 5) the addition of a (1.00) FTE Accountant Supervisor position in pay grade 9 of the Classification and Compensation Plan; 6) the addition of a (0.50) FTE Court Clerk in pay grade 16 of the Classification and Compensation Plan; 7) the addition of two (0.60) Certified Nursing Assistant positions in pay grade 19 of the Classification and Compensation plan; and 8) the addition of two (0.20) Certified Nursing Assistant positions in pay grade 19 of the Classification and Compensation plan.

**Budget Impact:**

Health and Human Services – Community Treatment Center

<b>Partial Budget Impact (3/01/19 – 12/31/19)</b>	<b>FTE</b>	<b>Addition/ Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Total</b>
Certified Nursing Assistant \$18.89/hr Position # 168.005.056 Hours: 1670.4	0.80	Deletion	(\$26,700)	(\$5,548)	(\$32,248)
Certified Nursing Assistant \$18.23/hr Position # 158.006.056 Hours: 1670.4	0.80	Deletion	(\$25,766)	(\$9,022)	(\$34,788)
Account Clerk \$18.65/hr Position # 105.006.056 Hours: 2088	1.0	Deletion	(\$32,950)	(\$5,937)	(\$38,887)
Certified Occupational Therapy Assistant \$21.55/hr Position # 112.013.056 Hours: 835.20	0.40	Deletion	(\$15,230)	(\$3,619)	(\$18,849)
Accountant \$29.69/hr Position # 106.051.056 Hours: 2088	1.0	Deletion	(\$52,456)	(\$13,557)	(\$66,013)
Accountant Supervisor \$32.07/hr Position # 106.051.056 Hours: 2088	1.0	Addition	\$55,660	\$14,388	\$70,048
Court Clerk \$18.65/hr Position # 105.006.056 Hours: 1044	0.50	Addition	\$16,475	\$3,106	\$19,581
Certified Nursing Assistant \$18.89/hr Position # 168.005.056 Hours: 1252.80	0.60	Addition	\$20,024	\$4,834	\$24,858
Certified Nursing Assistant \$18.89/hr Position # 168.005.056 Hours: 417.60	0.20	Addition	\$6,674	\$2,390	\$9,064
Certified Nursing Assistant \$18.23/hr Position # 158.005.056 Hours: 1252.80	0.60	Addition	\$19,325	\$4,666	\$23,991
Certified Nursing Assistant \$18.23/hr Position # 158.005.056 Hours: 417.60	0.20	Addition	\$6,442	\$2,307	\$8,749
<b>Partial Budget Impact</b>					<b>(34,494)</b>

<b>Annualized Budget Impact</b>	<b>FTE</b>	<b>Addition/ Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Total</b>
Certified Nursing Assistant \$18.89/hr Position # 168.005.056 Hours: 1670.4	0.80	Deletion	(\$31,554)	(\$6,557)	(\$38,111)
Certified Nursing Assistant \$18.23/hr Position # 158.006.056 Hours: 1670.4	0.80	Deletion	(\$30,451)	(\$10,662)	(\$41,113)
Account Clerk \$18.65/hr Position # 105.006.056 Hours: 2088	1.0	Deletion	(\$38,941)	(\$7,017)	(\$45,958)
Certified Occupational Therapy Assistant \$21.55/hr Position # 112.013.056 Hours: 835.20	0.40	Deletion	(\$17,999)	(\$4,277)	(\$22,276)
Accountant \$29.69/hr Position # 106.051.056 Hours: 2088	1.0	Deletion	(\$61,993)	(\$16,022)	(\$78,015)
Accountant Supervisor \$32.07/hr Position # 106.051.056 Hours: 2088	1.0	Addition	\$66,962	\$17,004	\$83,966
Court Clerk \$18.65/hr Position # 105.006.056 Hours: 1044	0.50	Addition	\$19,471	\$3,671	\$23,142
Certified Nursing Assistant \$18.89/hr Position # 168.005.056 Hours: 1252.80	0.60	Addition	\$23,665	\$5,713	\$29,378
Certified Nursing Assistant \$18.89/hr Position # 168.005.056 Hours: 417.60	0.20	Addition	\$7,888	\$2,825	\$10,713
Certified Nursing Assistant \$18.23/hr Position # 158.005.056 Hours: 1252.80	0.60	Addition	\$22,839	\$5,514	\$28,353
Certified Nursing Assistant \$18.23/hr Position # 158.005.056 Hours: 417.60	0.20	Addition	\$7,613	\$2,727	\$10,340
<b>Annualized Budget Impact (net impact of position changes)</b>					<b>(39,581)</b>

*Fiscal Note: This resolution does not require an appropriation from the General Fund. There is a projected savings of \$34,494.*

Respectfully submitted,  
HUMAN SERVICES COMMITTEE  
EXECUTIVE COMMITTEE

Approved By:

\_\_\_\_\_  
TROY STRECKENBACH  
COUNTY EXECUTIVE

Date Signed: \_\_\_\_\_

19-010R

Authored by Human Resources

Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # \_\_\_\_\_

Motion made by Supervisor \_\_\_\_\_

Seconded by Supervisor \_\_\_\_\_

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEESE	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast \_\_\_\_\_

Motion: Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Tabled \_\_\_\_\_

## HUMAN RESOURCES

# Brown County

305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600

### RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

**DATE:** 1-15-2019  
**REQUEST TO:** Human Services, Executive, and County Board  
**MEETING DATE:** 1/23/19, 2/11/19 and 2/20/19, respectively  
**REQUEST FROM:** Erik Pritzl  
Health & Human Services

**REQUEST TYPE:** ☒ New resolution ☐ Revision to resolution  
☐ New ordinance ☐ Revision to ordinance

**TITLE:** Resolution Regarding Table of Organization Change for the Health and Human Services Department – Reclassification and Deletion of Positions.

#### ISSUE/BACKGROUND INFORMATION:

The following positions are proposed: 1) Create an Accountant Supervisor to oversee the Accounts Receivable (AR) and collections area at CTC which will provide support and training for staff in the implementation of the Wisconsin DOR State Debt Collection Program. This is a new collections program that will require intense training and time dedicated to the AR and collections area which would put a burden on the current Admissions, Billing and Collections Supervisor. It is also needed to shift the direct reporting duties of the AR and collections staff along with CTC front desk and outpatient reception staff away from the Admissions, Billing and Collections Supervisor who currently oversee over 20 direct reporting staff. This change would allow the AR and collections area to report directly to the Accountant Supervisor so that all affected areas, admissions, billing, AR/collections, and CTC reception would have the training and support needed to succeed. 2) Break up two vacant Certified Nursing Assistant (CNA) positions that are difficult to recruit for based on the fact that every weekend is required of the positions. This would create two (2) part time benefit eligible positions and two (2) part time non benefit eligible positions which are intended to assist in recruiting and retention of CNA positions. 3) Deletion of a part time non benefit eligible Certified Occupational Therapy Assistant (COTA).

#### ACTION REQUESTED:

Delete 1.0 Accountant, 1.0 Account Clerk, 0.4 Certified Occupational Therapy Assistant and two 0.80 Certified Nursing Assistant positions. Add 1.0 Accountant Supervisor, 0.50 Court Clerk, two 0.60 Certified Nursing Assistants and two 0.20 Certified Nursing Assistant positions.

#### FISCAL IMPACT:

**NOTE:** This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$(39,851)
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
  - a. If yes, in which account? \_\_\_\_\_
  - b. If no, how will the impact be funded? \_\_\_\_\_
  - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

## BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street  
P.O. Box 22188  
Green Bay, WI 54305-2188



Erik Pritzl, Executive Director

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Phone (920) 448-6000 Fax (920) 448-6166

To: Human Services Board  
Human Services Committee

From: Erik Pritzl, Executive Director

Date: December 13, 2018

Re: Executive Director's Report

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### Community Services

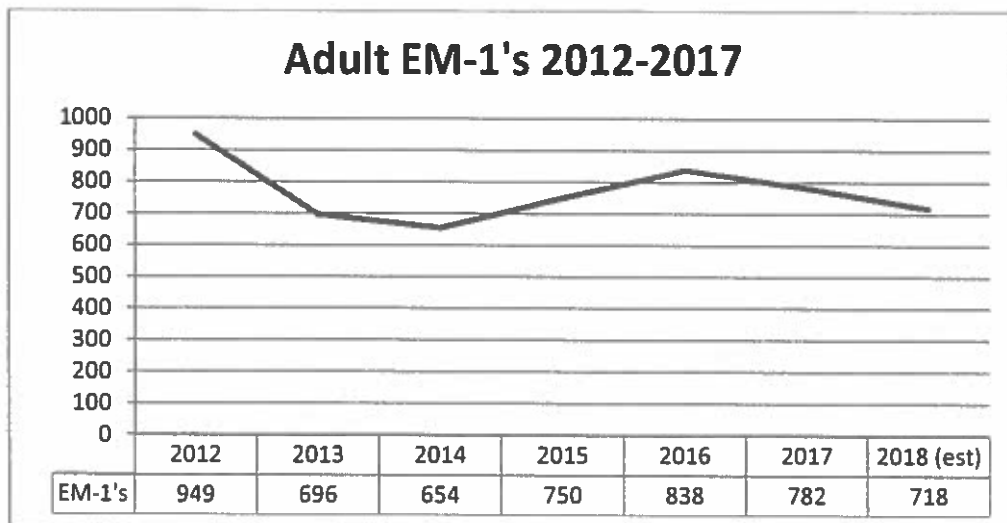
#### *Children, Youth and Families*

In the last report there was reference made to efforts of staff member related to out of home care, utilizing relatives and a general comparison to other counties. In continuing to highlight positive performance, Brown County has been performing well with regard to Caseworker Contacts. All children in out of home care are required to be contacted by a caseworker monthly, with a majority of those contacts by a caseworker occurring in the child's placement. According to the latest dashboard data, Brown County meets or exceeds the standard for caseworker contacts, exceeds the State average for caseworker contacts, and exceeds other "driver" counties (Brown, Outagamie, Winnebago, Dane, Rock, Racine, Kenosha, and Milwaukee.) Meeting with children and maintaining relationships with out of home care providers is a key element in providing effective child welfare services.

On November 26<sup>th</sup> there was a ribbon cutting for a large storage shed at the Shelter Care facility. This was a project completed through the generous support and hard work of a Leadership Green Bay team, and will greatly increase our storage space for the personal belongings of children who arrive at the facility, and for activity equipment for children. This is a fantastic addition to the facility and will help us provide much better safe, secure storage to meet the needs of children and youth.

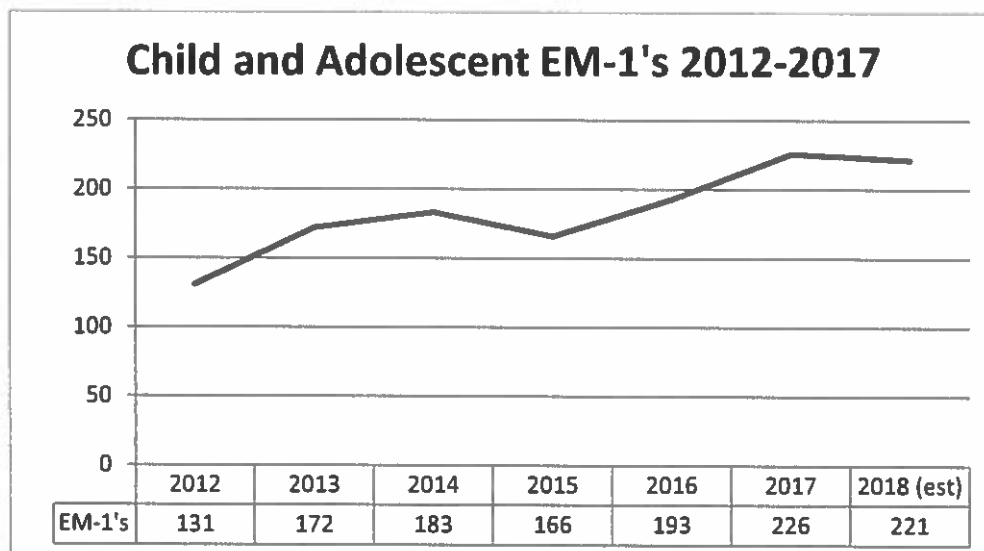
#### *Behavioral Health*

There continues to be an overall trend downward in the number of emergency detentions for both adults and children. The number of emergency detentions related to adults is presented in the chart that follows.



There is a 9% reduction in emergency detentions for adults comparing 2018 to 2017. The reduction in total number is 64 detentions for the period through November. If each of these detentions was for 72 hours, this is almost \$200,000 less in inpatient care using the Nicolet Psychiatric Center daily rate of \$1,020 per day. However, some of these emergency detentions could be individuals served through voluntary admissions.

With respect to children and adolescents, there has been a reduction in emergency detentions in recent months, but the high number in the first part of the year makes an estimate of 2018 appear similar to 2017. The chart below shows the historical trend of emergency detentions for children and adolescents.

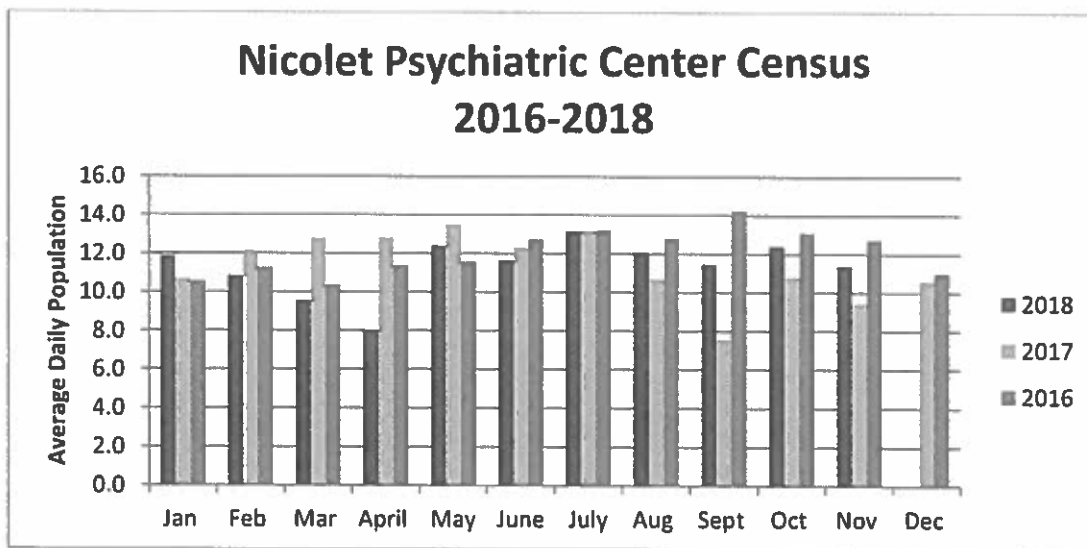




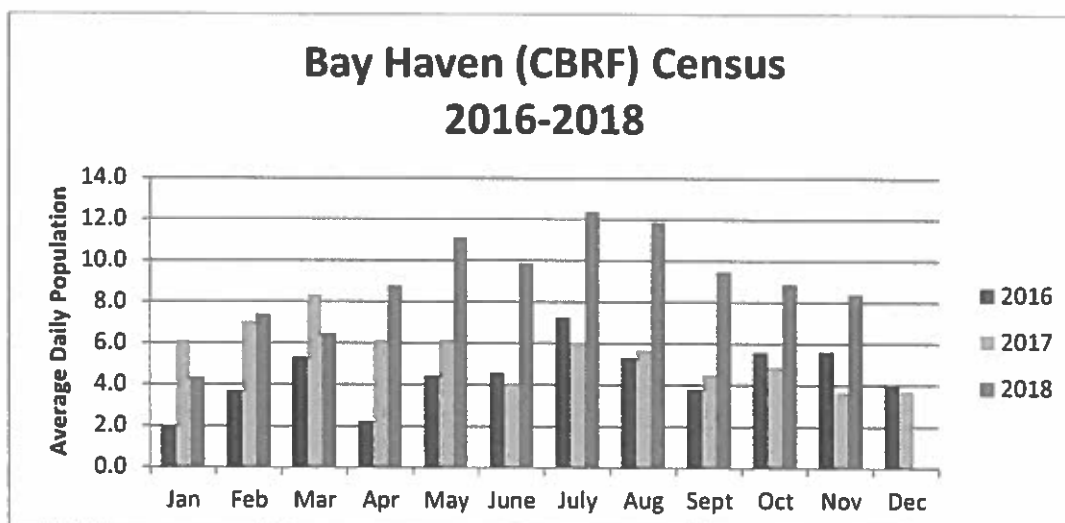
A supplemental report with an overview of Adult Protective Services is included with this month's packet.

### Community Treatment Center

Utilization of the Nicolet Psychiatric Center (NPC) decreased slightly in October from the prior month, but was higher than the prior year, with an average daily census for November of 11.4. Voluntary admissions continue to account for close to 23% of admissions to NPC in 2018. In 2018, there have been 159 voluntary admissions compared to 114 in 2017. The chart below provides a visual comparison of the past three years for average daily population.



Bay Haven (CBRF) continues to show higher utilization in 2018, and had an average of 8.4 consumers per day in November. The chart that follows provides a visual comparison of the past three years.



## BROWN COUNTY HEALTH & HUMAN SERVICES

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Erik Pritzl, Executive Director

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Phone (920) 448-6000 Fax (920) 448-6166

To: Human Services Board  
Human Services Committee

From: Erik Pritzl, Executive Director  
Jennifer Hoffman, Community Services Administrator  
Ian Agar, Adult Behavioral Health Manager

Date: December 13, 2018

Re: Supplement to Executive Director's Report--Adult Protective Services Overview

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This information is being provided in response to questions at the Human Services Committee during the 2019 budget process.

**Adult Protective Services (APS)** are mandated and authorized under Wisconsin State Statutes. Adult Protective Services staff provide services to protect elderly and vulnerable adults from abuse and neglect. Services provided include case management, determination of competency, court petitioning and testimony related to the need for guardianship and/or protective placement.

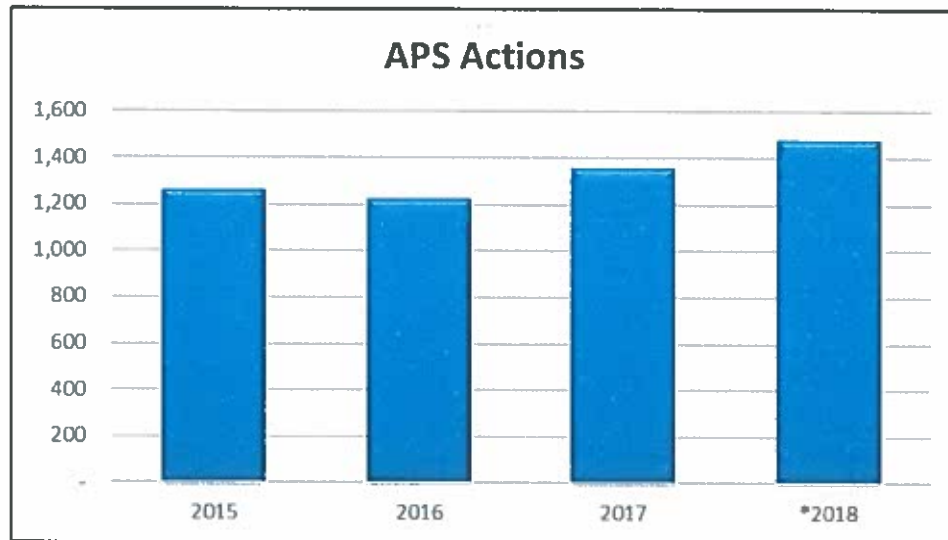
**Emergency Protective Placement** situations are those requiring emergent placement of an individual believed to be incompetent and whose decision-making capacity is compromised permanently. These situations require a person to be placed out of the home when accommodations cannot be made in the home to maintain the person safely there and there is risk to that individual or others. Community resources are used whenever possible for client placement, with Bayshore Village Nursing Home being the location where the County's mandated designated beds are for placement and Bay Haven CBRF is also used to meet client needs when there is no skilled nursing need identified. Emergency Protective Placement needs continue to challenge county systems with an increasing number of these actions being necessary due to the increase in proportion of the elderly population.

### Key Statistics

In the charts that follow, key statistics and measures for the most recent years are presented. In addition to the terms used previously, the following definitions are related to the terms used in these charts:

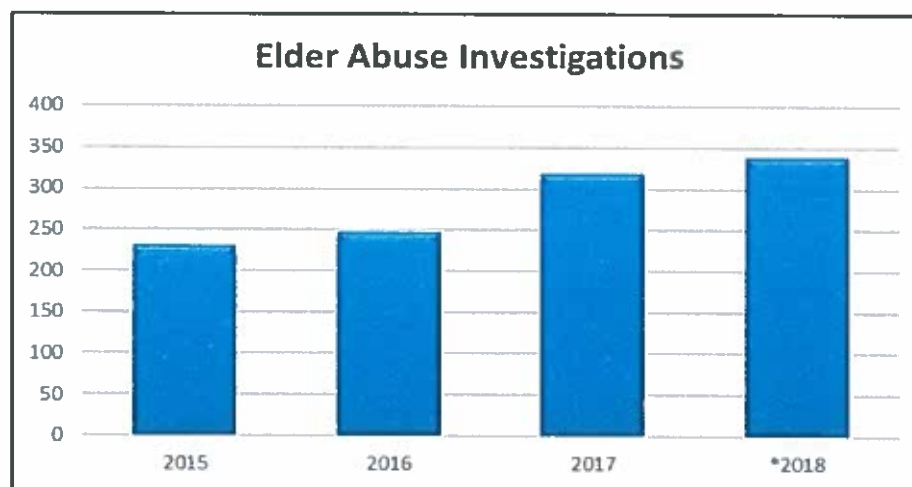
- **APS Actions:** These consist of court actions that may or may not be tied to an abuse or neglect referral received. Such actions include filing of petitions with the court and securing a guardian and/or temporary guardian or standby guardian, protective placement orders, medication orders, transfers and dismissals of guardianships and the associated court papers necessary for filing with the probate court.

The chart below indicates the number of APS actions have increased by 134 actions from 2016 to 2017. So far in 2018, there have been 1,478 APS actions, reflecting a significant increase from previous years with two months remaining in the year.



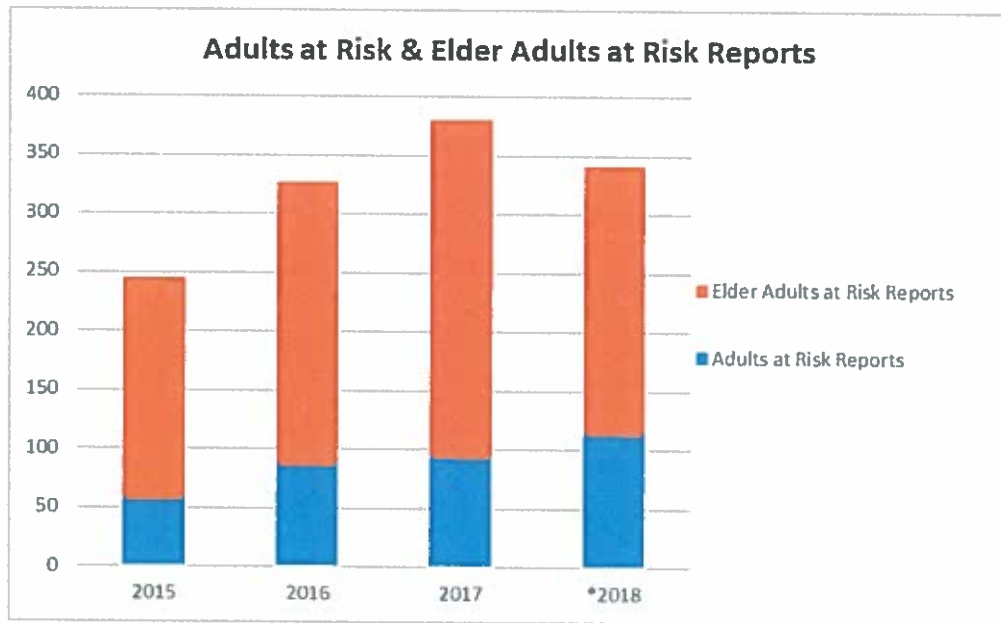
- **Elder Abuse Investigations:** These are referrals that are determined to need investigation of an allegation of abuse, neglect, self-neglect and/or financial abuse of an individual.

The chart below reflects the number of Elder Abuse Investigations has increased by 71 investigations from 2016 to 2017. So far in 2018, there have been 339 Elder Abuse Investigations reflecting a significant increase from previous years, with two months remaining in the year.

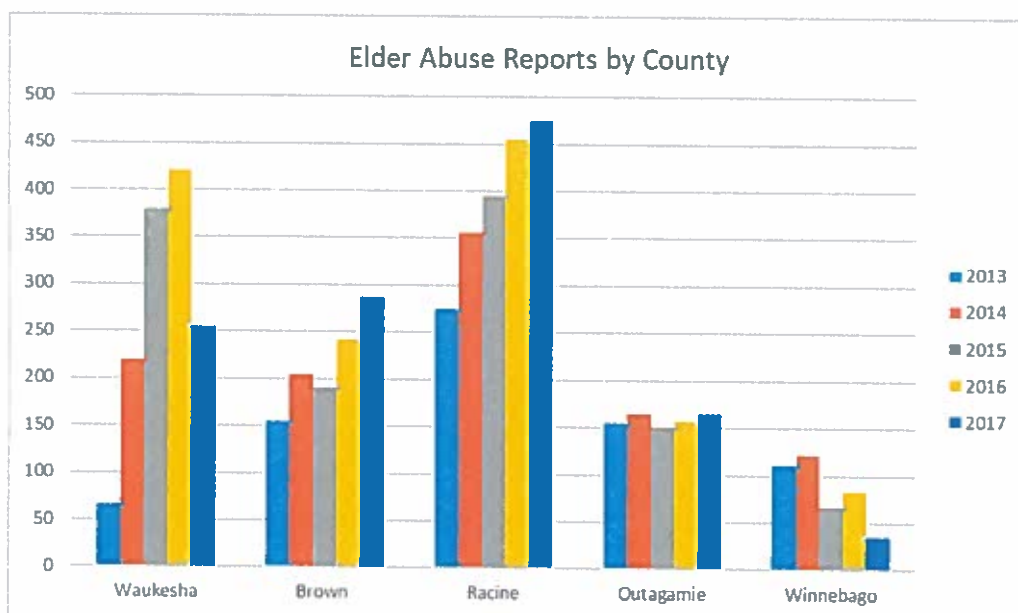


- **Elder Abuse Reports:** There are two categories of APS reports applicable to two age group ranges. These include “Elder Adult at Risk” reports relating to individuals aged 60 years of age and older, and the “Adults at Risk” category that are aged 18-<60 years of age.

The chart below provides data on the two categories: Elder Adults at Risk and Adults at Risk. The number of reports have been increasing each year since 2015. For 2018, 341 reports have been made through 10/29/18. It is anticipated that we will close 2018 with reports totaling more than 400.

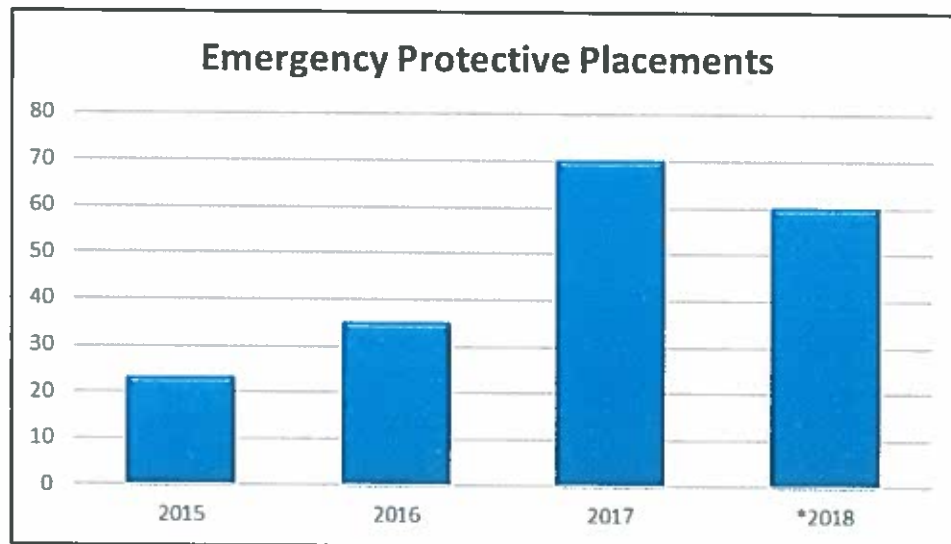


The chart below provides data on elder abuse reports for five counties for the past five years. Brown County has experienced an increase in elder abuse reports in each of the last three years.



- **Emergency Protective Placement** situations are those requiring emergent placement of an individual believed to be incompetent and whose decision-making capacity is compromised permanently.

The chart below indicates a significant increase in the number of Emergency Protective Placements from 2016 to 2017. In 2017, the number of Emergency Protective Placements doubled from 2016. For 2018, we had 60 Emergency Protective Placements through 10/25/18.



## BROWN COUNTY HEALTH & HUMAN SERVICES

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Erik Pritzl, Executive Director

Phone (920) 448-6000 Fax (920) 448-6166

To: Human Services Board  
Human Services Committee

From: Erik Pritzl, Executive Director

Date: January 10, 2019

Re: Executive Director's Report

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### **Sophie Beaumont Building Moves and Updates**

Just before the Holidays, the first of a sequence of moves took place to move the Administration and Support Services staff members to a new area in Sophie Beaumont. This move vacates space that will be used for the Child and Adolescent Behavioral Health Unit (CABHU) when that move takes place the week of January 14<sup>th</sup>. The Youth Justice unit will move the week of January 7<sup>th</sup> from the mezzanine level to the first floor.

With the mezzanine level cleared of staff by the middle of January, work can begin to make some modifications for the move of Public Health staff members at the end of February. Other work that has been completed for this move includes the new clinic rooms built on the first floor to accommodate Public Health. It is expected that all staff moves will be completed by March 4, 2019.

### **2018 SMART Goals—Review and Updates**

Each year the department develops SMART Goals, and December is a time to review the goals that were developed and report on progress. The goals for 2018 and updates follow.

- Improve crisis service response coordination by creating a functional crisis committee, standard measures, standard reporting, and contract requirements.

A Crisis Coordinator position was created, and a qualified candidate was hired. Draft goals have been created with the existing EM-1 committee, and data measures are being shared consistently by GBPD. The Crisis Center has provided measures including EM-1 event time by facility, and the breakdown of facilities used for detentions. Local facilities are used approximately 95% of the time, and event times from GBPD have been under 4 hours—trending toward 3. This goal will be carried forward into 2019.

- Transition Avatar software from self-hosted to fully hosted (cloud) services.

Transition was completed on schedule by July 2018. While there was some initial downtime, this has been much less frequent in the last quarter of 2018.

- Economic Support (ES) staff will provide on-site application support to the Community Treatment Center residential units.

ES has one staff member that is the point of contact for the CTC residential units and processes all Medicaid (MA) applications within 24 hours of receiving them. Through 11/20/18, 64 MA/Badgercare applications were approved and 9 applications were denied (6 over income limit, 3 did not verify income.) Communication between ES and the CTC point of contact has been excellent and contributes to the success of this initiative.

- Economic Support (ES) staff visit the main jail and work release center four times per month to process Medicaid applications for inmates being released.

ES is currently going to the work release center 2 times per month. There has not been a need to go to the main jail, although they have done applications via telephone in coordination with the Jail Liaison staff member. Through November, 114 applications were processed for individuals being released from jail. These individuals were very appreciative of having an ES worker visit onsite to complete the MA application process and provide referrals to other community services. Many had no idea they could qualify for MA and reported that this was a huge help to them.

## 2018 Accomplishments

In addition to the SMART Goals, there are some accomplishments from 2018 that should be highlighted as well.

- The department created and implemented an internal grant application review process to coordinate applications and identify needed resources in the department.
- Brown County Health and Human Services was awarded grants for substance use prevention and intervention:
  - State Targeted Response grants to support Medication Assisted Treatment (MAT) for people who abuse opiates.
  - Non-narcotic Non-Addictive Injectable Medication-Medication Assisted Treatment for Vivitrol treatment of people who are in jail and transitioning to the community.
  - Urban Youth grant for substance use prevention using evidence based programming.
- The Bayshore Village Nursing Home completed a State of Wisconsin Department of Health Services (DHS) survey, which had no major deficiencies.

- The Bay Haven Community Based Residential Facility (CBRF) had a deficiency free survey.
- The Comprehensive Community Services program was surveyed by DHS, and had no deficiencies noted.
- The Child Protective Services (CPS) program area participated in the Federal Child and Family Services Review (CFSR) as a site.
- Improved emergency preparedness capabilities for the department:
  - Significantly revised Emergency Support Function (ESF) 6.
  - Coordinated a support agency meeting to identify organizational roles and responsibilities related to ESF-6.
  - Collaborated with Emergency Management to host a table top exercise for ESF-6.
- Coordinated department responses related to emergencies:
  - Provided staffing to Multi-Agency Resource Centers (MARC) in July and September.
  - Provided support and response for an activated shelter.
- Revised department onboarding process for Community Services to promote consistency across program areas.
- Trauma Informed Care initiated across department:
  - Started working with Fostering Futures to create a core team, and initial training of team members.
  - Started a Trauma Informed Care steering committee in the department.
  - Provided department wide initial Trauma Informed Care awareness/orientation sessions.

## 2019 SMART Goals

To close out the report, the following 2019 SMART Goals have been developed by the department:

### Community Services:

- Brown County Health and Human Services, Community Services Division will create a Criminal Justice Division that will promote a coordinated, evidence based system of care for addressing the needs of pre-trial and sentenced individuals.
- Economic Support will streamline Wisconsin Shares Child Care operations by shifting from a two person work model to a one person work model for both eligibility and authorization components of the program.
- A Crisis Coordination Committee will be established and operational on or before 12/2019.
- Operationally establish an officer-Clinician position within the Brown County HHS Department Crisis System during 2019.

### Community Treatment Center:

- Assess feasibility for the Bayhaven CBRF to create a program to provide detox services as well as crisis stabilization.



- Assess clients currently residing at Trempealeau County to be served at Bayshore Village. Determine service expansion needs for Bayshore Village to ultimately eliminate need to utilize Trempealeau County.
- Develop scheduling policies within our nursing department that better serve the needs of the Community Treatment Center but also keep us in line with the practices of other area health care providers.
- Assess outside provider agreements to ensure the Community Treatment Center is achieving maximum value from providers while ensuring high quality services to our clients.

**Public Health\*:**

- By December 31, 2019, evaluate the current home visitation program as we prepare to implement Nurse Family Partnership in 2020.
- By December 31, 2019, hire a consultant to facilitate and begin implementation of Trauma Informed Care strategies for all Brown County Health & Human Services divisions.

\*These are goals that connect to Community Services. Other Public Health goals were not included in this report.

## BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street  
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Phone (920) 448-6000 Fax (920) 448-6166

Erik Pritzl, Executive Director

To: Human Services Board and Human Services Committee

Date: December 5, 2018

Subject: YTD 10/31/18 Financial Results for Community Treatment Center and Community Programs

### Community Treatment Center

CTC financial results for October show a deficit of \$54,539 which matches very closely with the average 2018 monthly budgeted deficit of \$54,117 representing non-cash depreciation expense. Without the monthly unbudgeted Pension Liability adjustment of \$45,271 in October, results would be favorable by approximately this amount. Revenues are approximately \$58,000 over budget for October and expenses not including the pension adjustment approximately \$13,000 higher than budgeted. YTD results through 10/31 remain favorable compared to budget by approximately \$760,000 on a prorated basis including the favorable prior year nursing home supplemental revenue payment of \$519,884 received in August.

This significant favorable variance is also due to higher than anticipated Medicaid rates for the Nursing Home and Hospital, an improved process for expediting Medicaid applications, less patients without insurance coverage, and higher CBRF revenues due to census and MCO contracted rates.

2018 YTD census compared to budget is as follows:

<u>Average Daily Census</u>	<u>YTD</u>	<u>Budget</u>
Bayshore Village	60.7	61.4
Nicolet Psychiatric Center	11.4	12.4
Bay Haven CBRF	9.0	6.3

### Community Services

Monthly financial results for Community Services show a small favorable budget variance of \$3,788 for October, however this includes a favorable variance of approximately \$165,000 from receipt of a higher than budgeted payment from the state for prior year Income Maintenance enhanced funding. Without this additional funding, results for October would have been similar to the average monthly budget deficit of approximately \$152,000 through September. Recent months have improved compared to the average deficit of approximately \$190,000 per month through July.

High purchased services expense continues to be the primary reason for the significant Community Services YTD deficit of \$1,368,923 as of 10/31. The cost of Residential Care Center (RCC) placements for youth delinquent status offenders and for abused and neglected children is approximately \$1,030,000 over budget, and Wrap Around Services expense (not funded by a state or federal program) for cases in Juvenile Justice and Child Protective Services is approximately \$380,000 higher than budget through October. A favorable prior year settlement from 2017 WIMCR and CCS cost reporting is expected to be recorded in December along with additional prior year payments related to Income Maintenance programs. These additional revenues are anticipated to partially offset the impact of high purchased services expense.

Respectfully Submitted,

Eric Johnson, Finance Manager

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# Community Treatment Center

Through 10/31/18  
Prior Fiscal Year Activity Included  
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
<b>Fund 630 - Community Treatment Center</b>									
<b>REVENUE</b>									
Property taxes	3,199,210.00	.00	3,199,210.00	266,600.83	.00	2,666,008.30	533,201.70	83	2,501,270.80
Intergov Revenue	4,054,366.00	.00	4,054,366.00	307,726.53	.00	4,084,752.27	(30,386.27)	101	3,203,070.97
Public Charges	3,855,542.00	.00	3,855,542.00	413,167.76	.00	3,803,378.61	52,163.39	99	3,253,518.84
Miscellaneous Revenue	1,824,401.00	3,191.00	1,827,592.00	153,790.22	.00	1,252,454.44	575,137.56	69	1,789,262.17
Other Financing Sources	.00	58,565.00	58,565.00	.00	.00	65,518.03	(6,953.03)	112	5,420.00
<b>REVENUE TOTALS</b>	<b>\$12,933,519.00</b>	<b>\$61,756.00</b>	<b>\$12,995,275.00</b>	<b>\$1,141,285.34</b>	<b>\$0.00</b>	<b>\$11,872,111.65</b>	<b>\$1,123,163.35</b>	<b>91%</b>	<b>\$10,752,542.78</b>
<b>EXPENSE</b>									
Personnel Costs	9,221,503.00	50,529.00	9,272,032.00	862,494.05	.00	8,104,327.42	1,167,704.58	87	7,483,936.82
Operating Expenses	4,336,323.00	11,227.00	4,347,550.00	333,330.65	68,741.62	3,545,749.95	733,058.43	83	3,609,321.85
Outlay	25,100.00	.00	25,100.00	.00	.00	1,305.58	23,794.42	5	36,538.62
<b>EXPENSE TOTALS</b>	<b>\$13,582,926.00</b>	<b>\$61,756.00</b>	<b>\$13,644,682.00</b>	<b>\$1,195,824.70</b>	<b>\$68,741.62</b>	<b>\$11,651,382.95</b>	<b>\$1,924,557.43</b>	<b>86%</b>	<b>\$11,129,797.29</b>
<b>REVENUE TOTALS</b>									
REVENUE TOTALS	12,933,519.00	61,756.00	12,995,275.00	1,141,285.34	.00	11,872,111.65	1,123,163.35	91%	10,752,542.78
EXPENSE TOTALS	13,582,926.00	61,756.00	13,644,682.00	1,195,824.70	68,741.62	11,651,382.95	1,924,557.43	86%	11,129,797.29
Grand Totals	(\$649,407.00)	\$0.00	(\$649,407.00)	(\$54,539.36)	(\$68,741.62)	\$220,728.70	(\$801,394.08)		(\$377,254.51)

11a



# Community Services

Through 10/31/18  
Prior Fiscal Year Activity Included  
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
<b>Fund 201 - Community Services</b>									
<b>REVENUE</b>									
Property taxes	16,172,778.00	.00	16,172,778.00	1,347,731.50	.00	13,477,315.00	2,695,463.00	83	12,952,665.80
Intergov Revenue	33,121,654.00	(146,641.00)	32,975,013.00	2,836,363.39	.00	26,759,050.64	6,215,962.36	81	26,328,959.24
Public Charges	1,883,072.00	275,000.00	2,158,072.00	184,621.59	.00	1,741,372.87	416,699.13	81	1,471,217.96
Miscellaneous Revenue	167,000.00	(10,020.00)	156,980.00	804.45	.00	174,515.92	(17,535.92)	111	112,390.27
Other Financing Sources	.00	276,882.00	276,882.00	1,844.35	.00	262,577.11	14,304.89	95	961,895.80
<b>REVENUE TOTALS</b>	<b>\$51,344,504.00</b>	<b>\$395,221.00</b>	<b>\$51,739,725.00</b>	<b>\$4,371,365.28</b>	<b>\$0.00</b>	<b>\$42,414,831.54</b>	<b>\$9,324,893.46</b>	<b>82%</b>	<b>\$41,827,129.07</b>
<b>EXPENSE</b>									
Personnel Costs	19,274,128.00	282,800.00	19,556,928.00	1,728,204.33	.00	16,328,295.16	3,228,632.84	83	15,506,288.92
Operating Expenses	32,046,376.00	105,013.00	32,151,389.00	2,639,372.75	59,681.18	27,424,922.88	4,666,784.94	85	28,297,682.96
Outlay	24,000.00	7,408.00	31,408.00	.00	.00	30,537.03	870.97	97	47,380.60
<b>EXPENSE TOTALS</b>	<b>\$51,344,504.00</b>	<b>\$395,221.00</b>	<b>\$51,739,725.00</b>	<b>\$4,367,577.08</b>	<b>\$59,681.18</b>	<b>\$43,783,755.07</b>	<b>\$7,896,288.75</b>	<b>85%</b>	<b>\$43,851,352.48</b>
<b>REVENUE TOTALS</b>	<b>51,344,504.00</b>	<b>395,221.00</b>	<b>51,739,725.00</b>	<b>4,371,365.28</b>	<b>.00</b>	<b>42,414,831.54</b>	<b>9,324,893.46</b>	<b>82%</b>	<b>41,827,129.07</b>
<b>EXPENSE TOTALS</b>	<b>51,344,504.00</b>	<b>395,221.00</b>	<b>51,739,725.00</b>	<b>4,367,577.08</b>	<b>59,681.18</b>	<b>43,783,755.07</b>	<b>7,896,288.75</b>	<b>85%</b>	<b>43,851,352.48</b>
Grand Totals	\$0.00	\$0.00	\$0.00	\$3,788.20	(\$59,681.18)	(\$1,368,923.53)	\$1,428,604.71		(\$2,024,223.41)

## BROWN COUNTY HEALTH & HUMAN SERVICES

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Phone (920) 448-6000 Fax (920) 448-6166

Erik Pritzl, Executive Director

To: Human Services Board and Human Services Committee

Date: January 3, 2019

Subject: YTD 11/30/18 Financial Results for Community Treatment Center and Community Programs

### Community Treatment Center

Financial results for CTC in November show \$24,516 revenue over expense for the month and \$245,245 revenue over expense YTD. This represents a favorable variance of \$840,535 compared to a budgeted deficit of \$595,290 for 11 months (which represents non-cash depreciation expense). \$519,884 of the total favorable YTD variance as of 11/30 is due to the unanticipated favorable prior year Nursing Home supplemental revenue payment received in August which was not included in the budget. November YTD results also include unbudgeted expense for Pension Liability adjustments totaling \$497,981 for 11 months.

Without the unbudgeted supplemental revenue of \$519,884 and unbudgeted unfavorable Pension Liability expense of \$497,981 YTD results from ongoing operations at CTC would be favorable compared to budget by \$818,632. This is largely due to higher revenues from favorable Medicaid rates for the Nursing Home and Hospital, expedited Medicaid applications, more patients with insurance coverage, and better than anticipated CBRF revenues due to higher census including MCO clients at contracted daily rates.

2018 YTD census compared to budget is as follows:

<u>Average Daily Census</u>	<u>YTD</u>	<u>Budget</u>
Bayshore Village	60.5	61.4
Nicolet Psychiatric Center	11.4	12.4
Bay Haven CBRF	8.9	6.3

### Community Services

YTD results for Community Services are \$1,556,267 unfavorable compared to budget. As explained in earlier monthly reports, this is due primarily to very high costs in 2018 for Residential Care Center (RCC) placements for youth delinquent status offenders and for abused and neglected children. Also, Wrap Around Services not funded by a state or federal program for cases in Juvenile Justice and Child Protective Services have been significantly higher than anticipated in the budget.

However, these YTD results as of 11/30 do not include favorable year-end adjustments which will be recorded in December: 1) unbudgeted Income Maintenance prior year funding is expected based on a federal RMS settlement received by the state in 2018 with notice to counties of plan for distribution, including payment to Brown County of approximately \$600,000, 2) combined WIMCR/CCS cost report settlements for 2017 were recently received totaling approximately \$1,540,000 which is \$840,000 over the budgeted amount of \$700,000 for these settlements, and 3) a fund balance transfer of \$453,425 has been proposed from CTC to Community Services to reverse a transfer in 2015 for the same amount from Community Services to CTC. These year-end adjustments will offset the 11/30 YTD deficit.

Respectfully Submitted,

Eric Johnson, Finance Manager



# Community Treatment Center

Through 11/30/18

Prior Fiscal Year Activity Included

Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
<b>Fund 630 - Community Treatment Center</b>									
<b>REVENUE</b>									
Property taxes	3,199,210.00	.00	3,199,210.00	266,600.83	.00	2,932,609.13	266,600.87	92	2,751,397.88
Intergov Revenue	4,054,366.00	.00	4,054,366.00	226,456.02	.00	4,311,208.29	(256,842.29)	106	3,388,278.17
Public Charges	3,855,542.00	.00	3,855,542.00	428,163.58	.00	4,231,542.19	(376,000.19)	110	3,506,033.01
Miscellaneous Revenue	1,824,401.00	3,191.00	1,827,592.00	122,156.94	.00	1,374,611.38	452,980.62	75	1,911,788.09
Other Financing Sources	.00	58,565.00	58,565.00	(6,953.03)	.00	58,565.00	.00	100	5,420.00
<b>REVENUE TOTALS</b>	<b>\$12,933,519.00</b>	<b>\$61,756.00</b>	<b>\$12,995,275.00</b>	<b>\$1,036,424.34</b>	<b>\$0.00</b>	<b>\$12,908,535.99</b>	<b>\$86,739.01</b>	<b>99%</b>	<b>\$11,562,917.15</b>
<b>EXPENSE</b>									
Personnel Costs	9,221,503.00	50,529.00	9,272,032.00	663,036.58	.00	6,767,364.00	504,668.00	95	8,213,216.45
Operating Expenses	4,336,323.00	11,227.00	4,347,550.00	348,871.54	66,958.35	3,894,621.49	385,970.16	91	3,938,346.56
Outlay	25,100.00	.00	25,100.00	.00	.00	1,305.58	23,794.42	5	36,538.62
<b>EXPENSE TOTALS</b>	<b>\$13,582,926.00</b>	<b>\$61,756.00</b>	<b>\$13,644,682.00</b>	<b>\$1,011,908.12</b>	<b>\$66,958.35</b>	<b>\$12,663,291.07</b>	<b>\$914,432.58</b>	<b>93%</b>	<b>\$12,188,101.63</b>
<b>Grand Totals</b>									
<b>REVENUE TOTALS</b>	<b>12,933,519.00</b>	<b>61,756.00</b>	<b>12,995,275.00</b>	<b>1,036,424.34</b>	<b>.00</b>	<b>12,908,535.99</b>	<b>86,739.01</b>	<b>99%</b>	<b>11,562,917.15</b>
<b>EXPENSE TOTALS</b>	<b>13,582,926.00</b>	<b>61,756.00</b>	<b>13,644,682.00</b>	<b>1,011,908.12</b>	<b>66,958.35</b>	<b>12,663,291.07</b>	<b>914,432.58</b>	<b>93%</b>	<b>12,188,101.63</b>
<b>Grand Totals</b>	<b>(\$649,407.00)</b>	<b>\$0.00</b>	<b>(\$649,407.00)</b>	<b>\$24,516.22</b>	<b>(\$66,958.35)</b>	<b>\$245,244.92</b>	<b>(\$827,693.57)</b>		<b>(\$625,184.48)</b>



# Community Services

Through 11/30/18

Prior Fiscal Year Activity Included

Summary Listing

Fund 201 - Community Services									
Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
<b>REVENUE</b>									
Property taxes	16,172,778.00	.00	16,172,778.00	1,347,731.50	.00	14,825,046.50	1,347,731.50	92	14,247,932.38
Intergov Revenue	33,121,654.00	(62,397.00)	33,059,257.00	2,666,220.91	.00	29,425,271.55	3,633,985.45	89	29,198,034.21
Public Charges	1,883,072.00	275,000.00	2,158,072.00	175,086.62	.00	1,916,459.49	241,612.51	89	1,588,791.70
Miscellaneous Revenue	167,000.00	(10,020.00)	156,980.00	457.96	.00	174,973.88	(17,993.88)	111	119,294.77
Other Financing Sources	.00	276,882.00	276,882.00	4,493.27	.00	267,070.38	9,811.62	96	1,121,935.38
<b>REVENUE TOTALS</b>	<b>\$51,344,504.00</b>	<b>\$479,465.00</b>	<b>\$51,823,969.00</b>	<b>\$4,193,990.26</b>	<b>\$0.00</b>	<b>\$46,608,821.80</b>	<b>\$5,215,147.20</b>	<b>90%</b>	<b>\$46,275,988.44</b>
<b>EXPENSE</b>									
Personnel Costs	19,274,128.00	282,800.00	19,556,928.00	1,654,313.32	.00	17,982,608.48	1,574,319.52	92	17,313,289.58
Operating Expenses	32,046,376.00	189,257.00	32,235,633.00	2,727,020.06	50,498.53	30,151,942.94	2,033,191.53	94	30,866,947.09
Outlay	24,000.00	7,408.00	31,408.00	.00	.00	30,537.03	870.97	97	47,380.60
<b>EXPENSE TOTALS</b>	<b>\$51,344,504.00</b>	<b>\$479,465.00</b>	<b>\$51,823,969.00</b>	<b>\$4,381,333.38</b>	<b>\$50,498.53</b>	<b>\$48,165,088.45</b>	<b>\$3,608,382.02</b>	<b>93%</b>	<b>\$48,227,617.27</b>
Grand Totals									
<b>REVENUE TOTALS</b>	<b>51,344,504.00</b>	<b>479,465.00</b>	<b>51,823,969.00</b>	<b>4,193,990.26</b>	<b>.00</b>	<b>46,608,821.80</b>	<b>5,215,147.20</b>	<b>90%</b>	<b>46,275,988.44</b>
<b>EXPENSE TOTALS</b>	<b>51,344,504.00</b>	<b>479,465.00</b>	<b>51,823,969.00</b>	<b>4,381,333.38</b>	<b>50,498.53</b>	<b>48,165,088.45</b>	<b>3,608,382.02</b>	<b>93%</b>	<b>48,227,617.27</b>
<b>Grand Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$187,343.12)</b>	<b>(\$50,498.53)</b>	<b>(\$1,556,266.65)</b>	<b>\$1,606,765.18</b>		<b>(\$1,951,628.83)</b>

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**BROWN COUNTY COMMUNITY TREATMENT CENTER  
NOVEMBER 2018 BAY HAVEN STATISTICS**

ADMISSIONS	November	YTD 2018	YTD 2017
Voluntary - Mental Illness	21	287	263
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	0	0	0
Court Order Prelim - Mental Illness	0	0	0
Court Order Prelim - Alcohol	0	0	0
Court Order for Final Hearing	0	0	0
Commitment - Mental Illness	0	0	0
Return from Conditional Release	0	0	0
Court Order Prelim - Drug	0	0	0
Other	0	11	6
<b>TOTAL</b>	<b>21</b>	<b>298</b>	<b>269</b>

ADMISSIONS BY UNITS			
Bay Haven	21	298	269
<b>TOTAL</b>	<b>21</b>	<b>298</b>	<b>269</b>

ADMISSIONS BY COUNTY			
Brown	19	255	231
Door	0	2	4
Kewaunee	0	1	2
Oconto	0	9	6
Marinette	0	0	0
Shawano	2	18	13
Waupaca	0	1	1
Menominee	0	0	0
Outagamie	0	6	3
Manitowoc	0	1	1
Winnebago	0	1	0
Other	0	4	8
<b>TOTAL</b>	<b>21</b>	<b>298</b>	<b>269</b>

READMIT WITHIN 30 DAYS			
Bay Haven	2	33	21
<b>TOTAL</b>	<b>2</b>	<b>33</b>	<b>21</b>

AVERAGE DAILY CENSUS	November	YTD 2018	YTD 2017
Bay Haven	8.4	8.9	5.6
<b>TOTAL</b>	<b>8.4</b>	<b>8.9</b>	<b>5.6</b>

INPATIENT SERVICE DAYS			
Bay Haven	253	2988	1886
<b>TOTAL</b>	<b>253</b>	<b>2988</b>	<b>1886</b>

BED OCCUPANCY			
Bay Haven	56%	60%	38%
<b>TOTAL</b>	<b>56%</b>	<b>60%</b>	<b>38%</b>

DISCHARGES			
Bay Haven	25	296	265
<b>TOTAL</b>	<b>25</b>	<b>296</b>	<b>265</b>

DISCHARGE DAYS			
Bay Haven	520	2687	1877
<b>TOTAL</b>	<b>520</b>	<b>2687</b>	<b>1877</b>

AVERAGE LENGTH OF STAY			
Bay Haven	21	9	7
<b>TOTAL</b>	<b>21</b>	<b>9</b>	<b>7</b>

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	21	16	9
Door	0	1	0
Kewaunee	0	0	1
Oconto	0	9	1
Marinette	0	0	0
Shawano	2	4	2
Waupaca	0	0	0
Menominee	0	0	0
Outagamie	0	4	1
Manitowoc	0	0	0
Winnebago	0	0	0
Other	0	12	2
<b>TOTAL</b>	<b>21</b>	<b>15</b>	<b>8</b>

IN/OUTS	Current	YTD	2017
	2	29	22

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**BROWN COUNTY COMMUNITY TREATMENT CENTER  
DECEMBER 2018 BAY HAVEN STATISTICS**

ADMISSIONS		YTD 2018	YTD 2017
Voluntary - Mental Illness	22	309	282
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	0	0	0
Court Order Prelim - Mental Illness	0	0	0
Court Order Prelim - Alcohol	0	0	0
Court Order for Final Hearing	0	0	0
Commitment - Mental Illness	0	0	0
Return from Conditional Release	0	0	0
Court Order Prelim - Drug	0	0	0
Other	0	11	6
<b>TOTAL</b>	<b>22</b>	<b>320</b>	<b>288</b>

AVERAGE DAILY CENSUS	December	YTD 2018	YTD 2017
Bay Haven	7.4	8.8	5.5
<b>TOTAL</b>	<b>7.4</b>	<b>8.8</b>	<b>5.5</b>

INPATIENT SERVICE DAYS			
Bay Haven	230	3218	2002
<b>TOTAL</b>	<b>230</b>	<b>3218</b>	<b>2002</b>

BED OCCUPANCY			
Bay Haven	46%	59%	37%
<b>TOTAL</b>	<b>46%</b>	<b>59%</b>	<b>37%</b>

DISCHARGES			
Bay Haven	21	317	285
<b>TOTAL</b>	<b>21</b>	<b>317</b>	<b>285</b>

ADMISSIONS			
Bay Haven	22	320	288
<b>TOTAL</b>	<b>22</b>	<b>320</b>	<b>288</b>

DISCHARGE DAYS			
Bay Haven	122	2809	1999
<b>TOTAL</b>	<b>122</b>	<b>2809</b>	<b>1999</b>

ADMISSIONS BY COUNTY			
Brown	19	274	246
Door	1	3	5
Kewaunee	2	3	2
Oconto	0	9	6
Marinette	0	0	2
Shawano	0	18	14
Waupaca	0	1	1
Menominee	0	0	0
Outagamie	0	6	3
Manitowoc	0	1	1
Winnebago	0	1	0
Other	0	4	8
<b>TOTAL</b>	<b>22</b>	<b>320</b>	<b>288</b>

AVERAGE LENGTH OF STAY			
Bay Haven	6	9	7
<b>TOTAL</b>	<b>6</b>	<b>9</b>	<b>7</b>

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	6	11	7
Door	7	4	0
Kewaunee	2	1	0
Oconto	0	5	0
Marinette	0	0	2
Shawano	0	2	1
Waupaca	0	0	0
Menominee	0	0	0
Outagamie	0	2	0
Manitowoc	0	0	0
Winnebago	0	0	0
Other	0	6	1
<b>TOTAL</b>	<b>6</b>	<b>11</b>	<b>7</b>

READMIT WITHIN 30 DAYS			
Bay Haven	3	36	23
<b>TOTAL</b>	<b>3</b>	<b>36</b>	<b>23</b>

In/Outs	Current	YTD	2017
	2	31	22

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**BROWN COUNTY COMMUNITY TREATMENT CENTER  
NOVEMBER 2018 NICOLET PSYCHIATRIC CENTER STATISTICS**

ADMISSIONS	November	YTD 2018	YTD 2017
Voluntary - Mental Illness	13	159	114
Voluntary - Alcohol	0	0	1
Voluntary - AODA/Drug	0	0	1
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	42	460	507
Court Order Prelim - Mental Illness	0	0	0
Court Order Prelim - Alcohol	0	0	0
Court Order for Final Hearing	0	6	9
Commitment - Mental Illness	0	0	0
Return from Conditional Release	9	79	60
Court Order Prelim - Drug	0	0	0
Other	0	1	0
<b>TOTAL</b>	<b>64</b>	<b>705</b>	<b>692</b>

ADMISSIONS BY UNITS			
Nicolet Psychiatric Center	64	705	692
<b>TOTAL</b>	<b>64</b>	<b>705</b>	<b>692</b>

ADMISSIONS BY COUNTY			
Brown	54	578	557
Door	2	10	9
Kewaunee	0	5	12
Oconto	0	18	20
Marinette	0	12	3
Shawano	1	8	8
Waupaca	1	3	2
Menominee	0	0	2
Outagamie	3	18	21
Manitowoc	0	15	29
Winnebago	0	2	2
Other	3	36	27
<b>TOTAL</b>	<b>64</b>	<b>705</b>	<b>692</b>

READMIT WITHIN 30 DAYS			
Nicolet Psychiatric Center	5	65	66
<b>TOTAL</b>	<b>5</b>	<b>65</b>	<b>66</b>

AVERAGE DAILY CENSUS	November	YTD 2018	YTD 2017
Nicolet Psychiatric Center	11.4	11.4	11.5
<b>TOTAL</b>	<b>11.4</b>	<b>11.4</b>	<b>11.5</b>

INPATIENT SERVICE DAYS			
Nicolet Psychiatric Center	342	3794	3825
<b>TOTAL</b>	<b>342</b>	<b>3794</b>	<b>3825</b>

BED OCCUPANCY			
Nicolet Psychiatric Center	71%	71%	72%
<b>TOTAL</b>	<b>71%</b>	<b>71%</b>	<b>72%</b>

DISCHARGES			
Nicolet Psychiatric Center	67	707	696
<b>TOTAL</b>	<b>67</b>	<b>707</b>	<b>696</b>

DISCHARGE DAYS			
Nicolet Psychiatric Center	343	3684	3871
<b>TOTAL</b>	<b>343</b>	<b>3684</b>	<b>3871</b>

AVERAGE LENGTH OF STAY			
Nicolet Psychiatric Center	5	5	6
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>6</b>

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	5	5	5
Door	7	5	5
Kewaunee	0	2	3
Oconto	0	1	5
Marinette	0	1	1
Shawano	1	1	3
Waupaca	2	2	1
Menominee	0	0	2
Outagamie	2	3	4
Manitowoc	0	1	4
Winnebago	0	0	0
Other	3	10	6
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>

IN/OUTS	Current	YTD	2017
	1	17	14

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**BROWN COUNTY COMMUNITY TREATMENT CENTER  
DECEMBER 2018 NICOLET PSYCHIATRIC CENTER STATISTICS**

ADMISSIONS		YTD 2018	YTD 2017
Voluntary - Mental Illness	24	183	125
Voluntary - Alcohol	0	0	1
Voluntary - AODA/Drug	0	0	1
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	34	494	552
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	6	9
Commitment - Mental Illness	0	0	0
Return from Conditional Release	7	86	67
Court Order Prelim. - Drug	0	0	0
Other	0	1	0
<b>TOTAL</b>	<b>65</b>	<b>770</b>	<b>755</b>

ADMISSIONS			
Nicolet Psychiatric Center	65	770	755
<b>TOTAL</b>	<b>65</b>	<b>770</b>	<b>755</b>

ADMISSIONS BY COUNTY			
Brown	53	631	611
Door	4	14	10
Kewaunee	0	5	12
Oconto	0	18	21
Marinette	0	12	5
Shawano	0	8	8
Waupaca	0	3	2
Menominee	0	0	2
Outagamie	4	22	24
Manitowoc	3	18	31
Winnebago	0	2	2
Other	1	37	27
<b>TOTAL</b>	<b>65</b>	<b>770</b>	<b>755</b>

READMIT WITHIN 30 DAYS			
Nicolet Psychiatric Center	8	73	74
<b>TOTAL</b>	<b>8</b>	<b>73</b>	<b>74</b>

AVERAGE DAILY CENSUS	December	YTD 2018	YTD 2017
Nicolet Psychiatric Center	10.9	11.3	11.4
<b>TOTAL</b>	<b>10.9</b>	<b>11.3</b>	<b>11.4</b>

INPATIENT SERVICE DAYS			
Nicolet Psychiatric Center	339	4133	4154
<b>TOTAL</b>	<b>339</b>	<b>4133</b>	<b>4154</b>

BED OCCUPANCY			
Nicolet Psychiatric Center	68%	71%	71%
<b>TOTAL</b>	<b>68%</b>	<b>71%</b>	<b>71%</b>

DISCHARGES			
Nicolet Psychiatric Center	61	768	754
<b>TOTAL</b>	<b>61</b>	<b>768</b>	<b>754</b>

DISCHARGE DAYS			
Nicolet Psychiatric Center	440	4124	4177
<b>TOTAL</b>	<b>440</b>	<b>4124</b>	<b>4177</b>

AVERAGE LENGTH OF STAY			
Nicolet Psychiatric Center	7	5	6
<b>TOTAL</b>	<b>7</b>	<b>5</b>	<b>6</b>

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	7	6	5
Door	6	5	3
Kewaunee	0	1	1
Oconto	0	1	3
Marinette	0	0	3
Shawano	0	0	1
Waupaca	11	6	0
Menominee	0	0	1
Outagamie	5	4	4
Manitowoc	5	3	7
Winnebago	0	0	0
Other	0	5	3
<b>TOTAL</b>	<b>7</b>	<b>6</b>	<b>5</b>

In/Outs	Current	YTD	2017
	4	21	14

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### CTC Double Shifts Worked — November 1-30, 2018

Employee Name	Classification	Date(s)	shifts worked
Begalke, John	CNA	November 2, 4, 9, 17, 21	PM / NOC
Deprey, Jenny	CNA	November 4, 17	AM / PM
Elsner, Deb	CNA	November 5	AM / PM
Flanick, Heather	CNA	November 5	PM / NOC
Furst, Brian	CNA	November 4	AM / PM
Gerondale, Mike	CNA	November 1, 11, 24	AM / PM
Joachim, Bob	CNA	November 3	AM / PM
Johnson, Sheniqua	RN	November 9	AM / PM
Radeva, GiGi	CNA	November 3, 4, 17, 18	PM / NOC
Seidl, Chelsea	CNA	November 6, 16, 24, 25	AM / PM

### CTC Double Shifts Worked — December 1-31, 2018

Employee Name	Classification	Date(s)	shifts worked
Begalke, John	CNA	December 1, 2, 15, 16, 17, 23, 30	NOC / AM
		December 3, 4, 7, 8, 9, 25	PM / NOC
Chang, Chue	CNA	December 8	AM / PM
Dessart, Keri	CNA	December 2	AM / PM
Elsner, Deb	CNA	December 1, 11, 16	AM / PM
Gerondale, Mike	CNA	December 4, 9, 22	AM / PM
Goggins, Laura	RN	December 16, 29, 30	AM / PM
Hanson, Ian	CNA	December 1, 18, 30	AM / PM
Joachim, Bob	CNA	December 1, 2, 14, 16, 30	AM / PM
Lo, Ge	RN	December 24	AM / PM
Molina, Brandon	CNA	December 8, 27, 28	AM / PM
Molzahn, Mackenzie	CNA	December 22	AM / PM
Perdue, Maria	CNA	December 10	PM / NOC
Radeva, GiGi	CNA	December 8, 9	AM / PM
		December 2	PM / NOC
Seidl, Chelsea	CNA	December 8, 9	AM / PM
Spencer, Brenda	LPN	December 30	PM / NOC
VanItten, Resa	LPN	December 27	AM / PM
VonBerlichingen, Annelise	CNA	December 31	PM / NOC

Brown County Health and Human Services

**Report of Child Abuse/Neglect or Service Request by Month**

Month	2017	2018	% Change 2017 to 2018
January	456	510	11.84%
February	456	422	-7.46%
March	423	430	1.65%
April	449	438	-2.45%
May	535	514	-3.9%
June	364	323	-11.26%
July	266	277	4.14%
August	347	296	-14.70%
September	419	357	-15%
October	495	498	.6%
November	431	390	-9.51%
December	406	385	-5.17%
Total	5047	4840	-4.10%

**Reports Investigated/Services Offered by Month**

Month	2017	2018	% Change 2017 to 2018
January	141	172	18.02%
February	135	137	1.48%
March	145	154	6.21%
April	147	165	12.24%
May	156	187	19.87%
June	123	144	17.07%
July	90	121	34.44%
August	117	134	14.53%
September	125	142	13.60%
October	141	162	14.89%
November	126	141	11.90%
December	98	141	43.88%
Total	1544	1800	16.58%

**HEALTH AND HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 12/4/2018**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
101 Mobility (Mobility 101 in Avatar) of Northeast Wisconsin	Medical/therapeutic supplies and equipment and home modifications	Children	CLTS and C-COP	8/30/18	9/4/18	\$30,000
Acceptional Minds LLC	Living skills for autistic and/or behaviorally-challenged children and their families	Children	CLTS, CABHU, JJ	11/20/17	1/15/18	\$800,000
A & J Vans Inc.	Vehicle modifications for families with disabled children	Families of disabled children	CLTS, C-COP	12/7/17	12/8/17	\$65,000
Adams L AFH	3-4 bed traditional adult family home	MH/AODA	Behavioral Health, CMHP	11/20/17	1/2/18	\$124,000
ADL Monitoring Solutions (formerly WI Lock and Load Electronic Monitoring)	UA observed collection and transport for veterans treatment court	AODA adults	Treatment Courts	11/20/17	11/20/17	\$20,000
Advocates for Healthy Transitional Living LLC	Treatment foster care placing agency and respite care	High behavioral needs children	CABHU, CPS, CLTS	12/4/17	1/15/18	\$930,000
Affinity Health (St. Elizabeth Hospital & Affinity Medical Group)	Inpatient detox services	MH/AODA	Behavioral Health	11/21/17	Will not sign 2018; 1/15/18	\$25,000
Anderson, Campell Educational Teaching (ACE)	Daily living skills training	Children	CLTS	11/20/17	1/8/18	\$48,000
Anna's Healthcare	CBRF (assisted living)	MH/AODA	Behavioral Health, CMHP	11/20/17	1/2/18	\$100,000
ASPIRO Inc.	Birth to 3 services, respite, prevocational training, adult day programming	Children with disabilities	BT3, CMHP, CLTS	12/7/17	12/7/17	\$695,000
Bellin Health Occupational Health Solutions	Drug screenings and transporting inpatient clients to court	Adult parents	CPS, CABHU	11/16/17	1/2/18	\$10,000
Bellin Psychiatric Center	Inpatient psychiatric and detox services	MH/AODA	Behavioral Health	12/28/17	3/16/18	\$400,000
Better Days Mentoring	Youth mentoring services, daily living skills	Youth	CPS, JJ, CLTS	11/20/17	11/27/17	\$345,000
Boll Adult Care Concepts	Corporate adult family home (assisted living) with CCS services for high needs behavioral health	MH/AODA	Behavioral Health, CMHP	11/20/17	11/28/17	\$710,000
Boys' Town (Nebraska) - <b>THEIR CONTRACT; NOT OURS</b>	Care of an extremely high needs CPS child that we cannot find placement for in WI (was placed in New Mexico prior)	Specific CPS Child	CPS	N/A	N/A	N/A
Brotoloc Health Care System	CBRF and corporate adult family homes (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/20/17	11/28/17	\$500,000

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**HEALTH AND HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 12/4/2018**

<b>Provider</b>	<b>Service(s) Description</b>	<b>Target Client</b>	<b>Program Unit(s)</b>	<b>Contract Sent</b>	<b>Contract Returned</b>	<b>Updated Not-to-Exceed Amount</b>
Care for All Ages (CFAA)	CBRF (assisted living), child day care (day care used VERY sparingly)	PD with MH issues	Behavioral Health, CMHP	11/20/17	12/7/17	\$35,000
Catholic Charities of the Diocese of GB	Teen Parenting program, fiscal agent services, domestic violence group	Teens	CPS, CMHP	1/8/18 revised	1/9/18	\$154,000
Centerpiece LLC	Social learning groups for children with social communication challenges	Children	CLTS	11/20/17	1/9/18	\$17,500
CP Center	Respite and daily living skills	Children with disabilities	CLTS, C-COP, BT3	1/11/18	1/11/18	\$65,000
Childrens Service Society Chileda Institute	Treatment foster care placing agency Children high-needs residential care center (RCC)	Children High behavioral needs children	CLTS CPS	11/27/17 11/27/17	12/18/17 1/2/18	\$10,000 \$175,000
Cisler Construction	Home remodeling/modifications	Families of long-term care children	CLTS	4/12/18	4/17/18	\$50,000
Clarity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	CMHP	12/12/17	2/26/18	\$25,000
Comfort Keepers	Supportive home care services for Dementia Crisis Innovation Grant	At-risk adults	APS	12/12/17	1/8/18	\$136,500
Communication Pathways LLC	Social learning groups for children with social communication challenges	Children	CLTS, C-COP	11/21/17	1/2/18	\$42,000
Compass Development	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/20/17	12/11/17	\$62,000
Curative Connections	Supportive home care, specialized transportation, prevocational training, daily living skills, CCS services	MH/AODA and LTC children	Behavioral Health, CMHP, CABHU, CLTS	12/4/17	12/18/17	\$420,000
Curo Care LLC	Corporate adult family homes (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/21/17	11/22/17	\$200,000
Deer Path Assisted Living Inc.	CBRF, corporate adult family homes (assisted living)	MH/AODA	Behavioral Health, CMHP	11/20/17	11/27/17	\$120,000

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**HEALTH AND HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 12/4/2018**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Dodge County (DBA Clearview Behavioral Health)	Brain injury rehabilitation center	Adults w/traumatic brain injury	Behavioral Health	11/16/17	1/8/18	\$285,000
Dynamic Family Solutions	Family counseling/treatment programs	Families of juvenile offenders	JJ	11/20/17	12/18/17	\$100,000
Encompass Child Care	Child day care	Children	CPS	12/4/17	1/2/18	\$75,000
Engberg AFH	1-2 bed traditional adult family home	MH	Behavioral Health, CMHP	1/15/18 to Diane	1/16/18	\$21,000
Exceptional Equestrians	Hippotherapy and therapeutic riding to clients with special needs	Children with disabilities	CLTS, C-COP	11/27/17	11/29/17	\$50,000
Expressive Therapies LLC	Music therapy for children	Children	CLTS	11/27/17	12/21/17	\$28,000
Family Services of Northeast Wisconsin Inc.	CBRF (assisted living), CRISIS Center services, counseling, CCS services	MH/AODA, children	Behavioral Health, CABHU, APS, CPS, CMHP	12/18/17	12/21/17	\$3,100,000
Family Training Program	Parenting/family skills training	CPS parents, parents of juvenile offenders	JJ, CSP	11/20/17	12/14/17	\$288,000
Family Works Programs, Inc.	Treatment foster care placing agency	Children	CPS, JJ	11/27/17	11/27/17	\$25,000
Foundations Health and Wholeness, Inc.	Treatment foster care placing agency and CCS Services	Children and adults	CPS, CABHU, Behavioral Health	11/21/17	1/23/18	\$212,500
Friendship House	Group home for juvenile offenders	Juvenile offenders	JJ	11/28/17	1/9/18	\$150,000
The Gathering Place	CCS peer support services	MH/AODA	Behavioral Health	4/3/18	4/10/18	\$25,000
Golden House	Domestic abuse services	Adults in need	CPS, APS	11/16/17	12/11/17	\$63,086
Gonzalez AFH	3-4 bed traditional adult family home	PD with MH issues	Behavioral Health, CMHP	11/20/17	12/17/17	\$24,000
Goodwill Industries	Prevocational services	PD with MH issues	CMHP	11/20/17	11/21/17	\$2,500
Green Bay Area Builders	Home remodeling/modifications	Families of long-term care children	CLTS	4/12/18	4/23/18	\$50,000
Green Bay Transit Commission - <b>NO CONTRACT</b>	Bus passes for transportation to/from school, meetings with parents, etc.	CPS case children and adults	CPS	N/A	N/A	N/A

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**HEALTH AND HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 12/4/2018**

<b>Provider</b>	<b>Service(s) Description</b>	<b>Target Client</b>	<b>Program Unit(s)</b>	<b>Contract Sent</b>	<b>Contract Returned</b>	<b>Updated Not-to-Exceed Amount</b>
Greenfield Rehabilitation Agency, Inc.	Birth to 3 services	Children with disabilities	BT3	12/7/17	1/2/18	\$510,000
Helping Hands Caregivers	Supportive home care	PD with MH issues	CMHP	12/12/17	1/15/18	\$8,000
Home Instead Senior Care	Supportive home care	PD with MH issues	CMHP	12/12/17	1/2/18	\$8,000
Homes for Independent Living	CBRF (assisted living)	MH	Behavioral Health	11/20/17	12/5/17	\$200,000
HME Home Medical	Medical and therapeutic supplies and equipment	Children	CLTS and C-COP	12/7/17	5/10/18	\$45,000
Improved Living Services	Corporate adult family homes (assisted living), CCS services	MH	Behavioral Health	11/20/17	1/16/18	\$100,000
Independent Mobility Plus	Medical and therapeutic supplies and equipment	Children	CLTS and C-COP	12/7/17	1/4/18	\$35,000
Infinity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	Behavioral Health, CMHP	11/28/17	12/7/17	\$95,000
Innovative Services	Corporate adult family home (assisted living), CCS services, daily living skills, supportive home care	High-needs MH	Behavioral Health, CABHU, JJ, CPS, CMHP, CLTS	11/27/17	11/28/17	\$2,000,000
Jackie Nitschke Center Inc.	AODA residential and intensive outpatient services	AODA adults and youth	Behavioral Health, CABHU	12/27/17	1/2/18	\$100,000
Jacobs Fence	Fence building and repair	Families of long-term care children	CLTS	4/12/18	4/23/18	\$115,000
KCC Fiscal Agent Services	Payor of client-hired personal care workers		CLTS, CMHP	12/4/17	12/18/17	\$800,000
KUEHG - Kindercare	Child day care	Children	CPS	12/27/17	1/4/18	\$85,000
Kismet Advocacy	Mentoring, living skills for autistic and/or behaviorally-challenged children and their families	Children	CLTS, CABHU, JJ	3/8/18	3/20/18	\$390,000
Kimbrough, Ellen AFH	1-2 bed traditional adult family home	MH	Behavioral Health	11/20/17	1/9/18	\$23,700

**HEALTH AND HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 12/4/2018**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Lad Lake	Youth high-needs residential care center (RCC)	High behavioral needs children	JJ, CPS	12/4/17	12/8/17	\$150,000
Lutheran Social Services	CBRF (assisted living) with CCS services	MH/AODA	Behavioral Health	11/27/17	2/22/18	\$905,000
Lutheran Social Services (Homme Home)	Youth (all male) high-needs residential care center (RCC)	High behavioral needs children	CPS, JJ	1/11/18 revised	1/29/18	\$930,000
Macht Village Programs Inc. (MVP)	Respite care, counseling, daily living skills, <del>CCS-services</del> , treatment foster care child placing agency	High behavioral needs children	CABHU, CLTS, CPS, JJ	11/27/17	1/2/18	\$800,000
Matthews Senior Living	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/20/17	1/11/18	\$55,000
McCormick Memorial Home	CBRF (assisted living)	MH/AODA	Behavioral Health	11/20/17	1/8/18	\$60,000
Meridian Senior Living (Birch Creek and Bishop's Court)	CBRF (assisted living) for APS use	At-risk adults	APS	7/24/18	8/28/18	\$60,000
Milestones Behavioral Pediatrics	Social learning groups for children with social communication challenges	Children	CLTS	9/13/18	9/18/18	\$20,000
Mooring Programs Inc.	AODA residential services	AODA adults	Behavioral Health	11/21/17	1/2/18	\$100,000
My Brother's Keeper	Male Mentoring Program	Juvenile males	JJ	11/21/17	12/1/17	\$10,000
Mystic Meadows LLC	Corporate AFH (assisted living)	MH/AODA	Behavioral Health, CMHP	11/20/17	11/21/17	\$300,000
NEW Community Shelter Inc.	Homeless sheltering services	MH	Behavioral Health	11/16/17	1/4/18	\$40,000
Northwest Passage	Children high-needs residential care center (RCC)	High behavioral needs children	CPS, JJ	12/4/17	12/11/17	\$125,000
Nova Counseling Services Inc.	AODA residential services	AODA adults	Behavioral Health	12/7/17	12/18/17	\$100,000
Nurses PRN Home Care	Skilled nursing services	Children	CPS, CLTS	12/7/17	12/7/17	\$45,000
Oconomowoc Development Training Center	Residential care center (RCC) for juvenile offenders	Juvenile offenders	JJ	12/12/17	1/29/18	\$175,000

**HEALTH AND HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 12/4/2018**

<b>Provider</b>	<b>Service(s) Description</b>	<b>Target Client</b>	<b>Program Unit(s)</b>	<b>Contract Sent</b>	<b>Contract Returned</b>	<b>Updated Not-to-Exceed Amount</b>
Options Counseling Services (Koinonia)	AODA residential services	AODA adults	Behavioral Health	11/21/17	11/28/17	\$35,000
Options for Independent Living Inc.	CCS peer support services, home modification assessments	MH/AODA	Behavioral Health, CLTS	11/27/17	12/18/17	\$10,000
Options Treatment Program	AODA treatment, CCS services	AODA youth and adults	JJ, Drug Court	12/7/17	1/9/18	\$70,000
Paragon Industries	Daily respite care	Children with long-term care needs	CLTS	11/27/17	12/18/17	\$245,000
Parmentier AFH	3-4 bed traditional adult family home	MH	Behavioral Health, CMHP	11/20/17	11/30/17	\$44,500
Pathways Treatment	AODA residential treatment for dual diagnosis clients	AODA/MH (dual diagnosis) Children	Behavioral Health	1/15/18 revised	1/16/18	\$375,000
Pillar and Vine, Inc.	Treatment foster care placing agency	CPS parents, AODA, JJ youth	CPS/JJ	11/28/17	1/8/18	\$25,000
Prevea Health WorkMed	Drug screenings		Behavioral Health, CABHU, JJ, CP, ES	12/7/17	12/14/17	\$55,000
Productive Living Systems	Corporate adult family homes, CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health, CMHP	11/27/17	2/1/18	\$275,000
Productive Living Systems (Pnuma LLC)	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/27/17	2/1/18	\$120,000
Psychological Consultants of Green Bay	Psychological assessments to determine competency	Elderly, DD	APS	11/27/17	12/18/17	\$25,000
Ravenwood Behavioral Health	Nursing home for high-needs MH clients	High-needs MH	Behavioral Health	11/16/17	1/29/18	\$100,000
Rawhide, Inc.	Residential care center (RCC) for juvenile offenders	Juvenile offenders	JJ	11/27/17	12/11/17	\$600,000
Rehabilitation House	Transitional CBRF (assisted living) for co-occurring AODA/MH	MH/AODA	Behavioral Health	12/7/17	1/2/18	\$60,000
REM Wisconsin	Corporate adult family home, CBRF (assisted living)	MH, PD with MH issues	Behavioral Health, CMHP	11/20/17	11/21/17	\$200,000
Saint A	Treatment foster care placing agency	Children	CPS	10/26/18	11/1/18	\$15,000
Social Thinkers	Social learning groups for children with social communication challenges	Children	CLTS	11/27/17	1/4/18	\$27,500

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**HEALTH AND HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 12/4/2018**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Smith Receiving Home	Receiving home for emergency placements	Children in need	CPS	8/30/18 to Allison	9/13/18	N/A
Szerkins Receiving Home	Receiving home for emergency placements	Children in need	CPS	10/2/18	10/8/18	N/A
Spectrum Behavioral Health	CCS services	Children	CLTS, CABHU	11/27/17	1/16/18	\$85,000
St. Vincent Hospital	Birth to 3 services, home delivered meals	Children with disabilities	BT3	12/11/17	1/4/18	\$250,000
Talbot AFH	1-2 bed traditional adult family home	MH	Behavioral Health	11/20/17	1/11/18	\$15,000
Tellurian	Residential detox	AODA	Behavioral Health	6/21/18	8/6/18	\$55,000
Tomorrow's Children Inc.	Children high-needs residential care center (RCC)	High behavioral needs children	CABHU	11/27/17	1/23/18	\$100,000
Treatment Providers LLC (Dr. Fatoki)	Medication Assisted Treatment (MAT) for opioid abuse treatment	AODA	AODA	6/28/18	7/31/18	\$60,000
Trempealeau County Health Care	County-run adult family homes, CBRF (assisted living), and institute for mental disease	Very high-needs MH	Behavioral Health	11/16/17	11/27/17	\$1,600,000
United Translators	Interpreter/translation services	Non-english speaking	APS, CPS	11/27/17	1/8/18	\$10,000
VanLanen Receiving Home	Receiving home for emergency placements	Children in need	CPS	11/13/17	11/20/17	N/A
Villa Hope	CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health	1/23/18	3/1/18	\$1,400,000
Willow Creek Behavioral Health (SBH)	Inpatient psychiatric and detox services	MH/AODA	Behavioral Health	12/12/17	1/2/18	\$300,000
Wisconsin Family Ties	Family support and advocacy services	Parents of MH/juvenile offenders	CABHU, JJ	11/20/17	11/22/17	\$26,000
Wisconsin Lock and Load Transport	Provides secure transportation to/from GB to other state facilities	MH, JJ	Behavioral Health, JJ	11/20/17	1/15/18	\$42,000
<b>TOTAL</b>						<b>\$25,427,786</b>

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**HEALTH AND HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 1/3/2019**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
101 Mobility (Mobility 101 in Avatar) of Northeast Wisconsin	Medical/therapeutic supplies and equipment and home modifications	Children	CLTS and C-COP	8/30/18	9/4/18	\$30,000
Acceptational Minds LLC	Living skills for autistic and/or behaviorally-challenged children and their families	Children	CLTS, CABHU, JJ	11/20/17	1/15/18	\$800,000
A & J Vans Inc.	Vehicle modifications for families with disabled children	Families of disabled children	CLTS, C-COP	12/7/17	12/8/17	\$65,000
Adams L AFH	3-4 bed traditional adult family home	MH/AODA	Behavioral Health, CMHP	11/20/17	1/2/18	\$124,000
ADL Monitoring Solutions (formerly WI Lock and Load Electronic Monitoring)	UA observed collection and transport for veterans treatment court	AODA adults	Courts	11/20/17	11/20/17	\$20,000
Advocates for Healthy Transitional Living LLC	Treatment foster care placing agency and respite care	High behavioral needs children	CABHU, CPS, CLTS	12/4/17	1/15/18	\$930,000
Affinity Health (St. Elizabeth Hospital & Affinity Medical Group)	Inpatient detox services	MH/AODA	Behavioral Health	11/21/17	Will not sign 2018; 1/1/18	\$25,000
Anderson, Campell Educational Teaching (ACE)	Daily living skills training	Children	CLTS	11/20/17	1/8/18	\$48,000
Anna's Healthcare	CBRF (assisted living)	MH/AODA	Behavioral Health, CMHP	11/20/17	1/2/18	\$100,000
ASPIRO Inc.	Birth to 3 services, respite, prevocational training, adult day programming	Children with disabilities	BT3, CMHP, CLTS	12/7/17	12/7/17	\$695,000
Bellin Health Occupational Health Solutions	Drug screenings and transporting inpatient clients to court	Adult parents	CPS, CABHU	11/16/17	1/2/18	\$10,000
Bellin Psychiatric Center	Inpatient psychiatric and detox services	MH/AODA	Behavioral Health	12/28/17	3/16/18	\$400,000
Better Days Mentoring	Youth mentoring services, daily living skills	Youth	CPS, JJ, CLTS	11/20/17	11/27/17	\$345,000
Boll Adult Care Concepts	Corporate adult family home (assisted living) with CCS services for high needs behavioral health	MH/AODA	Behavioral Health, CMHP	11/20/17	11/28/17	\$710,000
Boys' Town (Nebraska) - <b>THEIR CONTRACT; NOT OURS</b>	Care of an extremely high needs CPS child that we cannot find placement for in WI (was placed in New Mexico prior)	Specific CPS Child	CPS	N/A	N/A	N/A
Brotoloc Health Care System	CBRF and corporate adult family homes (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/20/17	11/28/17	\$500,000
Care for All Ages (CFAA)	CBRF (assisted living), child day care (day care used VERY sparingly)	PD with MH issues	Behavioral Health, CMHP	11/20/17	12/7/17	\$35,000
Catholic Charities of the Diocese of GB	Teen Parenting program, fiscal agent services, domestic violence group	Teens	CPS, CMHP	1/8/18 revised	1/9/18	\$154,000
Centerpiece LLC	Social learning groups for children with social communication challenges	Children	CLTS	11/20/17	1/9/18	\$17,500

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**HEALTH AND HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 1/3/2019**

<b>Provider</b>	<b>Service(s) Description</b>	<b>Target Client</b>	<b>Program Unit(s)</b>	<b>Contract Sent</b>	<b>Contract Returned</b>	<b>Updated Not-to-Exceed Amount</b>
CP Center	Respite and daily living skills	Children with disabilities	CLTS, C-COP, BT3	1/11/18	1/11/18	\$65,000
Childrens Service Society Chileda Institute	Treatment foster care placing agency Children high-needs residential care center (RCC)	Children High behavioral needs children	CLTS CPS	11/27/17 11/27/17	12/18/17 1/2/18	\$10,000 \$175,000
Cisler Construction	Home remodeling/modifications	Families of long-term care children	CLTS	4/12/18	4/17/18	\$50,000
Clarity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	CMHP	12/12/17	2/26/18	\$25,000
Comfort Keepers	Supportive home care services for Dementia Crisis Innovation Grant	At-risk adults	APS	12/12/17	1/8/18	\$136,500
Communication Pathways LLC	Social learning groups for children with social communication challenges	Children	CLTS, C-COP	11/21/17	1/2/18	\$42,000
Compass Development	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/20/17	12/11/17	\$62,000
Curative Connections	Supportive home care, specialized transportation, prevocational training, daily living skills, CCS services	MH/AODA and LTC children	Behavioral Health, CMHP, CABHU, CLTS	12/4/17	12/18/17	\$420,000
Curo Care LLC	Corporate adult family homes (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/21/17	11/22/17	\$200,000
Deer Path Assisted Living Inc.	CBRF, corporate adult family homes (assisted living)	MH/AODA	Behavioral Health, CMHP	11/20/17	11/27/17	\$120,000
Dodge County (DBA Clearview Behavioral Health)	Brain injury rehabilitation center	Adults w/traumatic brain injury	Behavioral Health	11/16/17	1/8/18	\$285,000
Dynamic Family Solutions	Family counseling/treatment programs	Families of juvenile offenders	JJ	11/20/17	12/18/17	\$100,000
Encompass Child Care Engberg AFH	Child day care 1-2 bed traditional adult family home	Children MH	CPS Behavioral Health, CMHP	12/4/17 1/15/18 to Diane	1/2/18 1/16/18	\$75,000 \$21,000
Exceptional Equestrians	Hippotherapy and therapeutic riding to clients with special needs	Children with disabilities	CLTS, C-COP	11/27/17	11/29/17	\$50,000
Expressive Therapies LLC Family Services of Northeast Wisconsin Inc.	Music therapy for children CBRF (assisted living), CRISIS Center services, counseling, CCS services	Children MH/AODA, children	CLTS Behavioral Health, CABHU, APS, CPS, CMHP	11/27/17 12/18/17	12/21/17 12/21/17	\$28,000 \$3,100,000

**HEALTH AND HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 1/3/2019**

<b>Provider</b>	<b>Service(s) Description</b>	<b>Target Client</b>	<b>Program Unit(s)</b>	<b>Contract Sent</b>	<b>Contract Returned</b>	<b>Updated Not-to-Exceed Amount</b>
Family Training Program	Parenting/family skills training	CPS parents, parents of juvenile offenders	JJ, CSP	11/20/17	12/14/17	\$288,000
Family Works Programs, Inc.	Treatment foster care placing agency	Children	CPS, JJ	11/27/17	11/27/17	\$25,000
Foundations Health and Wholeness, Inc.	Treatment foster care placing agency and CCS Services	Children and adults	CPS, CABHU, Behavioral Health	11/21/17	1/23/18	\$212,500
Friendship House	Group home for juvenile offenders	Juvenile offenders	JJ	11/28/17	1/9/18	\$150,000
The Gathering Place	CCS peer support services	MH/AODA	Behavioral Health	4/3/18	4/10/18	\$25,000
Golden House	Domestic abuse services	Adults in need	CPS, APS	11/16/17	12/11/17	\$63,086
Gonzalez AFH	3-4 bed traditional adult family home	PD with MH issues	Behavioral Health, CMHP	11/20/17	12/17/17	\$24,000
Goodwill Industries	Prevocational services	PD with MH issues	CMHP	11/20/17	11/21/17	\$2,500
Green Bay Area Builders	Home remodeling/modifications	Families of long-term care children	CLTS	4/12/18	4/23/18	\$50,000
Green Bay Transit Commission - <b>NO CONTRACT</b>	Bus passes for transportation to/from school, meetings with parents, etc.	CPS case children and adults	CPS	N/A	N/A	N/A
Greenfield Rehabilitation Agency, Inc.	Birth to 3 services	Children with disabilities	BT3	12/7/17	1/2/18	\$510,000
GT Mobility & Services	Vehicle modifications for families with disabled children	Families of disabled children	CLTS, C-COP	12/10/18		\$95,000
Helping Hands Caregivers	Supportive home care	PD with MH issues	CMHP	12/12/17	1/15/18	\$8,000
Home Instead Senior Care	Supportive home care	PD with MH issues	CMHP	12/12/17	1/2/18	\$8,000
Homes for Independent Living	CBRF (assisted living)	MH	Behavioral Health	11/20/17	12/5/17	\$200,000
HME Home Medical	Medical and therapeutic supplies and equipment	Children	CLTS and C-COP	12/7/17	5/10/18	\$45,000
Improved Living Services	Corporate adult family homes (assisted living), CCS services	MH	Behavioral Health	11/20/17	1/16/18	\$100,000
Independent Mobility Plus	Medical and therapeutic supplies and equipment	Children	CLTS and C-COP	12/7/17	1/4/18	\$35,000
Infinity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	Behavioral Health, CMHP	11/28/17	12/7/17	\$95,000
Innovative Services	Corporate adult family home (assisted living), CCS services, daily living skills, supportive home care	High-needs MH	Behavioral Health, CABHU, JJ, CPS, CMHP, CLTS	11/27/17	11/28/17	\$2,000,000

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**HEALTH AND HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 1/3/2019**

<b>Provider</b>	<b>Service(s) Description</b>	<b>Target Client</b>	<b>Program Unit(s)</b>	<b>Contract Sent</b>	<b>Contract Returned</b>	<b>Updated Not-to-Exceed Amount</b>
Jackie Nitschke Center Inc.	AODA residential and intensive outpatient services	AODA adults and youth	Behavioral Health, CABHU	12/27/17	1/2/18	\$100,000
Jacobs Fence	Fence building and repair	Families of long-term care children	CLTS	4/12/18	4/23/18	\$115,000
KCC Fiscal Agent Services	Payor of client-hired personal care workers		CLTS, CMHP	12/4/17	12/18/17	\$800,000
KUEHG - Kindercare	Child day care	Children	CPS	12/27/17	1/4/18	\$85,000
Kismet Advocacy	Mentoring, living skills for autistic and/or behaviorally-challenged children and their families	Children	CLTS, CABHU, JJ	3/8/18	3/20/18	\$390,000
Kimbrough, Ellen AFH	1-2 bed traditional adult family home	MH	Behavioral Health	11/20/17	1/9/18	\$23,700
Lad Lake	Youth high-needs residential care center (RCC)	High behavioral needs children	JJ, CPS	12/4/17	12/8/17	\$150,000
Lutheran Social Services	CBRF (assisted living) with CCS services	MH/AODA	Behavioral Health	11/27/17	2/22/18	\$905,000
Lutheran Social Services (Homme Home)	Youth (all male) high-needs residential care center (RCC)	High behavioral needs children	CPS, JJ	1/11/18 revised	1/29/18	\$930,000
Macht Village Programs Inc. (MVP)	Respite care, counseling, daily living skills, <del>CCS services</del> , treatment foster care child placing agency	High behavioral needs children	CABHU, CLTS, CPS, JJ	11/27/17	1/2/18	\$800,000
Matthews Senior Living	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/20/17	1/11/18	\$55,000
McCormick Memorial Home	CBRF (assisted living)	MH/AODA	Behavioral Health	11/20/17	1/8/18	\$60,000
Meridian Senior Living (Birch Creek and Bishop's Court)	CBRF (assisted living) for APS use	At-risk adults	APS	7/24/18	8/28/18	\$60,000
Milestones Behavioral Pediatrics	Social learning groups for children with social communication challenges	Children	CLTS	9/13/18	9/18/18	\$20,000
Moon Beach Camp	Summer camp for children with autism	Children with long-term care needs	CLTS			\$20,000
Mooring Programs Inc.	AODA residential services	AODA adults	Behavioral Health	11/21/17	1/2/18	\$100,000
My Brother's Keeper	Male Mentoring Program	Juvenile males	JJ	11/21/17	12/1/17	\$10,000
Mystic Meadows LLC	Corporate AFH (assisted living)	MH/AODA	Behavioral Health, CMHP	11/20/17	11/21/17	\$300,000

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**HEALTH AND HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 1/3/2019**

<b>Provider</b>	<b>Service(s) Description</b>	<b>Target Client</b>	<b>Program Unit(s)</b>	<b>Contract Sent</b>	<b>Contract Returned</b>	<b>Updated Not-to-Exceed Amount</b>
NEW Community Shelter Inc.	Homeless sheltering services	MH	Behavioral Health	11/16/17	1/4/18	\$40,000
Northwest Passage	Children high-needs residential care center (RCC)	High behavioral needs children	CPS, JJ	12/4/17	12/11/17	\$125,000
Nova Counseling Services Inc.	AODA residential services	AODA adults	Behavioral Health	12/7/17	12/18/17	\$100,000
Nurses PRN Home Care	Skilled nursing services	Children	CPS, CLTS	12/7/17	12/7/17	\$45,000
Oconomowoc Development Training Center	Residential care center (RCC) for juvenile offenders	Juvenile offenders	JJ	12/12/17	1/29/18	\$175,000
Options Counseling Services (Koinonia)	AODA residential services	AODA adults	Behavioral Health	11/21/17	11/28/17	\$35,000
Options for Independent Living Inc.	CCS peer support services, home modification assessments	MH/AODA	Behavioral Health, CLTS	11/27/17	12/18/17	\$10,000
Options Treatment Program	AODA treatment, CCS services	AODA youth and adults	JJ, Drug Court	12/7/17	1/9/18	\$70,000
Paragon Industries	Daily respite care	Children with long-term care needs	CLTS	11/27/17	12/18/17	\$245,000
Parmentier AFH	3-4 bed traditional adult family home	MH	Behavioral Health, CMHP	11/20/17	11/30/17	\$44,500
Pathways Treatment	AODA residential treatment for dual diagnosis clients	AODA/MH (dual diagnosis)	Behavioral Health	1/15/18 revised	1/16/18	\$375,000
Pillar and Vine, Inc.	Treatment foster care placing agency	Children	CPS/JJ	11/28/17	1/8/18	\$25,000
Prevea Health WorkMed	Drug screenings	CPS parents, AODA, JJ youth	Behavioral Health, CABHU, JJ, CP, ES	12/7/17	12/14/17	\$55,000
Productive Living Systems	Corporate adult family homes, CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health, CMHP	11/27/17	2/1/18	\$275,000
Productive Living Systems (Pnuma LLC)	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/27/17	2/1/18	\$120,000
Psychological Consultants of Green Bay	Psychological assessments to determine competency	Elderly, DD	APS	11/27/17	12/18/17	\$25,000
Ravenwood Behavioral Health	Nursing home for high-needs MH clients	High-needs MH	Behavioral Health	11/16/17	1/29/18	\$100,000
Rawhide, Inc.	Residential care center (RCC) for juvenile offenders	Juvenile offenders	JJ	11/27/17	12/11/17	\$600,000
Rehabilitation House	Transitional CBRF (assisted living) for co-occurring AODA/MH	MH/AODA	Behavioral Health	12/7/17	1/2/18	\$60,000

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**HEALTH AND HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 1/3/2019**

Provider	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
REM Wisconsin	Corporate adult family home, CBRF (assisted living)	MH, PD with MH issues	Behavioral Health, CMHP	11/20/17	11/21/17	\$200,000
Saint A	Treatment foster care placing agency	Children	CPS	10/26/18	11/1/18	\$15,000
Social Thinkers	Social learning groups for children with social communication challenges	Children	CLTS	11/27/17	1/4/18	\$27,500
Smith Receiving Home	Receiving home for emergency placements	Children in need	CPS	8/30/18 to Allison	9/13/18	N/A
Szerkins Receiving Home	Receiving home for emergency placements	Children in need	CPS	10/2/18	10/8/18	N/A
Spectrum Behavioral Health	CCS services	Children	CLTS, CABHU	11/27/17	1/16/18	\$85,000
St. Vincent Hospital	Birth to 3 services, home delivered meals	Children with disabilities	BT3	12/11/17	1/4/18	\$250,000
Talbot AFH	1-2 bed traditional adult family home	MH	Behavioral Health	11/20/17	1/11/18	\$15,000
Tellurian	Residential detox	AODA	Behavioral Health	6/21/18	8/6/18	\$55,000
Tomorrow's Children Inc.	Children high-needs residential care center (RCC)	High behavioral needs children	CABHU	11/27/17	1/23/18	\$100,000
Treatment Providers LLC (Dr. Fatoki)	Medication Assisted Treatment (MAT) for opioid abuse treatment	AODA	AODA	6/28/18	7/31/18	\$60,000
Trempealeau County Health Care	County-run adult family homes, CBRF (assisted living), and institute for mental disease	Very high-needs MH	Behavioral Health	11/16/17	11/27/17	\$1,600,000
United Translators	Interpreter/translation services	Non-english speaking	APS, CPS	11/27/17	1/8/18	\$10,000
VanLanen Receiving Home	Receiving home for emergency placements	Children in need	CPS	11/13/17	11/20/17	N/A
Villa Hope	CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health	1/23/18	3/1/18	\$1,400,000
Walking and Wheeling	Medical/therapeutic supplies and equipment and home modifications	Children	CLTS and C-COP	12/10/18		\$85,000
Willow Creek Behavioral Health (SBH)	Inpatient psychiatric and detox services	MH/AODA	Behavioral Health	12/12/17	1/2/18	\$300,000
Wisconsin Family Ties	Family support and advocacy services	Parents of MH/juvenile offenders	CABHU, JJ	11/20/17	11/22/17	\$26,000

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**HEALTH AND HUMAN SERVICES  
2018 PROVIDER CONTRACT LIST - 1/3/2019**

<b>Provider</b>	<b>Service(s) Description</b>	<b>Target Client</b>	<b>Program Unit(s)</b>	<b>Contract Sent</b>	<b>Contract Returned</b>	<b>Updated Not-to-Exceed Amount</b>
Wisconsin Lock and Load Transport	Provides secure transportation to/from GB to other state facilities	MH, JJ	Behavioral Health, JJ	11/20/17	1/15/18	\$42,000
<b>TOTAL</b>						<b>\$25,627,786</b>

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**Brown County Health and Human Services  
New Non-Contracted and Contracted Providers  
December 4, 2018**

REQUEST FOR NON-CONTRACTED PROVIDER			
PROVIDER	SERVICE DESCRIPTION	NOT-TO-EXCEED AMOUNT	DATE
Individual	Ongoing respite for a CPS child	\$10,000	11/8/18
Individual	Ongoing respite for a CPS child	\$10,000	11/8/18
Creative Learning	Day care for a CPS child	\$10,000	11/12/18
Individual	Paying a deposit to a landlord for CPS family	\$10,000	11/20/18
Individual	Paying rent to landlord for CPS family	\$10,000	11/22/18
Individual	Ongoing respite for a CPS child	\$10,000	11/22/18

REQUEST FOR NEW PROVIDER CONTRACT				
PROVIDER	SERVICE DESCRIPTION	TARGET CLIENTS	NOT-TO-EXCEED CONTRACT AMOUNT	DATE
Saint A	Treatment Foster Care	Children	\$15,000	11/1/18

**Brown County Health and Human Services**  
**New Non-Contracted and Contracted Providers**  
 January 3, 2019

REQUEST FOR NON-CONTRACTED PROVIDER			
PROVIDER	SERVICE DESCRIPTION	NOT-TO-EXCEED AMOUNT	DATE
Individual	Ongoing respite for a CPS child	\$10,000	12/10/18
Individual	Rent for a CPS family	\$10,000	12/13/18
Professional Services Group	Supervision of visits for a CPS child placed out of county	\$10,000	12/13/18

REQUEST FOR NEW PROVIDER CONTRACT				
PROVIDER	SERVICE DESCRIPTION	TARGET CLIENTS	NOT-TO-EXCEED CONTRACT AMOUNT	DATE
GT Mobility & Services	Vehicle modification for families with disabled children	Families with disabled children	\$95,000	1/1/19
Moon Beach Camp	Summer camp for children with autism	Children with long-term care needs	\$20,000	1/1/19
Walking and Wheeling	Medical/therapeutic supplies and equipment	Children	\$85,000	1/1/19